

# **BAY COUNTY BOARD OF COMMISSIONERS**

## **A G E N D A**

**TUESDAY, DECEMBER 13, 2011**

**4:00 P.M.**

COMMISSION CHAMBERS, FOURTH FLOOR, BAY COUNTY BUILDING

PAGE NO.

**I CALL TO ORDER (CHAIRMAN TILLEY)**

**II ROLL CALL**

**III INVOCATION**

**IV PLEDGE OF ALLEGIANCE**

99-112 **V MINUTES (10/31/11; 11/8/11)**

**VI CITIZEN INPUT (4:00 P.M.)**

**VII PETITIONS AND COMMUNICATIONS**

A. Requests for Appointment to Bay Arenac Behavioral Health Authority  
(Primary Consumer Vacancy)

1- 2 1. Benjamin Wackerle

3- 4 2. Renee Morris

5- 6 3. Craig David Alston

7- 8 4. Jeffrey Vella

9-11 5. Colleen Maillette\*

12-13 6. Daniel VanDriessche\*

14-15 7. Richard Nelson\*

16-17 8. Kim Coonan\*

18-19 9. Julie Kelly\*

\* The Bay-Arenac Behavioral Health Nomination Committee has determined that pursuant to the definition in the Mental Health Code, these applicants do not meet the Primary Consumer criteria.

## VIII

### REPORTS/RESOLUTIONS OF COMMITTEES

#### A. WAYS AND MEANS (ERNIE KRYGIER, CHAIR; KIM COONAN, VICE CHAIR)

- 20-68 1. No. 2011-218 - 2012 Bay County Budget
- 69 2. No. 2011-219 - BAYANET Grant Renewal (Sheriff Department)
- 70 3. No. 2011-220 - BAYANET Grant Renewal (Prosecutor's Office)
- 71 4. No. 2011-221 Renewal of 2012 Liability Insurance - County: MMRMA; Center Ridge Arms: HARRG and HAIG (Corporation Counsel)
- 72 5. No. 2011-222 - SpeedConnect, LLC. Site Lease (Buildings and Grounds)
- 73 6. No. 2011-223 - MDEQ Agreement (Health Department)
- 74 7. No. 2011-224 - Amendment # 1 to FY 2011-2012 CPBC Agreement (Health Department)
- 75 8. No. 2011-225 - Grant Application for State of Michigan Health Impact Assessment Demonstration Grant (Health Department)
- 76 9. No. 2011-226 - Facility Security Improvements (Juvenile Home)
- 77 10. No. 2011-227 - Memorandum of Agreement for Delivery of MSU Extension Programs (MSU)
- 78-80 11. No. 2011-228 - Budget Adjustments
- 81 12. No. 2011-229 - Homeland Security Cash Advance (Finance Department)

#### B. PERSONNEL/JUDICIAL (TOM RYDER, CHAIR; ERNIE KRYGIER, VICE CHAIR)

- 82 1. No. 2011-230 - Additional Assistant Director (911 Central Dispatch)
- 83 2. No. 2011-231 - Purchase of Governmental Service Credit - Marie Hayes (Housing Department) (Retirement Division)
- 84 3. No. 2011-232 - Change in Providers for County's Prescription Drug Provider (Personnel Department)
- 85 4. No. 2011-233 - Employee Percentage Contribution for 2012 (Personnel Department)
- 86 5. No. 2011-234 - Ratification of Labor Agreements (6)(Personnel Dept)

87

- 6. No. 2011-235 - Vacancies: Division on Aging; Animal Control; Juvenile Home; Health Department

**C. HUMAN SERVICES (MICHAEL J. DURANCZYK, CHAIR; BRANDON KRAUSE, VICE CHAIR)**

88

- 1. No. 2011-236 - Addendum to Bay 3 TV Agreement (Administrative Services)

89

- 2. No. 2011-237 - Amendment/Extension of Dining Center Agreements (Division on Aging)

90

- 3. No. 2011-238 - Adoption Policy Amendment (Animal Control)

**D. BOARD OF COMMISSIONERS (DONALD J. TILLEY, CHAIR; KIM COONAN, VICE CHAIR)**

91

- 1. No. 2011-239 - Accounts Payable/BAYANET/Center Ridge Arms

92-94

- 2. No. 2011-240 - Reports of County Executive

**IX REPORTS OF COUNTY OFFICIALS/DEPARTMENTS**

- A. County Executive

**X UNFINISHED BUSINESS**

**XI NEW BUSINESS**

**XII MISCELLANEOUS**

**XIII ANNOUNCEMENTS**

- A. **2011 Appointments:**

- 1. **December**

- a. **Division on Aging Advisory Council (Five 2 year terms, Districts 1, 3, 5, 7 and 9)(Seeking concurrence w/below listed appointments)**

95

- 1. **District 1 - Sandra Gromaski**

96

- 2. **District 3 - Herb Schmidt**

97

- 3. **District 5 - Robert Anderson**

98

- 4. **District 7 -**

- 5. **District 9 - Leone Brashaw**

- B. **January 2012 Appointment**

- 1. **Bay Arenac Behavioral Health Authority (One unexpired member at large 3 year term, term expiring 3/31/2014)**

**XIV            CLOSED SESSION (If requested)**

**XV            RECESS/ADJOURNMENT**

ACTION TAKEN BY BAY COUNTY BOARD OF COMMISSIONERS

DATE OF BOARD MEETING: DECEMBER 13, 2011

PAGE 1 of 2

MOTION/ RES. NO.	INTRODUCED/ SUBMITTED BY	SUBJECT OF RESOLUTION/MOTION	ADOPTED	AMENDED	CORRECTED	DEFEATED	REFERRED	TABLED	WITHDRAWN
2011-218	Ways and Means	General Appropriation Budget Act Resolution for 2012	XX						
2011-219	Ways and Means	Sheriff Dept. - BAYANET Grant Renewal	XX						
2011-220	Ways and Means	Prosecutor's Office - BAYANET Grant Renewal	XX						
2011-221	Ways and Means	Corp. Counsel - Renewal of 2012 Liability Insurance	XX						
2011-222	Ways and Means	Buildings & Grounds - SpeedConnect, LLC Site Lease	XX						
2011-223	Ways and Means	Health Dept. - MDEQ Agreement	XX						
2011-224	Ways and Means	Health Dept. - Amendment #1 to FY 2011-2012 CPBC Agreement	XX						
2011-225	Ways and Means	Health Dept. - State Health Impact Assessment Grant application	XX						
2011-226	Ways and Means	Juvenile Home - Facility security improvements	XX						
2011-227	Ways and Means	MSU - Memo of Agreement for Delivery of MSU Extension Programs	XX						
2011-228	Ways and Means	Various budget adjustments	XX						
2011-229	Ways and Means	Finance Dept. - Homeland Security cash advance	XX						
2011-230	Personnel/Judicial	Central Dispatch - Additional Assistant Director	XX						
2011-231	Personnel/Judicial	Retirement Division - Purchase Government Service Credit, M. Hayes	XX						
2011-232	Personnel/Judicial	Personnel Dept. - Change in County's Prescription Drug Provider	XX						
2011-233	Personnel/Judicial	Personnel Dept. - Employee Percentage Contribution for 2012	XX						
2011-234	Personnel/Judicial	Personnel Dept. - Ratification of (6) Labor Agreements	XX						
2011-235	Personnel/Judicial	Vacancies: Division on Aging, Animal Control, Juvenile Home, Health Dept.	XX						



BAY COUNTY BOARD OF COMMISSIONERS

2012

GENERAL APPROPRIATION BUDGET ACT RESOLUTION

BY: BAY COUNTY BOARD OF COMMISSIONERS

WHEREAS, THE PROPOSED 2012 BAY COUNTY BUDGET HAS BEEN SUBMITTED TO THE BAY COUNTY BOARD OF COMMISSIONERS; PURSUANT TO THE PROVISIONS OF ACT 43 OF THE P.A., 1963, AS AMENDED BY P.A. 40 OF 1995, OF THE STATE OF MICHIGAN ON DECEMBER 13, 2011; AND

WHEREAS, THE TOTAL NUMBER OF MILLS TO BE LEVIED IN 2011 FOR 2012 OPERATIONS IS 10.0662. THE PURPOSE FOR WHICH THAT MILLAGE IS TO BE LEVIED IS AS FOLLOWS:

BAY COUNTY GENERAL OPERATING	5.7257
BAY COUNTY LIBRARY ... ..	.9953
BAY COUNTY LIBRARY ... ..	1.0000
BAY COUNTY MOSQUITO CONTROL	.4500
BAY COUNTY SENIOR CITIZENS .....	.5000
BAY COUNTY 911 CENTRAL DISPATCH	.7000
BAY COUNTY MEDICAL CARE FACILITY	.5000
BAY COUNTY HISTORICAL SOCIETY	.0952
BAY COUNTY VETERANS .....	.1000
TOTAL	10.0662

WHEREAS, IN CONFORMITY WITH ACT 2, MICHIGAN PUBLIC ACT OF 1968, AS AMENDED, IT IS REQUIRED THAT A GENERAL APPROPRIATIONS ACT BE ADOPTED WHICH SETS FORTH THE AMOUNTS APPROPRIATED BY THE BAY COUNTY BOARD OF COMMISSIONERS TO DEFRAY EXPENDITURES AND MEET THE LIABILITIES OF BAY COUNTY FOR THE ENSUING 2012 FISCAL YEAR ENDING DECEMBER 31, AND WHICH ALSO SETS FORTH THE ESTIMATED REVENUES, BY SOURCE IN EACH FUND FOR THE ENSUING YEAR,

WHICH SAID ESTIMATED REVENUES AND EXPENDITURES/  
EXPENSES ARE BALANCED AS FOLLOWS:

GENERAL OPERATING FUND	32,855,435
SPECIAL REVENUE FUNDS	32,151,343
DEBT SERVICE FUNDS	2,871,469
CAPITAL PROJECT FUNDS	541,890
ENTERPRISE FUNDS	27,205,396
INTERNAL SERVICE FUNDS	6,769,396
TRUST FUNDS	24,098,512

**RESOLVED,** BY THIS BOARD OF COMMISSIONERS OF BAY COUNTY, MICHIGAN, THAT THE 2012 BAY COUNTY BUDGET, AS PRESENTED TO THE BAY COUNTY COMMISSIONERS IS ADOPTED; AND BE IT FURTHER

**RESOLVED,** THAT THE PROPER ELECTED AND APPOINTED COUNTY OFFICIALS ARE DIRECTED TO IMPLEMENT THIS 2012 COUNTY BUDGET IN CONFORMITY WITH ITS PROVISIONS; BE IT FURTHER

**RESOLVED,** THAT THE FOLLOWING BUDGET STIPULATIONS ARE ADOPTED IN CONFORMITY WITH THE 2012 BUDGET AND ALL PROPER AND NECESSARY COUNTY OFFICIALS ARE DIRECTED TO FOLLOW THESE STIPULATIONS WHILE IMPLEMENTING THE 2012 BUDGET:

1. THE FOLLOWING ACCOUNTS SHALL HAVE THEIR APPROPRIATIONS DISTRIBUTED QUARTERLY UNLESS OTHERWISE DIRECTED BY THE BAY COUNTY BOARD OF COMMISSIONERS.
  - A. SUBSTANCE ABUSE APPROPRIATION
  - B. BAY-ARENAC BEHAVIORAL HEALTH AUTHORITY
  - C. MID-MICHIGAN DISPUTE RESOLUTION

THE APPROPRIATION IN FISCAL YEAR 2012 TO THE BAY-ARENAC BEHAVIORAL HEALTH AUTHORITY WILL BE \$682,242.

2. STATE AND FEDERAL GRANT REIMBURSEMENTS TO ALL APPLICABLE FUNDS OF THE COUNTY ARE OF EVER INCREASING IMPORTANCE. NOW, THEREFORE, THE FINANCE DEPARTMENT SHALL PREPARE AND IMPLEMENT THE NECESSARY CHARGES AND ACCOUNTING PROCEDURES TO INSURE THESE REIMBURSEMENTS ARE TIMELY AND CORRECT.

