

SPECIAL MEETING
BAY COUNTY BOARD OF COMMISSIONERS
A G E N D A
TUESDAY, JULY 20, 2021

4:30 P.M.

COMMISSION CHAMBERS, FOURTH FLOOR, BAY COUNTY BUILDING

PAGE NO.

- I CALL TO ORDER (CHAIRMAN KRYGIER)**
 - II ROLL CALL**
 - III INVOCATION**
 - IV PLEDGE OF ALLEGIANCE**
 - V CITIZEN INPUT**
 - VI ITEMS FOR CONSIDERATION**
-
- 1- 4 A. City of Bay City - Notification of Application for an Obsolete Property Rehabilitation District - 1200 and 1202 S. Wenona Avenue, Bay City, MI - \$200,000 (Receive)
 - B. Resolutions from Personnel/Human Services Committee Meeting 7/20/2021
-
- 5 1. No. 2021-116 - Assistant Prosecutor Vacancy/Waiver of Step Process (Prosecutor)
 - 6 2. No. 2021-117 - Funding for Temporary Help (Treasurer)
 - 7 3. No. 2021-118 - Region VII, Area Agency on Aging - Annual Plan 2022 (Plan on file in the County Clerk's Office and Board of Commissioners' Office)
 - 8- 9 4. No. 2021-119 - Civic Arena and Pinconning Park - Wage Increases; Rate Increases; New Management Position (Recreation & Facilities)
 - 10 5. No. 2021-120 - Vacancies: 9-1-1 Central Dispatch; Juvenile Home; Community Corrections; Buildings and Grounds; Health Department-WIC; Equalization Department; Health Department; Department on Aging (Personnel)

- VII UNFINISHED BUSINESS**
- VIII NEW BUSINESS**
- IX MISCELLANEOUS**
- X ANNOUNCEMENTS**
- XI CLOSED SESSION**
- XII RECESS/ADJOURNMENT**

PLEASE NOTE: THE BOARD CHAIR HAS REQUESTED THAT ANY ELECTED OFFICIAL, DEPARTMENT/DIVISION HEAD PLACING AN ITEM ON THIS AGENDA BE PRESENT OR HAVE A REPRESENTATIVE PRESENT TO SPEAK TO THEIR REQUEST AND/OR ANSWER ANY QUESTIONS POSED BY COMMITTEE MEMBERS.

The County of Bay will provide necessary and reasonable auxiliary aids and services such as signers for the hearing impaired and audio tapes of printed materials to individuals with disabilities upon 10 days' notice to the County of Bay. Individuals with disabilities requiring auxiliary aids or services should contact the County of Bay by writing or calling:

**Amber Davis-Johnson, ADA Coordinator
Corporation Counsel
515 Center Avenue
Fourth Floor, Bay County Building
By City, MI 48708
(989)895-4131**

BAY COUNTY BOARD OF COMMISSIONERS

JULY 20, 2021

RESOLUTION

BY: PERSONNEL/HUMAN SERVICES COMMITTEE (7/20/2021)

WHEREAS, Due to a resignation, the Bay County Prosecutor wishes to fill an Assistant Prosecutor (PN10; \$63,648 to \$77,272) vacancy in her department as soon as possible; and

WHEREAS, The Prosecutor has been searching for a replacement Assistant Prosecutor for a year and with this resignation, the Prosecutor's office is down two (2) Assistant Prosecutors; and

WHEREAS, The courts are moving towards reopening and beginning trials once again and, without a full staff, the Prosecutor's Office will be put at a severe disadvantage in attempting to deal with a backlog of criminal cases; and

WHEREAS, As part of the interview process, the Prosecutor advises the candidate of the starting salary; and

WHEREAS, The Prosecutor has chosen a candidate for Assistant Prosecutor, however, this candidate has been working as an Assistant Prosecutor since 2015 and was recently promoted to Chief Assistant Prosecutor; and

WHEREAS, This candidate has experience in several different areas of law with a Prosecutor's Office to include handling felony cases, including criminal sexual conduct cases involving children, juvenile delinquency and dependent neglect; and

WHEREAS, Based on this candidate's background the Prosecutor is requesting to start this personal at the three-year level (\$77,272); and

WHEREAS, This is a full time position with benefits and funds exist within the Prosecutor's 2021 budget to cover this position at the 3 year level; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves filling the Assistant Prosecutor vacancy with the chosen candidate at the three year level, funds to come from the Prosecutor's budget; Be It Further

RESOLVED That authorization is granted to post/fill vacancies resulting from moves within a department whereby a Board approved vacancy was filled from staff within the department creating another vacancy in the same department, monies for said positions to come from the respective departmental budgets; Be It Further

RESOLVED That in the event individuals hired to fill approved vacancies prove to be unqualified or no longer want the position, the Personnel Director is authorized to post/fill the previously approved vacancy within a 60 day time period; Be It Further

RESOLVED That budget adjustments, if required, are approved; Be It Further

RESOLVED That it is clearly understood that any positions funded through a grant shall be terminated or hours reduced if grant funding is terminated or reduced.

JAYME A. JOHNSON, CHAIR
AND COMMITTEE

Prosecutor - Assistant Prosecutor Vacancy

MOVED BY COMM. JOHNSON

SUPPORTED BY COMM. COONAN

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX	X			KIM J. COONAN	X			JAYME A. JOHNSON	X		
ERNIE KRYGIER	X			THOMAS M. HEREK	X						
VAUGHN J. BEGICK	X			KAYSEY L. RADTKE	X						

VOTE TOTALS:
ROLL CALL: XXYEAS 7 NAYS 0 EXCUSED 0
VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED XX DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

BAY COUNTY BOARD OF COMMISSIONERS

JULY 20, 2021

RESOLUTION

BY: PERSONNEL/HUMAN SERVICES COMMITTEE (7/20/2021)
 WHEREAS, Last year the Board of Commissioners adopted the Paid Parental Leave Policy and an employee in the Bay County Treasurer's Office wishes to avail himself of this policy this year; and
 WHEREAS, The Treasurer's staff is comprised of six employees and all but two of them have been hired within the last year; and
 WHEREAS, While her staff member is out for four weeks, the Bay County Treasurer is looking for temporary help to manage his absence and, while not full office coverage there will be some coverage to allow for minimal disruptions to the public; and
 WHEREAS, A former employee has expressed a willingness to come back to assist which would also allow for additional training to occur while providing that assistance; and
 WHEREAS, The Treasurer is requesting \$2,900 in temporary help to cover the four weeks of leave and, if the former chief deputy is able to assist, that would be 100 hours of coverage to be provided by her at her former wage. If she is not available, then the funds would be used to cover another temporary staff person at the appropriate wage given their experience and ability to offer coverage not to exceed the requested amount; Therefore, Be It
 RESOLVED That the Bay County Board of Commissioners appropriates \$2,900 from Fund Balance to the Treasurer's temporary help line item; Be It Further
 RESOLVED That related, required budget adjustments are approved.

JAYME A. JOHNSON, CHAIR
 AND COMMITTEE

Treasurer - Temporary Help Funding

MOVED BY COMM. JOHNSON

SUPPORTED BY COMM. RADTKE

COMMISSIONER	E	Y	N	E	COMMISSIONER	E	Y	N	E	COMMISSIONER	E	Y	N	E
MARIE FOX		X			KIM J. COONAN		X			JAYME A. JOHNSON		X		
ERNIE KRYGIER		X			THOMAS M. HEREK		X							
VAUGHN J. BEGICK		X			KAYSEY L. RADTKE		X							

VOTE TOTALS:
 ROLL CALL: YEAS 7 NAYS 0 EXCUSED 0
 VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED DEFEATED _____ WITHDRAWN _____
 AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

BAY COUNTY BOARD OF COMMISSIONERS

JULY 13, 2021

RESOLUTION

BY: PERSONNEL/HUMAN SERVICES (7/20/2021)

WHEREAS, Region VII, Area Agency on Aging, has submitted its proposed Annual Plan for FY2022 which outlines how their funds benefits older adults within the planning and service area, said plan on file in the Board of Commissioners' Office; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners hereby supports the Region VII Area Agency on Aging Annual Plan for FY2022.