3. THE COUNTY EXECUTIVE SHALL COMPLY WITH THE PROVISIONS OF ACT 139 IN MAKING QUARTERLY REPORTS TO THE BAY COUNTY COMMISSIONERS AND THOSE REPORTS WILL INCLUDE AT LEAST THE COUNTY'S RECEIPT OF REVENUES, AND DISBURSEMENT OF EXPENDITURES/ EXPENSES FROM THE VARIOUS DEPARTMENTS ON A LINE ITEM BASIS FOR ALL FUNDS.
4. A MEMBER OF THE BOARD OF COMMISSIONERS, THE COUNTY EXECUTIVE, ANY ELECTED OFFICER, THE FINANCE OFFICER, ANY OTHER ADMINISTRATIVE OFFICER OR EMPLOYEE OF BAY COUNTY SHALL NOT CREATE A DEBT, INCUR A FINANCIAL OBLIGATION ON BEHALF OF THE COUNTY AGAINST AN APPROPRIATION ACCOUNT IN EXCESS OF THE AMOUNT AUTHORIZED, NOR APPLY OR DIVERT MONEY OF THE COUNTY FOR PURPOSES INCONSISTENT WITH THOSE SPECIFIED IN THE GENERAL APPROPRIATIONS MEASURE AS APPROVED AND AMENDED BY THE BOARD OF COMMISSIONERS.
5. ANY VIOLATION OF THE GENERAL APPROPRIATIONS MEASURE BY THE COUNTY EXECUTIVE, ANY ELECTED OFFICER, THE FINANCE OFFICER, ANY ADMINISTRATIVE OFFICER, EMPLOYEE OF BAY COUNTY, OR MEMBER OF THE BOARD OF COMMISSIONERS DETECTED THROUGH APPLICATION OF GENERALLY ACCEPTED ACCOUNTING PRINCIPLES AND/OR AUDITING STANDARDS UTILIZED BY BAY COUNTY OR DISCUSSED IN AN AUDIT OF THE FINANCIAL RECORDS AND ACCOUNTS OF THE COUNTY SHALL BE FILED WITH THE STATE TREASURER AND REPORTED BY THE STATE TREASURER TO THE ATTORNEY GENERAL. PURSUANT TO PUBLIC ACT 621 OF 1978, THE UNIFORM BUDGETING AND ACCOUNTING ACT, THE ATTORNEY GENERAL SHALL REVIEW THE REPORT AND INITIATE APPROPRIATE ACTION AGAINST THE PERSON OR PERSONS IN VIOLATION. FOR USE AND BENEFIT OF THE COUNTY OF BAY, THE ATTORNEY GENERAL OR PROSECUTING ATTORNEY MAY INSTITUTE A CIVIL AND/OR CRIMINAL ACTION IN A COURT OF COMPETENT JURISDICTION FOR THE RECOVERY OF COUNTY FUNDS DISCLOSED BY AN EXAMINATION TO HAVE BEEN ILLEGALLY EXPENDED OR COLLECTED AS A RESULT OF MALFEASANCE, AND FOR THE RECOVERY OF PUBLIC PROPERTY DISCLOSED TO HAVE BEEN CONVERTED OR MISAPPROPRIATED.

6. THE BAY COUNTY EXECUTIVE SHALL PREPARE AS AN EXPLANATION TO THE 2012 BUDGET THE FOLLOWING CHARTS AND DESCRIPTION:
  - A. SOURCE AND USE OF MONIES
  - B. EXPENDITURE SUMMARIES BY FUNCTION
  - C. DEPARTMENT/PROGRAM DESCRIPTION AND NUMBER OF PERSONNEL OF ALL DEPARTMENTS BUDGETED IN THE 2012 BUDGET
  
7. THE LEVEL OF EXPENDITURES OF THE FOLLOWING FUNDS ARE PREDICATED ON RECEIPT OF ANTICIPATED REVENUES FROM STATE AND/OR FEDERAL AGENCIES:
  - A. GENERAL OPERATING FUND
  - B. 911 CENTRAL DISPATCH FUND
  - C. FRIEND OF THE COURT FUND
  - D. HEALTH FUND
  - E. GYPSY MOTH SUPPRESSION FUND
  - F. MOSQUITO CONTROL FUND
  - G. LIBRARY FUND
  - H. COMMUNITY CORRECTIONS FUND
  - I. DIVISION ON AGING FUND
  - J. HOME REHABILITATION FUND
  - K. SOCIAL WELFARE FUND
  - L. CHILD CARE FUND
  - M. CHILD CARE/SOCIAL SERVICES FUND
  - N. VETERANS TRUST FUND
  - O. MEDICAL CARE FACILITY FUND
  - P. HOUSING FUND
  - Q. HOMELAND SECURITY
  
8. THE BAY COUNTY EXECUTIVE IS DIRECTED TO CHARGE ALL FUNDS FOR THE ACTUAL CHARGES FOR FRINGE BENEFITS IF THE ACTUAL CHARGES EXCEED OR ARE LESS THAN WHAT HAS BEEN BUDGETED AS A RESULT OF RATE CHANGES, ALL APPLICABLE BUDGET ADJUSTMENTS MUST BE APPROVED BY THE BOARD OF COMMISSIONERS AS SOON AS THE NEW RATES ARE IMPLEMENTED OR SHORTLY THEREAFTER.

9. EXCEPT FOR THE COURTS AND THE PERFORMANCE OF STATUTORY DUTIES BY THE PROSECUTING ATTORNEY, NO FUNDS APPROPRIATED IN THE 2012 GENERAL FUND EXPENDITURES BUDGET, WHETHER IN LINE ITEMS LABELED LEGAL OR NOT, MAY BE EXPENDED FOR LITIGATION AGAINST ANOTHER GOVERNMENTAL ENTITY, ELECTED OFFICIAL, OR BODY OR PUBLIC CORPORATION WITHOUT THE PERMISSION OF THE BAY COUNTY BOARD OF COMMISSIONERS.
  
10. THE WORKING 2012 BUDGET FOR ALL ACTIVITIES OF ALL FUNDS WILL BE ORGANIZED AND APPROPRIATED INTO THE FOLLOWING SIX BUDGETARY CATEGORIES WHICH IS IN ACCORDANCE WITH THE STATE'S LEGAL REQUIREMENT AND IS THE LEVEL OF CLASSIFICATION DETAIL AT WHICH EXPENDITURES MAY NOT LEGALLY EXCEED APPROPRIATIONS:
  - A. PERSONAL SERVICES
  - B. SUPPLIES
  - C. OTHER SERVICES & CHARGES
  - D. CAPITAL OUTLAY
  - E. DEBT SERVICE
  - F. TRANSFERS

AND SUBJECT TO THE FOLLOWING RESTRICTIONS:

- A. THE ELECTED OFFICIALS AND AUTHORIZED DEPARTMENT/DIVISION HEADS ARE AUTHORIZED TO TRANSFER BUDGETED AMOUNTS BETWEEN LINE ITEMS WITHIN A CATEGORY.
  
- B. THE ELECTED OFFICIALS AND AUTHORIZED DEPARTMENT/DIVISION HEADS ARE AUTHORIZED TO TRANSFER BUDGETED AMOUNTS BETWEEN CATEGORIES. ANY ADJUSTMENTS THAT ALTER THE TOTAL BUDGET OF ANY CATEGORY BY 10% OR \$2,000 (WHICHEVER IS LESS) MUST BE APPROVED BY THE BOARD OF COMMISSIONERS. A LIST OF ALL CATEGORICAL BUDGET ADJUSTMENTS WILL BE PROVIDED MONTHLY TO THE BOARD OF COMMISSIONERS.

- C. IF A BUDGET ADJUSTMENT BETWEEN CATEGORIES IS DETERMINED TO BE REQUIRED BECAUSE OF AN ACCOUNTING CHANGE AND THE USE OF THE APPROPRIATED FUNDS HAS NOT CHANGED, THE BUDGET ADJUSTMENT ONLY REQUIRES PRIOR APPROVAL OF THE FINANCE OFFICER.
- D. APPROPRIATIONS IN THE PERSONAL SERVICES CATEGORY MAY ONLY BE EXPENDED FOR PERSONAL SERVICES, AND ANY APPROPRIATIONS NOT EXPENDED DUE TO VACANCIES, RESIGNATIONS, ETC., SHALL BE REMOVED FROM THE 2012 DEPARTMENTAL EXPENDITURE BUDGETS AND PLACED IN FUND BALANCE BY THE FINANCE DEPARTMENT UNLESS OTHERWISE APPROVED BY THE BOARD OF COMMISSIONERS.
- E. 2012 CAPITAL EXPENDITURES WILL BE LIMITED TO THOSE APPROVED WITH THIS RESOLUTION. ANY MODIFICATIONS OF A DEPARTMENT'S CAPITAL OUTLAY CATEGORY GREATER THAN \$2,000 PER ITEM, MUST FIRST GAIN APPROVAL OF THE BOARD OF COMMISSIONERS.

HOWEVER, THE WORKING 2012 BUDGET FOR ALL ACTIVITIES OF ALL FUNDS WILL BE ACCOUNTED FOR AND REPORTED ON A LINE-ITEM BASIS.

- 11. AT THE END OF THE 2012 FISCAL YEAR THE VALUE OF ALL ENCUMBRANCES FOR ANY UNLIQUIDATED COMMITMENT OR OBLIGATION (IE. OPEN PURCHASE ORDER OR UNFULFILLED CONTRACT) OF THE COUNTY SHALL BECOME A PART OF ASSIGNED FUND BALANCE. IN 2012 THE FINANCE DEPARTMENT SHALL REAPPROPRIATE FROM ASSIGNED FUND BALANCE TO THE RESPECTIVE BUDGETS THE VALUE OF SUCH COMMITMENTS OR OBLIGATIONS FROM THE FUND BALANCE ASSIGNED FOR ENCUMBRANCES. IN ADDITION IN 2012, THE FINANCE DEPARTMENT SHALL REAPPROPRIATE TO THE RESPECTIVE CAPITAL PROJECT BUDGETS THE VALUE OF UNSPENT/UNENCUMBERED FUNDS APPROPRIATED IN 2011 FOR SUCH PROJECT.
- 12. THE CHAIRMAN OF THE BOARD OF COMMISSIONERS IS THE AUTHORIZED DEPARTMENT HEAD FOR ALL BOARD OF COMMISSIONERS BUDGET ACTIVITIES.

13. THE COUNTY EXECUTIVE SHALL SUBMIT TO THE BOARD OF COMMISSIONERS AT THEIR ANNUAL ORGANIZATIONAL MEETING, A LIST OF "AUTHORIZED DEPARTMENT HEADS:"
14. ALL ELECTED OFFICIALS, EXCLUSIVE OF THE BOARD OF COMMISSIONERS, AND NON-REPRESENTED EMPLOYEES SHALL RECEIVE A PAY INCREASE EQUAL TO THE BOARD APPROVED INCREASE GRANTED TO THE UNITED STEELWORKERS OF AMERICA (U.S.W.A.) - FULL TIME BARGAINING UNIT. THIS METHOD SHALL BE USED FOR ALL FUTURE WAGE INCREASES. ELECTED OFFICIALS AFFECTED ARE AS FOLLOWS:  
  
EXECUTIVE  
SHERIFF  
PROSECUTOR  
TREASURER  
CLERK  
REGISTER OF DEEDS  
DRAIN COMMISSIONER  
ROAD COMMISSIONERS
15. THE BAY COUNTY CIRCUIT COURT EXPENDITURE BUDGET CONSIST OF \$2,686,588 PERSONNEL COST AND \$612,391 OTHER OPERATING EXPENDITURES, FOR A TOTAL APPROPRIATION OF \$3,298,979. THE CIRCUIT COURT BUDGETS INCLUDE: CIRCUIT COURT, FRIEND OF THE COURT, FRIEND OF THE COURT COOPERATIVE REIMBURSEMENT, FRIEND OF THE COURT MICHIGAN WORKS, FRIEND OF THE COURT MEDIATION DUTIES, LAW LIBRARY, JURY/JUDICIAL COUNCIL AND CIRCUIT COURT ADULT PROBATION.
16. THE BAY COUNTY PROBATE COURT EXPENDITURE BUDGET CONSIST OF \$1,009,230 PERSONNEL COST AND \$279,968 OTHER OPERATING EXPENDITURES, FOR A TOTAL APPROPRIATION OF \$1,289,198. TOTAL EXPENDITURES INCLUDE PROBATE COURT, PUBLIC GUARDIAN AND PROBATE FAMILY DEPENDENCY.
17. THE BAY COUNTY DISTRICT COURT EXPENDITURE BUDGET CONSIST OF \$1,565,073 PERSONNEL COST AND \$362,787 OTHER OPERATING EXPENDITURES, FOR A TOTAL APPROPRIATION OF \$1,927,860. TOTAL EXPENDITURES INCLUDE DISTRICT COURT, DISTRICT COURT ADULT PROBATION AND DISTRICT COURT OWI TREATMENT GRANT.

18. ANY NON-COUNTY ENTITY RECEIVING FUNDS FROM THE COUNTY MUST PRESENT THE BOARD OF COMMISSIONERS WITH DETAILED FINANCIAL REPORTS NO LESS THAN ANNUALLY. THESE ENTITIES SHALL BE PROPERLY BONDED AND INSURED TO PROTECT THE COUNTY FROM ANY AND ALL LIABILITY RESULTING FROM THE ENTITY'S ACTIONS. THE BAY COUNTY EXECUTIVE SHALL STOP PAYMENT OF COUNTY FUNDS TO ANY ENTITY THAT FAILS TO COMPLY WITH THESE REQUIREMENTS.
19. COUNTY COMMISSIONERS SERVING ON COUNTY RELATED BOARDS AND COMMISSIONS SHALL BE REIMBURSED \$45.00 PER MEETING, EXCEPT THAT PER DIEM PAID TO THE BOARD OF CANVASSERS WILL BE \$50.00 PER HALF DAY AND \$100.00 PER FULL DAY.
20. THE FEE SCHEDULE MARKED AS APPENDIX A IS MADE A PART HEREOF AND IDENTIFIES CERTAIN DEPARTMENTAL FEES THAT WILL BE INCREASED EFFECTIVE JANUARY 1, 2012, UNLESS OTHERWISE INDICATED.
21. ALL PERSONNEL VACANCIES, REGARDLESS OF FUND, THAT ARE BUDGETED OR OCCUR IN THE 2012 DEPARTMENT EXPENDITURES BUDGET SHALL BE FILLED ONLY AFTER CONCURRENCE BY THE BOARD OF COMMISSIONERS.
22. THE COUNTY TREASURER IS AUTHORIZED, AS PERMITTED BY THE STATUTE, TO ADVANCE THE NECESSARY FUNDS FROM THE BUDGET STABILIZATION FUND TO THE GENERAL FUND FOR CASH FLOW PURPOSES.

DONALD J. TILLEY, CHAIR  
AND BOARD

MOVED BY COMM. Coonan

SUPPORTED BY COMM. Krause

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk	✓			Joe Davis	✓			Tom Ryder	✓		
Brandon Krause	✓			Ernie Krygler			✓	Christopher Rupp	✓		
Vaughn J. Begick	✓			Kim Coonan	✓			Donald J. Tilley	✓		

VOTE TOTALS:  
 ROLL CALL: ✓ YEAS 8 NAYS 0 EXCUSED 1  
 VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED  DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
 AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

<b><u>ANIMAL CONTROL DEPARTMENT</u></b>		<b><u>2011</u></b>	<b><u>2012</u></b>
<b>ADOPTION-DOGS</b>	Spayed/Neutered	68.00	N/A
	Rabies Vaccine	15.00	N/A
	License	7.00	8.00
	Adoption	15.00	17.00
	Total	<b><u>105.00</u></b>	<b><u>25.00</u></b>
Prepayment of sterilization and rabies vaccination is required prior to animal release.			
<b>ADOPTION-CATS</b>	Spayed/Neutered	50.00	N/A
	Rabies Vaccine	13.00	N/A
	License	7.00	8.00
	Adoption	13.00	17.00
	Total	<b><u>83.00</u></b>	<b><u>25.00</u></b>
Prepayment of sterilization and rabies vaccination is required prior to animal release.			
<b>LICENSE-DOGS</b>	Unaltered	21.00	24.00
	Unaltered-Late	41.00	44.00
	Altered	7.00	8.00
	Altered-Late	27.00	28.00
<b>LICENSE-CATS</b>	Unaltered	21.00	24.00
	Unaltered-Late	41.00	44.00
	Altered	7.00	8.00
	Altered-Late	27.00	28.00
<b>3 YEAR LICENSE Dogs and Cats</b>	Unaltered	54.00	60.00
	Unaltered (Late)	74.00	80.00
	Altered	18.00	20.00
	Altered (Late)	38.00	60.00
<b>LICENSE-KENNEL</b>	1 to 5 dogs	18.00	19.00
	6 to 10 dogs	30.00	31.00
	11 to 15 dogs	49.00	50.00
	Each additional 10 dogs	24.00	25.00
<b>ANIMAL PICK-UP</b>	Owner/Business Request-Daytime	36.00	37.00
	Owner/Business Request-After-Hours	72.00	74.00
<b>IMPOUNDMENT</b>	1st Time	36.00	37.00
	2nd Time	82.00	85.00
	3rd Time	144.00	150.00
	4th Time	277.00	285.00
<b>BOARD &amp; CARE</b>	Small Animals, per day	11.00	12.00
	Large Animals, per day	21.00	22.00
<b>EUTHANASIA</b>	Owner Requested	41.00	42.00
	Disposal	16.00	17.00

**CLERK**

BIRTH CERTIFICATES	Certified	14.00	14.00
	Non-Certified	8.50	8.50
DEATH CERTIFICATES	Certified	14.00	14.00
	Non-Certified	8.50	8.50
MARRIAGE CERTIFICATES	Certified	14.00	14.00
	Non-Certified	8.50	8.50
CRIMINAL RECORDS SEARCH	Each	11.50	11.50
ADDITIONAL COPIES	Each	3.00	3.00
PHOTOCOPY	Each	1.00	1.00
CERTIFIED		2.00	2.00
MARRIAGE LICENSE		20.00	20.00
MARRIAGE CEREMONY FEE		25.00	25.00
Waive 3 day waiting period for marriage license		15.00	15.00

**EQUALIZATION**

SUMMER TAX BILLING	Tax bills and receipt	0.18	0.18
	Tax roll per page	0.07	0.07
	Personnel	0.20	0.20
	Envelope	0.04	0.04
WINTER BILL	Tax bill	0.18	0.18
	Tax roll	0.07	0.07
	Maintenance	1.00	1.00
	Personnel	0.20	0.20
	Envelope	0.04	0.04
CHANGE OF ASSEMENT NOTICES	Notices	0.10	0.10
	Rolls per page	0.07	0.07
	Envelope	0.04	0.04

In addition to the above charges, will also bill back to the units the cost of postage

**GOLF COURSE**

TRAIL FEES	Seasonal	104.00	104.00
GREEN FEES-9 HOLES			

May 4 - September 15	Monday-Friday	13.00	13.00
	Weekend	14.00	14.00
	Seniors: Before 3pm, Mon-F	10.00	10.00
	Juniors: Before 3pm, Mon-Fri & After 3pm Weekends	8.00	8.00
<b>PROMOTIONAL</b>	9 Holes w/cart noon-3pm Mon-Thur. Sandwich and chips included	17.00	17.00
<b>FOURSOME</b>	18 holes w/cart after 11:00am Fri, Sat. & Sun. Sandwich and chips included	100.00	100.00
<b>CART RENTAL-9 HOLES</b>			
May 4 - September 15	Daily	12.00	12.00
	Before 12pm (noon) Mon-Fr	10.00	10.00
	Pull Cart Fee	3.00	3.00
GREEN FEES W/CART - 9 HOLES	Fri, Sat & holidays after 3pm	17.00	17.00
<b>GREEN FEES - 18 HOLES</b>	Monday - Friday	22.00	22.00
	Weekend	25.00	25.00
	Seniors: Before 3pm Mon-F	15.00	15.00
	Juniors: Before 3pm Mon-Fri & After 3pm - weekends	11.00	11.00
<b>CART RENTAL - 18 HOLES</b>	Daily	24.00	24.00
	Before 12pm (noon) Mon-Fr	18.00	18.00
	Pull Cart Fee	3.00	3.00
GREEN FEES W/CART - 18 HOLES	Fri, Sat & holidays after 3pm	29.00	29.00
<b>OUT OF SEASON FEES</b>			
April 1-May 3 and September 16 to close	9 Holes Walking	12.00	12.00
	18 Holes Walking	20.00	20.00
	9 Holes w/cart Mon-Fri	16.00	16.00
	18 Holes w/cart Mon-Fri	27.00	27.00
	9 Holes w/cart weekends	17.00	17.00
	18 Holes w/cart weekends	29.00	29.00
<b>GOLF PACKAGES</b>			
Out of Season	9 hole 5 round pass	75.00	75.00
	9 hold 10 round pass	145.00	145.00
	18 hole 5 round pass	130.00	130.00
	18 hold 10 round pass	250.00	250.00
In Season (May-Sept.)	9 hole 5 round pass	90.00	90.00
	9 hold 10 round pass	175.00	175.00
	18 hole 5 round pass	165.00	165.00
	18 hold 10 round pass	325.00	325.00

DRIVE RANGE	Limited season pass	184.00	184.00
	Small buckets	3.00	3.00
	Large buckets	5.00	5.00
CART STORAGE	Gas Cart	293.00	293.00
	Electric Cart	367.00	367.00
SEASON PASS - 5 DAY	Single	543.00	543.00
	Husband & Wife	724.00	724.00
	Family (each child)	78.00	78.00
SEASON PASS - 7 DAY	Single	739.00	739.00
	Husband & Wife	943.00	943.00
	Family (each child)	104.00	104.00
SENIOR PASS - 5 DAY	Single (age 60 or over)	496.00	496.00
	Husband & Wife (age 60 or over)	646.00	646.00
JUNIOR PASS - 7 DAY	Under age 18	259.00	259.00
	After 3pm weekends		
COLLEGE PASS - 5 DAY	Age 19 thru 24	376.00	376.00
SEASON CART FEE - 5 DAY	Single	543.00	543.00
	Husband & Wife	724.00	724.00
	Family (each child)	78.00	78.00
SEASON CART FEE - 7 DAY	Single	739.00	739.00
	Husband & Wife	943.00	943.00
	Family (each child)	104.00	104.00
SENIOR CART FEE - 5 DAY	Single (age 60 or over)	496.00	496.00
	Husband & Wife (age 60 or over)	646.00	646.00
<b><u>JUVENILE HOME</u></b>			
<b>HOUSING OUT-OF-</b>			
<b>COUNTY &amp; STATE WARD</b>		150.00	150.00

**PARKS AND RECREATION**  
**COMMUNITY CENTER**

OPEN GYM:	Age 14 and under	2.00	2.00
	Age 15 thru 17	3.25	3.25
	Age 18 and over	4.25	4.25
WEIGHT ROOM:	Age 14 and under	2.00	2.00