JAYME A. JOHNSON, CHAIR
AND COMMITTEE

Region VII Annual Implementation Plan for 2022

MOVED BY COMM. JOHNSON

SUPPORTED BY COMM. RADTKE

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX	X			KIM J. COONAN	X			JAYME A. JOHNSON	X		
ERNIE KRYGIER	X			THOMAS M. HEREK			X				
VAUGHN J. BEGICK	X			KAYSEY L. RADTKE	X						

VOTE TOTALS:
ROLL CALL: YEAS 6 NAYS 0 EXCUSED 1 Abstain-Thomas Herek
VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

BAY COUNTY BOARD OF COMMISSIONERS

JULY 20, 2021

RESOLUTION

BY: PERSONNEL/HUMAN SERVICES COMMITTEE (7/20/2021)

WHEREAS, As has been ongoing, hiring has become increasingly difficult and, in order to find and/or keep any employees in these unrepresented entry level positions, the Director of Recreation and Facilities is recommending the following increased wages at the Bay County Civic Arena for unrepresented positions:

- Concession / Score Keeper: \$11.00 per hour (increase of \$1.35)
- Janitor/Driver: \$11.50 per hour (increase of \$1.85)
- Zamboni Driver: \$12.00 per hour (increase of \$2.35)
- Team Leader: \$13.00 per hour (increase of \$2.10)
- Adult League Coordinator: \$15.00 (increase of \$1.50)

WHEREAS, Based on the last reliable work hours in 2019, this would create an addition of about \$25,000 in part time wages. Based on 2019 numbers as it was the last full year before the COVID-19 pandemic and review of the 2021 numbers currently, the Civic Arena has enough budgeted dollars to cover this increase without requesting additional budgeted dollars, however, in order to cover this increase, the following fee increases are suggested, effective September 1, 2021:

- Stick & Puck - \$7 (increase of \$2)
- Public Skating: \$6 (increase of \$1)
- Drop-in Hockey: \$10 (increase of \$2)
- Hourly Ice Rates:
 - o Base Prime Ice: \$245 (increase of \$5)
 - o Non-Prime Rates: \$215 (increase of \$5)
 - o Morning Ice: \$165 (increase of \$5)
 - o Unreserved Ice: \$165 (increase of \$5)
 - o U-8 Ice and below: \$65 + \$50 for each child over 15 (increase of \$15)

WHEREAS, Bay County Pinconning Park cannot find any employees, even with the previous wage increase the board had approved in June. It is dire. It is impossible to even find enough employees to work overtime to cover the extreme staffing shortage; and

WHEREAS, Pinconning Park is currently down over 100 hours a week in staff hours and, in order to be more aligned with the employment opportunities in the area and adequately staff the park to maximize revenue, the following is suggested:

- Increase the wage for seasonal Pinconning Park Rangers to \$12.00 per hour for entry level employees and \$12.25 for 1 year level (increase of \$1.70 at entry level and \$1.85 at 1 year level); and

WHEREAS, Being over 100 hours down each week in staff hours limits the amount of money being taken in from day use. Hiring enough seasonal employees will make up for it in the long run as we will be able to staff the park adequately and capture all the usage revenue; and

WHEREAS, Bay County Pinconning Park is also in need of a new full time management (MB06) position which will put Pinconning Park in line with the other recreation facilities. This park is a year around operation with only one full time employee at the current time. By adding a management position, a part time position would be eliminated and seasonal employees would continue to be hired at the park. The addition of this management position and elimination of the part time position would add approximately \$35,662 in wages and benefits to Pinconning Park; and

WHEREAS, Due to many factors, Pinconning Park is booming with campers and day users and the Park has consistently made a profit for the last five years and 2021 is no exception. In 2020, even with camping shut down in the early part of the year due to the COVID restrictions, Pinconning Park recorded a profit of over \$42,000. This speaks to how extraordinarily busy the park has become; and

WHEREAS, In order to cover some or all of the increase in wages as proposed, Pinconning Park will increase fees effective January 1, 2022 to the following:

- Camping:
 - o One Night: \$29 (increase of \$2)
 - o One Week: \$174 (increase of \$12)
 - o One Month: \$525 (increase of \$43)
 - o Three Months: \$1150 (increase of \$220)
 - o Five Months: \$1750 (increase of \$190)
- Cabins:
 - o One Night: \$68 (increase of \$8)
 - o Three Nights: \$160 (increase of \$15)
 - o One Week: \$315 (increase of \$30)
- Day Pass: \$4 (increase of \$1)
- Day Boat Pass: \$8 (increase of \$2)
- Season Pass:
 - o Regular: \$17 (increase of \$2)
 - o Senior: \$13 (increase of \$2)
- Season Boat Pass: \$65 (increase of \$15)
- Dump Station: \$8 (increase of \$2)

RESOLVED By the Bay County Board of Commissioners that the outlined wage increases for positions at the Bay County Civic Arena and Pinconning Park are approved, effective as stated above; Be It Further

RESOLVED That the outlined fee increase for the Bay County Civic Arena and for Pinconning Park are approved, effective as stated above; Be It Further

RESOLVED That the new MB06 management position for Pinconning Park, as described, is approved and authorization is granted to post/fill said position; Be It Further

RESOLVED That authorization is granted to post/fill vacancies resulting from moves within a department whereby a Board approved vacancy was filled from staff within the department creating another vacancy in the same department, monies for said positions to come from the respective departmental budgets; Be It Further

RESOLVED That in the event individuals hired to fill approved vacancies prove to be unqualified or no longer want the position, the Personnel Director is authorized to post/fill the previously approved vacancy within a 60 day time period; Be It Further

RESOLVED That budget adjustments, if required, are approved; Be It Further

RESOLVED That it is clearly understood that any positions funded through a grant shall be terminated or hours reduced if grant funding is terminated or reduced.

JAYME A. JOHNSON, CHAIR
AND COMMITTEE

Recreation & Facilities - Civic Arena & Pinconning Park - Wages, Rate Increases & PP New Management Position

MOVED BY COMM. JOHNSON

SUPPORTED BY COMM. RADTKE

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX	X			KIM J. COONAN	X			JAYME A. JOHNSON	X		
ERNIE KRYGIER	X			THOMAS M. HEREK			X				
VAUGHN J. BEGICK	X			KAYSEY L. RADTKE	X						

VOTE TOTALS:

ROLL CALL: XXYEAS 6 NAYS 0 EXCUSED 1 Abstain-Thomas Herek

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED XX DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

-9-

BAY COUNTY BOARD OF COMMISSIONERS

JULY 20, 2021

RESOLUTION

BY: **PERSONNEL/HUMAN SERVICES (7/20/2021)**
RESOLVED By the Bay County Board of Commissioners that concurrence is given to post/advertise/test/fill the following full time/part time/temporary/seasonal or co-op positions/vacancies/new positions, monies for said positions to come from the respective departmental budgets:

A. VACANCIES (BUDGETED)

- 1 9-1-1 Central Dispatch: Dispatcher (full time; \$16.17/hr. entry)
2. Juvenile Home
 - a. Youth Development Worker (full time; \$15.39/hr. entry)
 - b. Youth Development Workers (2) (part time; \$15.39/hr. entry)
3. Community Corrections: Pre-Trial Specialist (part time; \$16.07/hr. entry)
4. Buildings & Grounds: Maintenance IV (full time; \$16.93/hr. entry)
5. Health Department (WIC Program):
 - a. Screening Technician (full time; \$13.01/hr. entry)
 - b. Outreach Worker/Typist Clerk III (full time; \$13.01/hr. entry)
6. Equalization Department: Senior Appraiser (full time; \$22.99/hr. entry)
7. Health Department: Nurse (full time; \$22.73/entry for BSN; \$22.55/hr. entry for RN)
8. Department on Aging:
 - a. Secretary II (full time; \$15.39/hr. entry)
 - b. Cook (full time; \$11.94/hr. entry)

RESOLVED That authorization is granted to post/fill vacancies resulting from moves within a department whereby a Board approved vacancy was filled from staff within the department creating another vacancy in the same department, monies for said positions to come from the respective departmental budgets; Be It Further

RESOLVED That in the event individuals hired to fill approved vacancies prove to be unqualified or no longer want the position, the Personnel Director is authorized to post/fill the previously approved vacancy within a 60 day time period; Be It Further

RESOLVED That budget adjustments, if required, are approved; Be It Further
RESOLVED That it is clearly understood that any positions funded through a grant shall be terminated or hours reduced if grant funding is terminated or reduced.