	Age 15 thru 17	3.25	3.25
	Age 18 and over	4.25	4.25
LOCKER:		1.00	1.00
<b>GYM/WEIGHT ROOM</b>			
<b>SEASONAL PASS</b>	Age 18 & Over	113.00	113.00
	Family	256.00	256.00
<b>GYM/WEIGHT ROOM</b>			
<b>MONTHLY PASS</b>	Age 18 & Over	15.00	15.00
	Family	26.00	26.00
<b>ROOM RENTALS:</b>			
	Small meeting room per hour-weekday	26.00	26.00
	Small meeting room per hour-weekend	36.00	36.00
	Large meeting room per hour-weekday	36.00	36.00
	Large meeting room per hour-weekend	46.00	46.00
	Multi-Purpose room per hour-weekday	41.00	41.00
	Multi-Purpose room per hour-weekend	51.25	51.25
	Large gym per hour-weekday	61.50	61.50
	Large gym per hour-weekend	72.00	72.00
	Security Deposit for use of Kitchen	82.00	82.00
<b>SUMMER YOUTH RECREATION PROGRAM</b>		100.00	100.00
<b>BASKETBALL:</b>			
	Women's	22.50	22.50
	Men's	22.50	22.50
	Church	22.50	22.50
<b>VOLLEYBALL:</b>			
	Women's per person per season	13.00	13.00
	Men's and coed per person per season	13.00	13.00
<b>SWIMMING POOL ADMISSION:</b>	Age 17 and under	4.00	4.00
	Age 18 and over	5.00	5.00
<b>SUMMER SWIMMING PASS</b>	Age 17 and under	46.00	46.00
	Age 18 and over	62.00	62.00
<b>FAMILY PASS</b>	Swimming Pool	133.00	133.00
<b>THURSDAY RATE</b>	Children and adults	2.00	2.00
<b>SWIMMING LESSON FEES</b>		31.00	31.00
<b><u>CIVIC/ICE ARENA</u></b>			
<b>BASE PRIME ICE (hourly rates reserved):</b>		226.00	226.00
<b>LOW VOLUME: 100 - 499 annually</b>		219.00	219.00
<b>HIGH VOLUME: 500+ annually</b>		206.00	206.00
<b>U-8</b>		38.50	38.50
<b>Plus \$50 per child over</b>			
<b>15 children per 20</b>			
<b>sessions</b>			

<b>NON-PRIME RATES:</b>	9 a.m. - 3 p.m. Mon.-Fri. non-holidays	192.00	192.00
<b>MORNING ICE:</b>	Mon.-Fri. 6-9 a.m.	151.00	151.00
<b>UNRESERVED ICE:</b>		146.00	146.00
<b>SUMMER ICE - EVENINGS:</b>	4:00 p.m. to close	213.00	213.00
<b>SUMMER ICE - DAYTIME:</b>	7:00 a.m. to 4:00 p.m.	192.00	192.00
<b>DRY FLOOR RENTAL:</b>		1,500.00	1,500.00
<b>BIRTHDAY PARTIES</b>	Regular package-per child	8.00	8.00
	Deluxe package-per child	10.00	10.00
<b>PUBLIC SKATE</b>	Weekdays @ noon-Mon-Fri	3.00	3.00
	Skate rental	2.00	2.00
	Friday morning 2hrs (18 & up only)	5.00	5.00
	Weekend 1hr, 20 mins	4.00	4.00
<b>DROP IN HOCKEY</b>	Wed, Fri, Sun. 1 1/2 hrs	8.00	8.00
	Skate rental	2.00	2.00
<b><u>FAIRGROUND RENTALS</u></b>			
<b>HOUSE</b>	Monthly	500.00	500.00
<b>MERCHANTS BUILDING:</b>		154.00	154.00
<b>WINTER STORAGE:</b>	Winter storage-Oct. 15-May 1	184.00	184.00
<b>CANTEEN:</b>	4 hr. Rate non-alcoholic day events	300.00	300.00
	alcoholic events	600.00	600.00
<b>PAVILION</b>		45.00	45.00
<b>HORSE STALLS:</b>	Monthly (per horse)	57.00	57.00
<b>GROUNDS &amp; BUILDINGS:</b>	Per weekend	3,650.00	3,650.00
<b>CAMPING RATES</b>	per night	16.00	16.00
	youth groups using tents: \$5.00 per night per tent		
<b><u>PERE MARQUETTE PARKING</u></b>			
<b>PER MONTH:</b>		32.50	32.50
<b>FEDERAL JURY PARKING - PER DAY:</b>		2.50	2.50
<b><u>PINCONNING PARK</u></b>			
<b>DAY USE PERMITS:</b>	Season - regular	12.00	12.00
	Season - senior	10.00	10.00
	Daily	2.00	2.00
	Daily Boat Launch Permit	4.00	4.00
	Annual Boat Launch Permit	30.00	30.00

<b>RENTALS:</b>	Pavilion A (Bldgs. & Grnds.)-per day	37.00	37.00
	Pavilion B (Bldgs. & Grnds.)-per day	53.00	53.00

**CAMPGROUNDS:** Prices below do not include vehicle permit.

<b>Modern Site:</b>		21.00	21.00
	One week	126.00	126.00
	One month	390.00	390.00
	Three months	750.00	750.00
	Five months	1,151.00	1,151.00
	Full year	1,750.00	1,750.00
<b>Cabin</b>	Per day	51.50	51.50
	Three day	118.00	118.00
	Seven day	220.00	220.00
<b>Other</b>	Septic Disposal	4.00	4.00
	1 day trailer storage	2.00	2.00
	1 month trailer storage	25.00	25.00

**REGISTER OF DEEDS**

<b>COPY - PLATS OF RECOR</b>	Each	1.00	1.00
<b>MICROFILM IMAGE:</b>	Each	1.00	1.00

<b><u>CRIMINAL DEFENSE</u></b>	Police Reports (per page)	0.10	0.10
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<b><u>PUBLIC DEFENDER</u></b>	Police Reports (per page)	0.10	0.10
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<b><u>PROSECUTOR</u></b>	Police Reports (per page)	0.50	0.50
	911 tapes	-	-
	Videos	-	-
	DVDs	-	-

**PLANNING**

<b>AERIAL PHOTOS:</b>	8.5"x11" (labor included)	10.00	10.00
Years available: 1993, 1987, 1978, 1963			

**GIS**-Prices for non-governmental agencies

**SPECIALTY MAPS**

A minimum cost of \$25 for any GIS product from Bay County exists. Any total cost that exceeded \$25, then the price will be that of the product. (Minimum charge does not apply to aerial photo copies only.)

8.5"x11" Color	4.00	4.00
8.5"x11" Black & White	3.00	3.00
11"x17" Color	7.25	7.25
11"x17" Black & White	5.50	5.50

24"x24"	15.50+	15.50+
36"x36"	20.50++	20.50++
42"x42"	36.00+++	36.00+++

(+Printing on 24 inch roll paper. Min. charge of \$10; for each inch over 24" in length, a charge of \$0.25 will be added. ++ Printing on 36" roll paper. Min charge of \$20, for each inch over 36" in length, a charge of \$0.25 will be added. +++Printing on 42" roll paper. Min charge of \$25, for each inch over over 42" in length, a charge of \$0.25 will be added.

<b>LABOR</b>	varies	varies
<b>DATA</b>	varies	varies

<b>*Tax Parcels (Not</b>		
Parcel	0.75	0.75
County Wide (\$27,033 if by parcel totals as of 2004)	10,000.00	10,000.00
<b>Street Centerline (With</b>		
Local Unit	153.75	153.75
County Wide	2,562.50	2,562.50
<b>Subdivision Plats</b>		
Lot (Includes all lot lines)	1.25	1.25

<b>*Digital Aerial Photography (1993)</b>		
Local Unit	307.50	307.50
Entire County	2,050.00	2,050.00

<b>*2005 Color Digital Orthophotography (100' scale 6" pixel)</b>		
Tile (Tile is 2500'x2500')	30.75	30.75
Tile (4-150 Tiles)	25.50	25.50
Tile (151-500 Tiles)	20.50	20.50
Tile (501-1000 Tiles)	15.50	15.50
Tile (1001+ Tiles)	10.25	10.25
Bay City/Twp Mr. Sid Mosaic	3,075.00	3,075.00
City of Auburn Mr. Sid Mosaic	1,025.00	1,025.00
City of Pinconning Mr. Sid Mosaic	1,025.00	1,025.00
City of Essexville Mr. Sid Mosaic	1,025.00	1,025.00

\*Digital Tax Parcel and Digital Aerial Photography sales require a data sharing agreement/non disclosure agreement to be signed

Other data may be available upon request. Prices to be determined.

**SHERIFF DEPARTMENT**

<b>PBT TEST:</b>	Each	5.50	5.50
<b>DRUG TESTING FEE</b>	Each	10.00	10.00
<b>DRUG TESTING FEE</b>	Contested	15.00	15.00
<b>INCIDENT/ACCIDENT REPORTS:</b>	1ST page	9.50	9.50
	Additional page	1.00	1.00
<b>FINGERPRINTING:</b>		17.00	17.00
<b>PHOTO SALES:</b>		3.00	3.00
<b>EXPLOSIVE PERMIT:</b>		16.00	16.00

CERTIFIED DOCUMENTS:		3.00	3.00
FALSE ALARM:		39.00	39.00
LAMINATING RECORDS:		2.50	2.50
RECORDS CHECK:		16.00	16.00
LINE UPS:	Defense	238.00	238.00
ENTER WARRANTS:	Other agency	12.75	12.75
DIVE WORK:	Per hour	81.00	81.00
HOUSING PRISONERS:	Sentenced inmate housing per day	20.00	20.00
	Out of County prisoner/individual per day	49.00	49.00
	Federal per day	67.70	67.70
	State per day, 1st 90 days	45.00	45.00
	State per day, 91st day and	38.00	38.00

### SOIL EROSION

#### RESIDENTIAL:

Plan review	Up to one acre	56.00	58.00
Plan Revisions/Amdendments			
Permit fee	Up to one acre	32.00	33.00
Renewal of lapsed permit			

#### TRANSPORTATION FACILITIES:

##### Railroads, airports, trails

Plan review	Up to ½ mile	64.00	66.00
Permit fee	Up to ½ mile	218.00	225.00
Permit fee	Each add'l 1/2 mile or fraction thereof	196.00	202.00

#### UTILITIES:

##### Pipelines, water mains, sewers:

Plan review	Up to ½ mile	65.00	67.00
Permit fee	Up to ½ mile	218.00	225.00
Permit fee	Each add'l ½ mile or fraction thereof	110.00	114.00

##### Underground cables:

Plan review	Up to ½ mile	65.00	67.00
Permit fee	Up to ½ mile	218.00	225.00
Permit fee	Each add'l ½ mile or fraction thereof	23.00	24.00

#### SUBDIVISIONS:

##### Plat Development:

Plan review	Up to 5 acres	65.00	67.00
Permit fee	Up to 5 acres	218.00	225.00
Permit fee	Each add'l acre or fraction thereof	110.00	114.00

**Mobile Home Parks,  
Multiple Housing Units, and  
Condominiums:**

Plan review	Up to one acre	65.00	67.00
Permit fee	Up to one acre	380.00	392.00
Permit fee	Each add'l acre or fraction thereof	110.00	114.00

**SERVICE FACILITIES:**

**Schools, Churches**

Plan review	Up to one acre	65.00	67.00
Permit fee	Up to one acre	158.00	163.00
Permit fee	Each add'l acre or fraction thereof	54.00	56.00

**COMMERCIAL BUILDINGS:**

**Restaurants, Gas Stations,  
Party Stores, Shopping**

**Centers:**

Plan review	Up to one acre	65.00	67.00
Permit fee	Up to one acre	380.00	392.00
Permit fee	Each add'l acre or fraction thereof	128.00	132.00

**SEA WALLS & BOAT SLIPS:**

**Sea Walls:**

Plan review	Up to 100 linear feet	65.00	67.00
Permit fee	Up to 100 linear feet	54.00	56.00
Permit fee	Each add'l 5 linear feet or fraction thereof	2.00	2.00

**Boat Slips:**

Plan review	Up to 100 linear feet	65.00	67.00
Permit fee	Up to 100 linear feet	54.00	56.00
Permit fee	Each add'l 5 linear feet or fraction thereof	2.00	2.00

**Note: No additional charge  
for seawall if part of a boat**

**RECREATIONAL FACILITIES:**

**Parks, Campgrounds, and**

**Golf Courses:**

Plan review	Up to one acre	65.00	67.00
Permit fee	Up to one acre	218.00	225.00
Permit fee	Each add'l acre or fraction thereof	110.00	114.00

**WATER IMPOUNDMENTS:**

**Ponds:**

Plan review	Up to one acre	65.00	67.00
Permit fee	Up to one acre	218.00	225.00

Permit fee	Each add'l acre or fraction thereof	56.00	58.00
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**EXCAVATION:**

Oil Stripping/Top Soil  
Removal, Borrow Pits:

Plan review	Up to one acre	65.00	67.00
Permit fee	Up to one acre	273.00	282.00
Permit fee	Each add'l acre or fraction thereof	56.00	58.00

**WATERCOURSES:**

Ditches/Drains:

Plan review	Up to one mile	65.00	67.00
Permit fee	Up to one mile	196.00	202.00
Permit fee	Each add'l 1/2 mile or fraction thereof	66.00	68.00

**TREASURER**

NOTICE OF TAXES RTND.DLQ (MCLA 211.57)	5.00	5.00
NSF CHECK RETURN	20.00	20.00

**CORPORATION COUNSEL**

FOIA	Cost for copies per page Plus cost of hourly wage rate, multiplied by time required, plus postage, with rates	0.10	0.10
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**FINANCE**

**Invoices left unpaid after 30 days will incur a \$25.00 late fee. A 1 1/2% (18% APR) interest penalty per month on unpaid balances will be**

**HEALTH DEPARTMENT**

**IMMUNIZATION/CONTAGIOUS DISEASE**

TB SKIN TEST:		21.50	21.50
HEARING SCREENING:		16.00	16.00
VISION SCREENING		16.00	16.00
VACCINE ADMIN FEE		14.25	14.25
HEPATITIS A VACCINE:	Adult	83.00	83.00
	Child	42.00	42.00
HEPATITIS B VACCINE:	Adult	72.00	72.00
	Child	35.00	35.00
HEPATITIS A/B VACCINE (Twinrix):		93.00	93.00
MENINGITIS VACCINE:		99.00	99.00
DtaP:		36.00	34.75
Hib:		39.00	39.00
Polio:		37.00	37.00
Comvax:		62.00	62.00
Mmr:		55.00	55.00
Prevnar:		83.00	83.00
C Pox:		87.00	87.00

Td:	30.00	30.00
DT(Diphtheria, Tetanus) Child up to 7 years	30.00	30.00
Pediarix	82.00	82.00
Pneumonia	39.00	39.00
Influenza	N/A	25.00
Rotavirus	74.00	74.00
Zostavax	176.00	176.00
HPV	144.00	144.00
MMRV	129.00	129.00
Herpes Simplex Virus	28.00	28.00
Dtap-IVP (Kinrix)	41.00	80.00

**NOTE:** Per Board Resolution #05-177 all vaccine charges are based on cost plus 10% or the highest allowable reimbursement rate.

**ENVIRONMENTAL HEALTH**

**FOOD SERVICE LICENSE:**

Administration Fee	Includes Permit Extension, Refunds, etc.	28.00	30.00
Type 1: Bar, with no food prep or pre-packaged low-hazard food		256.00	260.00
Type 2: Bar, with limited food prep, Kitchen Facilities and menu with 10 items or less, Fast Food with limited food preparation		259.00	360.00
Type 3: Table Service & Bar with Food Preparation and Full Kitchen Facilities			
0 - 50 Occupancy		307.00	310.00
51 - 100 Occupancy		359.00	380.00
101 - 150 Occupancy		435.00	440.00
151+ Occupancy		527.00	530.00
Fixed Establishment All		149.00	160.00
LATE FEE	Up to 30 days After License Deadline	50% of original fee	
	30 Days + Past Deadline	100% of original fee	
CHANGE OF OWNERSHIP		256.00	260.00
FOLLOW-UP FOOD SERVICE INSPECTION FEE:		57.00	N/A
			155.00
MOBILE FOOD SERVICE COMMISSARY LICENSE		185.00	190.00
SPECIAL TRANSITORY FOOD UNIT SERVICE LICENSE		147.00	147.00
TEMPORARY FOOD SERVICE LICENSE			
For Profit	With five days or more notification	57.00	60.00
	With less than five days notification	77.00	80.00
	Issued on Site	103.00	105.00
Not-For-Profit	With five days or more notification	41.00	45.00
	With less than five days notification	52.00	55.00
	Issued on Site	77.00	80.00
	SEASONAL	87.00	95.00
VENDING MACHINE LICENSE: per machine		31.00	40.00
FOOD SERVICE PLAN REVIEW FEE			
Equipment Only		77.00	85.00
FOOD SERVICE PLAN REVIEW FEE			
Remodel of Existing, Licensed Facility			
	Type I Restaurant	256.00	260.00
	Type II Restaurant	359.00	360.00
	Type III Restaurant	359.00	360.00
	All Others	256.00	260.00

**FOOD SERVICE PLAN REVIEW FEE**  
**New Construction**

- 40 -

Type I Restaurant	563.00	565.00
Type II Restaurant	768.00	775.00
Type III Restaurant	768.00	775.00
All Others	563.00	565.00
<b>Resubmission of Plans or Modified Plans AFTER</b>		
Plan Approval	100% of original fee	
Site Inspection Fee (After Second Fee)	154.00	155.00
Fee if remodeling/construction is started before plans have been submitted and approved	100% of original fee	
CAMPGROUND & SWIMMING POOL INSPECTION:	105.00	110.00
SANITARY CODE BOARD OF APPEALS HEARING FEE	100.00	100.00
<b>DHS FACILITY INSPECTIONS:</b>		
SEWAGE AND/OR WATER Partial inspection	120.00	125.00
Full inspection	196.00	200.00
Plan Review	82.00	95.00
<b>SEWAGE AND WELL</b>		
	<i>Includes Permit Extension, Refunds, Etc.</i>	
Reinspection Fee	105.00	155.00
Alternative OSDS Plan Review	210.00	210.00
Alternative OSDS O & M Annual Fee	109.00	110.00
SITE EVALUATION FEE	132.00	140.00
ON SITE SEWAGE DISPOSAL PERMIT:	278.00	280.00
SEPTIC TANK REPLACEMENT:	184.00	185.00
SEWAGE INSTALLER INSTALLATION FEE	50.00	50.00
TYPE II WATER SUPPLY SAMPLING:	48.00	50.00
TYPE II WATER SUPPLY FOLLOW-UP SAMPLING:	48.00	50.00
WELL PERMITS:	Type III & private	263.00 265.00
	Type I & Type II	367.00 565.00
	Follow-up sampling	48.00 50.00
LOAN EVALUATION:	Sewage or well	210.00 215.00
<b>SERVSAFE CLASS</b>		
<b>For Profit</b>		
Class, Book and exam	150.00	150.00

Class and exam - has book	115.00	115.00
Exam only - No class time or book needed	50.00	50.00
<b>Not For Profit</b>		
Class, Book and exam	102.00	102.00
Class and exam - has book	85.00	85.00
Exam only - No class time or book needed	50.00	50.00
Ordinance #51		
Bay County Pawn Broker License	125.00	200.00
Payable Annually		
Ordinance #52		
Secondhand Dealer License	25.00	200.00
Payable Annually		
Scrap Dealer License	150.00	200.00
Payable Annually		
Tattoo Parlor Inspection Fee	200.00	210.00
Plan Review	200.00	200.00
<b><u>LABORATORY</u></b>		
BLOOD DRAW:	10.00	10.00
CHLAMYDIA:	35.00	35.00
CHOLESTEROL SCREEN:	12.00	12.00
GLUCOSE SCREEN:	12.00	12.00
GONORRHEA CULTURE:	21.00	21.00
GONORRHEA SMEAR:	16.00	16.00
HERPES SIMPLEX TYPE 2 TESTING	28.00	28.00
HEMOGLOBIN:	9.00	9.00
LEAD TESTING:	17.00	17.00
PATERNITY:	16.00	16.00
RPR:	13.00	13.00
SERUM PREGNANCY:	21.00	30.00
URINE PREGNANCY:	16.00	16.00
WET PREPS:	20.00	20.00
POOL TESTING	19.00	19.00
E COLI TESTING	19.00	19.00
WELL WATERS:	19.00	19.00
<b><u>DRUG TESTING</u></b>		
5 PANEL TEST:	13.00	13.00
ALCOHOL:	7.00	7.00
CONFIRMATION:	31.00	31.00
ECSTASY:	7.00	7.00

**MEDICAL EXAMINER**

AUTOPSY REPORT:	40.00	40.00
CREMATION PERMIT:	40.00	40.00
DISINTERMENT PERMIT:	40.00	40.00

**FAMILY PLANNING**

Per Board Resolution 2010-21 all charges are based on cost plus 10% or the highest allowable reimbursement rate.

Preventive care, New age 5-11	103.00	100.00
Preventive care, New age 12-17	110.00	110.00
Preventive care, New age 18-39	110.00	110.00
Preventive care, New age 40-64	132.00	132.00
Preventive care, Est. age 5-11	87.00	85.00
Preventive care, Est, age 12-17	93.50	93.50
Preventive care, Est, age 18-39	93.50	93.50
Preventive care, Est, age 40-64	104.50	104.50
Office/Outpatient New Focused	31.00	30.00
Office/Outpatient New Expanded	47.00	45.00
Office/Outpatient New Detailed	62.00	60.00
Office/Outpatient Est. RN Eval	22.00	21.00
Office/Outpatient Est. Focused	32.00	31.00
Office/Outpatient Est. Expanded	42.00	41.00
Pap Smear	20.00	19.00
Hematocrit	9.00	8.00
Wet Mount	20.00	19.00
Doxycycline	9.00	8.00
Trichloracetic Acid	22.00	N/A
Flagyl-7 day supply	22.00	21.00
Condoms (12 per package)	5.00	4.00
Oral Contraceptives	21.00	20.00
Depo-Provera Injection	46.00	44.00
Nuva Ring	49.00	47.00
Ortho Evra Patch	32.00	31.00
Foam/Jelly/Cream	11.00	11.00
Terazol Cream	16.00	16.00
Blood Draw	10.00	9.00
Serum Pregnancy Test	30.00	30.00
Urine Pregnancy Test	16.00	15.50

**COURT ORDERED TESTING**

Per Board Resolution 2010-21 all charges are based on cost plus 10% or the highest allowable reimbursement rate.

Office Visit for Male Testing	144.00	164.00
Office Visit for Female Testing	230.00	230.00

Jail Visit for Male Testing	164.00	219.00
Jail Visit for Female Testing	250.00	250.00
DNA Blood Draw & Testing	103.00	103.00

THE FOLLOWING REPRESENTS PROPOSED CHANGES TO THE 2012 BUDGET,  
AS ORIGINALLY RECOMMENDED IN THE EXECUTIVE'S BUDGET ON 10/01/2011.