JAYME A. JOHNSON, CHAIR
 AND COMMITTEE

Vacancies

MOVED BY COMM. JOHNSON

SUPPORTED BY COMM. COONAN

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX	X			KIM J. COONAN	X			JAYME A. JOHNSON	X		
ERNIE KRYGIER	X			THOMAS M. HEREK			X				
VAUGHN J. BEGICK	X			KAYSEY L. RADTKE	X						

VOTE TOTALS:

ROLL CALL: XX YEAS 6 NAYS 0 EXCUSED 1 Abstain - Thomas Herek

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED XX DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

BAY COUNTY BOARD OF COMMISSIONERS

MEETING DATE: JULY 20, 2021

MOTION SPONSORED BY: COMM. JOHNSON

MOTION SUPPORTED BY: COMM. COONAN

MOTION NO.: 70

MOVED TO RECEIVE FROM THE CITY OF BAY CITY OF BAY CITY A NOTIFICATION OF APPLICATION FOR AN OBSOLETE PROPERTY REHABILITATION DISTRICT - 1200 AND 1202 S. WENONA AVENUE, BAY CITY, MI, ESTIMATED AT \$200,000.

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Marie Fox	X			Kim Coonan	X			Jayne Johnson	X		
Ernie Krygier	X			Thomas Herek	X						
Vaughn J. Begick	X			Kaysey Radtke	X						

VOTE TOTALS:

ROLL CALL: **YEAS** 7 **NAYS** 0 **EXCUSED** 0

VOICE: **YEAS** **NAYS** **EXCUSED**

DISPOSITION: **ADOPTED** XX **DEFEATED** **WITHDRAWN**

AMENDED **CORRECTED** **REFERRED**

BAY COUNTY BOARD OF COMMISSIONERS

MEETING DATE: JULY 20, 2021

MOTION SPONSORED BY: COMM. JOHNSON

MOTION SUPPORTED BY: COMM. RADTKE

MOTION NO.: 71

AT THE RECOMMENDATION OF BAY COUNTY DIVISION ON AGING ADMINISTRATION, MOVED TO REDUCE THE SENIOR CITIZEN DAILY USE FEES AT THE BAY COUNTY COMMUNITY CENTER POOL, FROM \$5.00 TO \$3.00 FOR SUMMER 2021.

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Marie Fox	X			Kim Coonan	X			Jayne Johnson	X		
Ernie Krygier	X			Thomas Herek			X				
Vaughn J. Begick	X			Kaysey Radtke	X						

VOTE TOTALS:

ROLL CALL: **XX** YEAS 6 NAYS 0 EXCUSED 1 ABSTAIN - Thomas Herek

VOICE: YEAS NAYS EXCUSED

DISPOSITION: ADOPTED xx DEFEATED WITHDRAWN
 AMENDED CORRECTED REFERRED

BAY COUNTY BOARD OF COMMISSIONERS

MEETING DATE: JULY 20, 2021

MOTION SPONSORED BY: COMM. COONAN

MOTION SUPPORTED BY: COMM. JOHNSON

MOTION NO.: 72

MOVED TO ADJOURN THE SPECIAL SESSION OF THE BAY
COUNTY BOARD OF COMMISSIONERS OF JULY 20, 2021, THE
MEETING CONCLUDED AT 5:10 P.M.

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Marie Fox	X			Kim Coonan	X			Jayne Johnson	X		
Ernie Krygier	X			Thomas Herek			X				
Vaughn J. Begick	X			Kaysey Radtke	X						

VOTE TOTALS:

ROLL CALL: XX YEAS 6 NAYS 0 EXCUSED 1 ABSTAIN - Thomas Herek

VOICE: YEAS NAYS EXCUSED

DISPOSITION: ADOPTED XX DEFEATED WITHDRAWN

AMENDED CORRECTED REFERRED