APPENDIX B

		REVENUE CHANGES POSITIVE (NEGATIVE) IMPACT	EXPENDITURE CHANGES (POSITIVE) NEGATIVE IMPACT
<b><u>GENERAL FUND</u></b>			
<b><u>BOARD OF COMMISSIONERS:</u></b>			
1	10110100-969.00 Decrease contributions to others expenditures line item		-25,000
2	10110100 Eliminate budget target reduction for General Fund		361,418
<b><u>INFORMATION SYSTEMS DIVISION:</u></b>			
3	10122800-96741 Inc.computer hardware expense from Sheriff Dept for E-Ticketing		33,146
4	10122800-96742 Inc.computer software expense from Sheriff Dept for E-Ticketing		24,695
5	10122800-96001 Inc.capital computer software from Sheriff Dept for E-Ticketing		23,500
6	10122800- 96741,96742,96001 reduce \$33,146, \$24,695 & \$23,500.		-81,341
7	10122800- 93700 Inc. Hard/software repair and maintenance for Iyetek E-Ticketing		6,000
8	10122800- 80200 Inc. for Munis Training		30,000
9	10122800- 96741 Decrease contingency computer hardware expense to \$5,000.		-15,000
10	10122800- 96742 Decrease contingency computer software expense to \$5,000.		-15,000
11	10122800- 960.02 Decr.computer hardware expense to \$50,000.(PC replacement)		-25,000
12	10122800-98002 Decr. computer hardware expense for Cisco switch		-4,500
13	10122800- 96742 Decrease computer software expense for BS&A cat and dog license		-5,970
14	10122800- 96741 Decr.computer hardware expense for 2 laptops- purchased 2011		-2,800
15	10122800- 96742 Decr.computer software expense for 2 MS Office- purchased 2011		-550
16	10122800-93700 Inc.software expense repair/maint.for VMWare license & support		15,526
<b><u>CIRCUIT COURT</u></b>			
17	Circuit Court voluntary time off		-7,953
18	10113100 Eliminate budget target reduction for Circuit Court		118,997
19	10113100-Moving 20 hrs to Friend of Ct. sharing position listed as Circuit Ct.employee		-21,494
20	10113100-96999 Add new 2012 budget target reduction		-6,650
<b><u>INDIGENT ATTORNEY</u></b>			
21	10127301 815xx Decr.the contractual Indigent Attorney expenditures (outside Counsel)		-73,000
<b><u>FRIEND OF THE COURT</u></b>			
22	Friend of the court voluntary time off		-14,635
23	10114100- Payroll expenses decreased,not filling Receptionist Clerk position(see 142)		-5,601
24	10114200- Payroll expenses decreased,not filling Receptionist Clerk position(see 141)		-5,601
25	21514300- 70501 Payroll expenses decreased, Part Time file clerk position eliminated		-6,607
26	10114100- 52000 Increase grant revenue	10,787	
27	10114100-96999 Eliminate budget target reduction for Friend of the Court		26,596
28	10114100-Charging 20 hrs to Friend of Ct. sharing position listed as Circuit Ct.employee		21,494
29	10114100-52000 Increase grant revenue due to reimbursement from 20 hrs position	14,186	
30	10114100-96999 Add new 2012 budget target reduction		-12,350
<b><u>DISTRICT COURT</u></b>			
31	District Court voluntary time off		-14,785
32	10113600-Payroll expense decreased, eliminate TD06 position		-43,283
33	10113600-60301 Increase court facilities revenue fees to prior levels	76,000	
34	10113600-96999 Eliminate budget target reduction for District Court		63,602
35	10113600-96999 Add new 2012 budget target reduction		-11,500
<b><u>PROBATE COURT</u></b>			
36	Probate Court voluntary time off		-370
37	10114800-86600 Decrease local travel expenses		-1,000
38	10114800-81200 Decrease medical services expenses		-8,000
39	10114800-81100 Decrease photo micro/fiche expenses		-1,000
40	10114802-81800 Decrease audit fee expenses for Public Guardian		-200
41	10114802-82500 Increase misc. service fees for Public Guardian	5,000	
42	10114800-96999 Eliminate budget target reduction for Probate Court		62,819
43	10114800-96999 Add new 2012 budget target reduction		-9,000

THE FOLLOWING REPRESENTS PROPOSED CHANGES TO THE 2012 BUDGET,  
AS ORIGINALLY RECOMMENDED IN THE EXECUTIVE'S BUDGET ON 10/01/2011.

APPENDIX B

	REVENUE CHANGES POSITIVE (NEGATIVE) IMPACT	EXPENDITURE CHANGES (POSITIVE) NEGATIVE IMPACT
<b><u>GENERAL FUND</u></b>		
<b><u>RISK MANAGEMENT</u></b>		
44		10185100-96500 Decr. insurance and bonds expense due to County's loss history -86,235
<b><u>TREASURER OFFICE</u></b>		
45	188,000	10125300-69903 Incr. Transfer In from Delinquent Tax Revolving Fund
46		10125300-96999 Eliminate budget target reduction for Treasurers Office 16,420
<b><u>PAYROLL, RETIREMENT, INSURANCE</u></b>		
47		10120200-Payroll reduce overtime and temporary help -23,814
<b><u>SHERIFF</u></b>		
48		10131500-96741 Decr. computer hardware expense moved to ISD for E-Ticketing -33,146
49		10131500-96742 Decr. computer software expense moved to ISD for E-Ticketing -24,695
50		10131500-88001 Decr. capital computer software moved to ISD for E-Ticketing -23,500
51	35,720	10130100-68501 Increase Jail keep reimbursement - Federal
52	8,401	10131200-50100 Increase Byrne Justice Grant
53	40,843	10130100-Increase revenues Jail keep individual, State of Michigan and fees
54		10130100- Payroll eliminate vacant CFO position -62,639
55		10130100-96999 Eliminate budget target reduction for Sheriff Department 307,798
<b><u>MARINE LAW ENFORCEMENT GRANT</u></b>		
56		10133100-74500 Decrease road/marine patrol supplies expenses -500
57		10133100-75000 Decrease gas oil and grease expenses -1,500
58		10133100-79900 Decrease other supplies expenses -500
59		10133100-93100 Decrease equipment repair and maintenance expenses -500
<b><u>PROSECUTORS OFFICE</u></b>		
60	6,087	10126700-50100 Inc. Byrne Jag grant for Prosecutors Office
61		10126700-96999 Eliminate budget target reduction for Prosecutors Office 97,828
62		10126700-86500 Decrease state travel mileage expenses -500
63		10126700-86100 Decrease conference fees and expenses -500
64		10126700-82600 Decrease witness fees expenses -5,000
65		10126700-86300 Decrease extradition travel expenses -1,000
<b><u>COUNTY SURVEY/REMONUMENTATION</u></b>		
66		10127801-Decrease contractual expenses -2,404
<b><u>PINCONNING PARK</u></b>		
67		10176300-96720 Incr. building additions and improvements for bath house expenses 2,000
<b><u>CLERK</u></b>		
68		10121500-96742 Decr. Computer software expense -10,000
<b><u>VETERANS PROGRAMS</u></b>		
69		10125300-Dec.expense for veterans programs transferred to new Soldiers' Relief Fd -114,375
<b><u>CIVIC/CE ARENA</u></b>		
70		10176200- Decr.payroll expenses reallocated to Golf Course Fd for Office/Supvr wages -14,936
71		10176200- payroll eliminate position Operations Mgr. -47,433
<b><u>ANIMAL CONTROL</u></b>		
72		10143000-88200 Increase promotion expense use breached contracts 20,000
73	20,000	10110100-40003 incr.use of reserved fund balance (restricted breached contracts)
<b><u>TRANSFERS OUT FROM GENERAL FUND</u></b>		
74		10168900-99900 Decr.transf Out to Soldiers & Sailors Relief Fd. Vets mileage levy -50,400
75		10160100-99900 Decr.transf Out to Health Department -224,726
76		10166300-99900 Decr.transf Out to Child Care Fund -D.S.S. -96,250

THE FOLLOWING REPRESENTS PROPOSED CHANGES TO THE 2012 BUDGET,  
AS ORIGINALLY RECOMMENDED IN THE EXECUTIVE'S BUDGET ON 10/01/2011.

APPENDIX B

<u>GENERAL FUND</u>		REVENUE CHANGES POSITIVE (NEGATIVE) IMPACT	EXPENDITURE CHANGES (POSITIVE) NEGATIVE IMPACT
77	10166203-99900 Decr.transf Out to Child Care Fund - Juvenile Home		-119,144
78	10166203-99901 Decr.transf Out-Cigarette Tax-Juvenile Home, State of MI not paying		-9,974
79	10114500-99900 Decr.transf Out to Law Library Fund		-15,320
80	10135400-99900 Decr.transf Out to Community Corrections Fund		-2,380
81	10175104-99900 Decr.transf Out to Child Care Day Treatment program		-2,049
<b>RETIREEES HEALTH/LIFE INSURANCE</b>			
82	10187800-88601 Inc.reimbursement federal medicare part D	17,539	
83	10187800-80102 Inc.medicare part D services expenditures		6,138
<b>TRSF IN-OTHER FUND</b>			
84	10135100-89900 Inc.Trsf In-Other Fd- from Commissary Fund to Sheriff Department	137,182	
85	10130100-89900 Increase Trsf In-Other Fd-Drug Forfeiture Fund to Sheriff Dept.	14,000	
86	10126700-89900 Increase Trsf In-Other Fd-Drug Forfeiture Fd to Prosecutor Office	15,000	
87	10125300-89904 IncreaseTrsf In-Other Fd-Definq. Tax Foreclosure Fd to G.F.	50,000	
88	10126500-89900 Transfer In-Other Fd- Public Improvement Fund to Bldgs & Grounds	20,335	
89	10110100-89900 Transfer In-Other Fd- Economic Development Fd to General Fund	21,012	
90	Munis payroll errors in Executive budget		80,856
<b>SUMMARY:</b>			
Total Revenue Changes-Positive (Negative)		680,192	
Total Expenditure Changes-(Positive) Negative			-70,787
Total proposed changes		680,192	-70,787
Revenues and Expenditures in the Executive proposed budget		32,896,680	32,896,680
Revenue/Expenditure with above changes (except addition to fund balance)		33,576,872	32,825,893
Unreserved , undesignated Fund Bal. included in Executive Recom. Budget		639,034	
Increase(decrease) use of Unreserved, undesignated Fund Bal. in Commiss.Budget		-750,979	
Total use of (addition to) General Fund Balance		-111,945	
<b>OTHER FUNDS:</b>			
<b>HEALTH FUND</b>			
	22160100-69901 Decrease Trf. In from General Fund	-224,726	
	22160100-40001 Increase use of Fund Balance (22161901 program)	-32,284	
	22160300/60381-Payroll expense decreased,eliminate TS07 position		-12,002
	22160300/60381/61103-Payroll exp.decreased,eliminate Public Health Nurse NN08		-50,167
	22160300/60381-Payroll expense increased,add part time Nurse position		21,712
	22161500-Payroll expense decreased,eliminate Sanitarian II PB08 position		-53,729
	22161500-88600 Decrease mileage		-2,000
	22161600/61681-Payroll expense decreased,eliminate Typist Clerk III TU06 position		-32,724
	22161103-86600 Decrease mileage		-1,000
	Munis payroll errors in Executive budget and Departments' corrections		-127,100
<b>GYPSEY MOTH FUND</b>			
	23828600- Decrease real, personal & IFT property taxes included in Executive budget	-293,716	
	23828600-40001 use of Fund Balance	294,403	
	Munis payroll errors in Executive budget		687

THE FOLLOWING REPRESENTS PROPOSED CHANGES TO THE 2012 BUDGET,  
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APPENDIX B

<u>GENERAL FUND</u>	REVENUE CHANGES POSITIVE (NEGATIVE) IMPACT	EXPENDITURE CHANGES (POSITIVE) NEGATIVE IMPACT
<b><u>ECONOMIC/COMMUNITY DEVELOPMENT FUND</u></b>		
24472800-99900 Incr. transfer out to other funds - to General Fund		21,012
24472800-40001 Increase use of Fund Balance	-21,012	
<b><u>PUBLIC IMPROVEMENT FUND</u></b>		
24577100-99900 Incr. transfer out to other funds - to Bldg & Grounds		20,335
24577100-40001 Increase use of Fund Balance	-20,335	
<b><u>MOSQUITO CONTROL FUND</u></b>		
Munis payroll errors in Executive budget		11,825
Decrease in property taxes revenue due to Tribunal decisions	-6,502	
24062000-40001 increase use of Fund Balance	18,327	
<b><u>CENTRAL DISPATCH FUND</u></b>		
Munis payroll errors in Executive budget		2,575
Decrease in property taxes revenue due to Tribunal decisions	-10,113	
26132500-40001 Increase use of Fund Balance	12,688	
<b><u>DRUG LAW ENFORCEMENT FUND</u></b>		
26530100-99900 Increase transfer out to General Fund for Sheriff Department		14,000
26526700-99900 Increase transfer out to General Fund for Prosecuting Attorney		15,000
26530100-40001 Increase use of Fund Balance	-29,000	
<b><u>HISTORICAL SOCIETY</u></b>		
Decrease in property taxes revenue due to Tribunal decisions	-1,375	
29780300-80200 Decrease contractual expense		1,375
<b><u>LIBRARY</u></b>		
Decrease in property taxes revenue due to Tribunal decisions	-28,825	
2717900-40001 Increase use of Fund Balance	28,825	
<b><u>DRUG LAW ENFORCEMENT FUND BAYANET</u></b>		
26513120-99920 Decrease indirect cost expense		5,358
26513120-40001 Decrease use of Fund Balance	5,358	
<b><u>SOLDIERS &amp; SAILORS RELIEF FUND</u></b>		
29368900-89901 Decr. Trf. in from General Fund Vets Millage levy	-50,400	
29368900-40200 Increase Real Property Taxes Vets Millage levy	256,161	
29368900-41000 Increase Personal Property Taxes Vets Millage levy	23,461	
29368900-43700 Increase Industrial Facility Taxes Vets Millage levy	2,650	
29368900-Increase expenses for veterans programs transferred from General Fund		114,375
29368900-Incr. Use of fund balance	-117,497	
<b><u>DIVISION ON AGING FUND</u></b>		
Munis payroll errors in Executive budget		11,683
Decrease in property taxes revenue due to Tribunal decisions	-7,224	
27667200-40001 increase use of Fund Balance	18,907	
<b><u>CHILD CARE FUND</u></b>		
29286300-96999 Eliminate budget reduction target for Child Care Fd-D.S.S.		8,750
29266300-89901 Decrease Transfers in from General Fd. For Child Care-D.S.S.	-96,250	
29275104-Decrease Part Time wages for Child Care Day Treatment program		-2,949
29275104-75400 Decrease clothing expenses for Child Care Day Treatment program		-1,150
29275104-88300 Decrease State reimbursement for Day Treatment program	-2,050	
29275104-88300 Decrease transfer from General Fund for Day Treatment program	-2,049	
29275105-81200 Decrease medical expenses for Child Care Great program		-1,000
29266203-Payroll expense decreased, eliminate BCAMPS Managerial MB09 position		-26,208
29266203-Payroll expense decreased, eliminate TU07 Maintenance III position		-19,740

THE FOLLOWING REPRESENTS PROPOSED CHANGES TO THE 2012 BUDGET,  
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APPENDIX B

<u>GENERAL FUND</u>	REVENUE CHANGES POSITIVE (NEGATIVE) IMPACT	EXPENDITURE CHANGES (POSITIVE) NEGATIVE IMPACT
29266203-68300 Inc.reimbursement from countys revenue	12,035	
29266203-69901 Decrease Transfers in from General Fd. For Child Care	-119,144	
29266203-68300 Inc.reimbursement from State of Michigan	176,803	
29266203-40001 Increase use of Fund Balance	-49,000	
Munis payroll errors in Executive budget		-37,358
<b><u>GOLF COURSE FUND</u></b>		
50975600- Incr.payroll expenses reallocated to Golf C. Fund for Office/Supvr wages		14,936
50975802- Decrease payroll eliminate Ranger positions		-27,328
50975600-96999 Eliminate budget reduction target for Golf Course		9,697
Munis payroll errors in Executive budget		18,031
509756.00-400.02 increase use of Unrestricted net assets	-15,336	
<b><u>MEDICAL CARE FACILITY</u></b>		
Decrease in property taxes revenue due to Tribunal decisions	-7,224	
51267100-40002 Use of Unrestricted net assets	7,224	
<b><u>DELINQUENT PROPERTY TAX FORECLOSURE FUND</u></b>		
51825409-99900 Increase transfer out to General Fund		50,000
51825409-40002 Use of Unrestricted net assets	-50,000	
<b><u>HOUSING FUND</u></b>		
Munis payroll errors in Executive budget		108
53504190-40002 Increase use of Unrestricted net assets	-108	
<b><u>COMMISSARY FUND</u></b>		
59535100-99900 Increase transfer out to General Fund- Sheriff Department		137,182
59535100-40002 Use of unrestricted net assets	-137,182	
<b><u>100% TAX PAYMENT FUND</u></b>		
51625300-99900 Increase transfer out to General Fund		188,000
51625300-40002 Use of unrestricted net assets	-188,000	
<b><u>LAW LIBRARY FUND</u></b>		
26914500-69901 Decrease transfer in from General Fund	-15,320	
26914500-40001 Use of fund balance	15,320	
<b><u>COMMUNITY CORRECTIONS FUND</u></b>		
27436400-69901 Decrease transfer in from General Fund	-2,380	
27436400-40001 Use of fund balance	2,380	

THE FOLLOWING REPRESENTS PROPOSED CHANGES TO THE 2012 BUDGET,  
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APPENDIX B

GENERAL FUND

REVENUE CHANGES POSITIVE (NEGATIVE) IMPACT	EXPENDITURE CHANGES (POSITIVE) NEGATIVE IMPACT
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-652,510

272,188

## FY 2012 BUDGET REQUESTS - CAPITAL ITEMS

NUMERIC BY DEPARTMENT ORG NUMBER

\*\*Note New Object line added in 2012, 72702-BOOK SUPPLIES, eliminates Object lines 96770-BOOK EXPENSE; 96771-BOOK-CD; and 98200-BOOKS

## GENERAL FUND

ORG	OBJ	DESCRIPTION	DEPARTMENT	FINANCE	EXECUTIVE	COMMISSION	NARRATIVE
<b>BOARD OF COMMISSIONERS</b>							
10110100	72702	BOOK SUPPLIES		500	500	500	**Dept. request amt moved to new obj code
10110100	96771	BOOK - CD ROM/DISKETTE EXPEN	500				MI. Eco Dev Assoc & Urban Land Ins updates
<b>CIRCUIT COURT</b>							
10113100	72702	BOOK SUPPLIES		7,200	7,200	7,200	**Dept. request amt moved to new obj code
10113100	96741	COMPUTER HARDWARE EXPENSE	11,700				+See ISD attachment for detail
10113100	96742	COMPUTER SOFTWARE EXP	8,400				+See ISD attachment for detail
10113100	96770	BOOK EXPENSE	7,200				West Publishing & ICLE updates for judges
<b>DISTRICT COURT</b>							
10113600	72702	BOOK SUPPLIES		2,000	2,000	2,000	**Dept. request amt moved to new obj code
10113600	96741	COMPUTER HARDWARE EXPENSE	28,875				+See ISD attachment for detail
10113600	96742	COMPUTER SOFTWARE EXP	32,725				+See ISD attachment for detail
10113600	96790	AUDIO / VISUAL EXPENSE	3,391				No narrative provided
10113600	96770	BOOK EXPENSE	2,000				Law books/reference material updates
<b>FRIEND OF THE COURT</b>							
10114100	72702	BOOK SUPPLIES		500	500	500	**Dept. request amt moved to new obj code
10114100	96770	BOOK EXPENSE	500				Law books/reference material updates
<b>PROBATE COURT</b>							
10114800	72702	BOOK SUPPLIES		3,000	3,000	3,000	**Dept. request amt moved to new obj code
10114800	96770	BOOK EXPENSE	3,000				Law books/reference material updates
<b>ACCOUNTING DEPARTMENT</b>							
10119100	72702	BOOK SUPPLIES		2,600	2,600	2,600	**Dept. request amt moved to new obj code
10119100	96770	BOOK EXPENSE	2,600				Single audit, GFOA, grant req books/updates
<b>BAY COUNTY CLERK</b>							
10121500	96742	COMPUTER SOFTWARE EXP	10,000	10,000	10,000		Election System software updates
10121500	98001	COMPUTER SOFTWARE	30,000				No narrative provided
<b>INFORMATION SYSTEMS</b>							
10122800	96741	COMPUTER HARDWARE EXPENSE	83,550	108,119	108,119	90,319	+See ISD attachment for detail
10122800	96742	COMPUTER SOFTWARE EXP	37,895	35,320	35,320	13,800	+See ISD attachment for detail
10122800	98001	COMPUTER SOFTWARE	38,550	22,050	22,050	22,050	+See ISD attachment for detail
10122800	98002	COMPUTER HARDWARE	209,107	95,000	95,000	65,500	+See ISD attachment for detail
<b>BUILDINGS AND GROUNDS</b>							
10126500	96730	MACHINERY & EQUIPMENT EXPEN	2,677	2,677	2,677	2,677	2 comm'l vacuums; 2 lawnmower, floor scrubber; replace cameras
<b>CORPORATION COUNSEL</b>							
10126600	72702	BOOK SUPPLIES		500	500	500	**Dept. request amt moved to new obj code
10126600	96770	BOOK EXPENSE	500				MI court rules and MCLA updates
<b>PROSECUTING ATTORNEY</b>							
10126700	72702	BOOK SUPPLIES		2,795	2,795	2,795	**Dept. request amt moved to new obj code
10126700	96770	BOOK EXPENSE	2,795				Gillespie Criminal Law updates

ORG	OBJ	DESCRIPTION	DEPARTMENT	FINANCE	EXECUTIVE	COMMISSION	NARRATIVE
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**PUBLIC DEFENDER**  
 10127302 72702 BOOK SUPPLIES 500 500 500 \*\*Dept. request amt moved to new obj code  
 10127302 96770 BOOK EXPENSE 500 Law/books reference materials update.

**BLDG AUTH-MH GRP HOME PARKER**  
 10127903 96720 BLDGS/BLDG ADD & IMPROVE EXP 1,000 1,000 1,000 1,000 INC \$1000-all AFCH budgets s/b same

**BLDG AUTH-MH GRP HOME BANGOR**  
 10127910 97101 LAND IMPROVEMENTS 1,000 1,000 1,000 1,000 INC \$1000-all AFCH budgets s/b same

**BLDG AUTH-MH GRP HOME FISHER**  
 10127911 96720 BLDGS/BLDG ADD & IMPROVE EXP 1,000 1,000 1,000 1,000 INC \$1000-all AFCH budgets s/b same

**BLDG AUTH-MH GRP HOME WICKORY**  
 10127912 96720 BLDGS/BLDG ADD & IMPROVE EXP 1,000 1,000 1,000 1,000 INC \$1000-all AFCH budgets s/b same

**BLDG AUTH-MH GRP HOME ALMONT 2**  
 10127922 96720 BLDGS/BLDG ADD & IMPROVE EXP 1,000 1,000 1,000 1,000 INC \$1000-all AFCH budgets s/b same

**SHERIFF DEPARTMENT**  
 10130100 72702 BOOK SUPPLIES 403 403 403 \*\*Dept. request amt moved to new obj code  
 10130100 96730 MACHINERY & EQUIPMENT EXPEN 12,270 14,845 14,845 14,845 Maint repairs due to age of equipment  
 10130100 96740 OFFICE EQUIP & FURNL EXPENSE 1,292 1,292 1,292 1,292 Replace 24/7 chairs, big&tail x 4 @ \$333 ea.  
 10130100 96751 VEHICLE EQUIPMENT EXPENSE 450 450 450 450 Maint equipment repairs of transport vehicles  
 10130100 96760 AUDIO / VISUAL EXPENSE 3,000 3,000 3,000 3,000 Maintain cameras & light domes  
 10130100 96770 BOOK EXPENSE 403 Polk \$250; Directory of Law Enf. \$153  
 10130100 97500 BLDGS, BLDG ADDITIONS & IMPROV 2,575 Moved from 97500 to 96730

**SECONDARY ROAD PATROL**  
 10131500 72702 BOOK SUPPLIES 403 403 403 \*\*Dept. request amt moved to new obj code  
 10131500 96730 MACHINERY & EQUIPMENT EXPEN 1,500 1,500 1,500 1,500 Maintain for lettering/logo on vehicles  
 10131500 96741 COMPUTER HARDWARE EXPENSE 33,146 33,146 33,146 33,146 Roll to 2012 for E-Ticketing going live  
 10131500 96742 COMPUTER SOFTWARE EXP 24,695 24,695 24,695 24,695 Roll to 2012 for E-Ticketing going live  
 10131500 96751 VEHICLE EQUIPMENT EXPENSE 30,055 30,055 30,055 30,055 Maint strip/install new equip to new vehicles  
 10131500 96770 BOOK EXPENSE 403 Polk \$250; Directory of Law Enf. \$153  
 10131500 98001 COMPUTER SOFTWARE 34,500 23,500 23,500 Maintain for E-Ticketing going live  
 10131500 98100 VEHICLES 67,800 72,000 72,000 72,000 3 ea patrol car per state bid/Finance 3x\$24M

**2ND RD PATROL-BANGOR TWP.**  
 10131503 96730 MACHINERY & EQUIPMENT EXPEN 400 400 400 400 Maintain equipment - stop sticks @ \$250 x 2

**SECONDARY ROAD PATROL GRANT**  
 10131800 96751 VEHICLE EQUIPMENT EXPENSE 3,050 3,050 3,050 3,050 Maint strip/install new equip to new vehicles

**ROAD PATROL GRANT OCT-DEC**  
 10131681 96730 MACHINERY & EQUIPMENT EXPEN 800 600 600 600 Maintain for lettering/logo on vehicles  
 10131681 96751 VEHICLE EQUIPMENT EXPENSE 2,000 2,000 2,000 2,000 Maint strip/install new equip to new vehicles  
 10131681 98100 VEHICLES 22,600 24,000 24,000 24,000 1 patrol vehicle per state bid

**DRIVE MI SAFELY/TASK FORCE**  
 10131902 96730 MACHINERY & EQUIPMENT EXPEN 7,775 No narrative provided  
 10131902 96760 AUDIO / VISUAL EXPENSE 1,003 No narrative provided

**MARINE LAW ENFORCEMENT GRANT**  
 10133100 96730 MACHINERY & EQUIPMENT EXPEN 1,237 No narrative provided

**ORG OBJ DESCRIPTION DEPARTMENT FINANCE EXECUTIVE COMMISSION NARRATIVE**

**ANIMAL SHELTER/DOG WARDEN**

10143000	96730	MACHINERY & EQUIPMENT EXPEP	3,375				No narative provided
10143000	96751	VEHICLE EQUIPMENT EXPENSE	3,749				No narative provided
10143000	98100	VEHICLES	20,906				No narative provided

**FAIRGROUNDS**

10176000	96711	LAND IMPROVEMENT EXPENSE	1,926				No narative provided
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**CIVIC/ICE ARENA**

10176200	96730	MACHINERY & EQUIPMENT EXPEP	5,925				No narative provided
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**PINCONNING PARK**

10176300	96711	LAND IMPROVEMENT EXPENSE	25,000	25,000	25,000	25,000	Grant funds
10176300	96720	BLDGS/BLDG ADD & IMPROVE EXPEN				2,000	Bath house
10176300	97101	LAND IMPROVEMENTS	224,959	224,959	224,959	224,959	Grant for 6 new campsites

<b>TOTAL GEN FUND - CAPITAL</b>	<b>1,058,859</b>	<b>783,059</b>	<b>783,059</b>	<b>624,898</b>	
Subtotal		(20,401)	(20,401)	(20,401)	Less 72702-Book Supplies
<b>GRAND TOTAL</b>	<b>1,058,859</b>	<b>762,658</b>	<b>762,658</b>	<b>604,497</b>	

## FY 2012 BUDGET REQUESTS - CAPITAL ITEMS

## SPECIAL REVENUE FUNDS

ORG	OBJ	DESCRIPTION	DEPARTMENT	FINANCE	EXECUTIVE	COMMISSION	NARRATIVE
<b>HEALTH DEPT.-ADMINISTRATION</b>							
22160100	96740	OFFICE EQUIP. & FURN. EXPENSE		7,000	7,000	3,500	No narrative provided
22160100	96741	COMPUTER HARDWARE EXPENSE		450	450	450	+See ISD attachment for detail
22160100	98001	COMPUTER SOFTWARE		23,644	23,644		No narrative provided
<b>CSHC-CHILD SPECIAL HEALTH CARE</b>							
22160300	96742	COMPUTER SOFTWARE EXP		350	350	350	No narrative provided
<b>CSHC-CHILD SPECIAL HLTH OCT-DEC</b>							
22160381	96742	COMPUTER SOFTWARE EXP		200	200	200	No narrative provided
<b>CONTAGIOUS DISEASE</b>							
22160500	72702	BOOK SUPPLIES			68	68	**Dept. request amt moved to new obj code
22160500	96741	COMPUTER HARDWARE EXP		500	500	500	No narrative provided
22160500	96770	BOOK EXPENSE		68			No narrative provided
<b>BIOTERRORISM PREPAREDNESS</b>							
22160501	96741	COMPUTER HARDWARE EXPENSE		100	100	100	No narrative provided
<b>BIOTERRORISM PREP - AUG-SEPT</b>							
22160506	96741	COMPUTER HARDWARE EXPENSE		20	20	20	No narrative provided
<b>BIOTERRORISM-OCT/DEC</b>							
22160581	72702	BOOK SUPPLIES			100	100	**Dept. request amt moved to new obj code
22160581	96771	BOOK - CD ROM/DISKETTE EXPEN		100			No narrative provided
<b>BIOTERROR/PANDEMIC FLU/OCT-DEC</b>							
22160585	96730	MACHINERY & EQUIPMENT EXPEN		500	500	500	No narrative provided
22160585	96740	OFFICE EQUIP & FURN. EXPENSE		2,000	2,000	2,000	No narrative provided
22160585	96741	COMPUTER HARDWARE EXPENSE		4,500	4,500	4,500	No narrative provided
22160585	96742	COMPUTER SOFTWARE EXP		1,500	1,500	1,500	No narrative provided
<b>MATERNAL/INFANT SUPPORT SERVICE</b>							
22161103	96742	COMPUTER SOFTWARE EXPENSE		350	350	350	No narrative provided
<b>IMMUNIZATIONS</b>							
22161106	96741	COMPUTER HARDWARE EXPENSE		300	300	300	No narrative provided
<b>ENVIRONMENTAL HEALTH</b>							
22161500	96741	COMPUTER HARDWARE EXPENSE			8,000		No narrative provided
22161500	96742	COMPUTER SOFTWARE EXP			825	825	No narrative provided
<b>HEALTH BEACH MODELING GRANT</b>							
22161503	96741	COMPUTER HARDWARE EXPENSE		800	800	2	No narrative provided
22161503	96742	COMPUTER SOFTWARE EXP		300	300	37	No narrative provided
22161503	97900	MACHINERY AND EQUIPMENT		40,000	40,000	31,564	No narrative provided
<b>GREAT LAKES RESTORATION GT CY2</b>							
22161505	96741	COMPUTER HARDWARE EXPENSE		3,000	3,000	2,250	No narrative provided
22161505	96742	COMPUTER SOFTWARE EXP		500	500	375	No narrative provided
22161505	97900	MACHINERY AND EQUIPMENT		5,000	5,000	3,598	No narrative provided

ORG	OBJ	DESCRIPTION	DEPARTMENT	FINANCE	EXECUTIVE	COMMISSION	NARRATIVE
<b>GLRI PREDICTIVE MODEL GRANT</b>							
22161506	96741	COMPUTER HARDWARE EXPENSE		3,500	3,500	3,500	3,500 No narrative provided
22161506	96742	COMPUTER SOFTWARE EXP		1,500	1,500	1,500	1,500 No narrative provided
22161506	97900	MACHINERY AND EQUIPMENT		3,187	3,187	2,224	2,224 No narrative provided
<b>HLTH BEACH MODELING CT CYCLE 2</b>							
22161583	96730	MACHINERY & EQUIPMENT EXPE		3,500	3,500		No narrative provided
22161583	97900	MACHINERY AND EQUIPMENT		40,000	40,000	40,000	No narrative provided
<b>FAMILY PLANNING</b>							
22161600	72702	BOOK SUPPLIES			300	300	300 **Dept. request amt moved to new obj code
22161600	96720	BLDGS/BLDG ADD & IMPROVE EXI		2,000	2,000	2,000	No narrative provided
22161600	96741	COMPUTER HARDWARE EXPENSE		300	300	300	No narrative provided
22161600	96770	BOOK EXPENSE		300			No narrative provided
<b>WOMEN, INFANTS, &amp; CHILDREN</b>							
22161800	72702	BOOK SUPPLIES			188	188	250 **Dept. request amt moved to new obj code
22161800	96740	OFFICE EQUIPMENT & FURNITURE		11,500	5,250	5,250	7,000 No narrative provided
22161800	96742	COMPUTER SOFTWARE EXP		500	750	750	1,000 No narrative provided
22161800	96770	BOOK EXPENSE		200			No narrative provided
<b>WOMEN, INFANTS, &amp; CHILDREN OCT-DEC</b>							
22161883	72702	BOOK SUPPLIES			62	62	62 **Dept. request amt moved to new obj code
22161883	96740	OFFICE EQUIPMENT & FURNITURE EXPE			1,750	1,750	No narrative provided
22161883	96741	COMPUTER HARDWARE EXPENSE		368			No narrative provided
22161883	96742	COMPUTER SOFTWARE EXP			250	250	No narrative provided
22161883	96770	BOOK EXPENSE		50			No narrative provided
<b>MOSQUITO CONTROL</b>							
24062000	96741	COMPUTER HARDWARE EXPENSE		800	800	800	800 +See ISD attachment for detail
24062000	96781	RADIO EQUIPMENT EXPENSE		20,000	20,000	20,000	20,000 Mandatory FCC narrowbanding requirements: update repeater, hand helds, radios
<b>911 CENTRAL DISPATCH</b>							
26132500	72702	BOOK SUPPLIES			1,600	1,600	1,600 **Dept. request amt moved to new obj code
26132500	96740	OFFICE EQUIP. & FURN. EXPENSE		3,500	4,900	4,900	4,900 New chairs to replace broken ones
26132500	96741	COMPUTER HARDWARE EXPENSE		5,000	5,000	5,000	5,000 Replace small UPS Systems, printers, monitors
26132500	96742	COMPUTER SOFTWARE EXP		5,000	5,000	5,000	5,000 Extra equip at the back-up ctr & main disp
26132500	96781	RADIO EQUIPMENT EXPENSE		2,799	2,799	2,799	2,799 No narrative provided
26132500	96770	BOOK EXPENSE		1,600			No narrative provided
26132500	97900	MACHINERY AND EQUIPMENT		50,000	50,000	50,000	50,000 No narrative provided
26132500	98000	OFFICE EQUIPMENT AND FURNITURE		1,400			No narrative provided
26132500	98001	COMPUTER SOFTWARE		25,000	25,000	25,000	25,000 Add'l CAD/Dispatch & training software
26132500	98002	COMPUTER HARDWARE		25,000	40,794	40,794	40,794 Tough book/laptops for training ->See ISD
26132500	98500	AUDIOVISUAL		150,850	150,850	150,850	150,850 Sirens; WENS Notification
26132500	98501	RADIO EQUIPMENT		75,000	75,000	75,000	75,000 Add'l 800 MHz radios for CD cache; VHF access on
<b>911 SERVICE FUND</b>							
26132501	97900	MACHINERY AND EQUIPMENT				25,000	25,000 PSIC grant funded
<b>BAYANET</b>							
26513120	96730	MACHINERY & EQUIPMENT EXPE		30,000	30,000	20,000	20,000 No narrative provided
26513120	96740	OFFICE EQUIP. & FURN. EXPENSE		30,000	30,000	10,000	10,000 No narrative provided
<b>PROSECUTING ATTORNEY</b>							
26526700	96741	COMPUTER HARDWARE EXPENSE		8,219	8,219	8,219	+See ISD attachment for detail
26526700	96742	COMPUTER SOFTWARE EXP		945	945	945	+See ISD attachment for detail

ORG	OBJ	DESCRIPTION	DEPARTMENT	FINANCE	EXECUTIVE	COMMISSION	NARRATIVE
<b>SHERIFF DEPARTMENT</b>							
26530100	96730	MACHINERY & EQUIPMENT EXPE		13,543	13,543	13,543	No narrative provided
<b>LAW LIBRARY</b>							
26914500	72702	BOOK SUPPLIES			1,200	1,200	**Dept. request amt moved to new obj code
26914500	96770	BOOK EXPENSE	1,200				Law books/reference material updates
<b>PERSONAL CARE - PRIVATE PAY - DIV. ON AGING</b>							
27661700	72702	BOOK SUPPLIES		50	50	50	**Dept. request amt moved to new obj code
27661700	96770	BOOK EXPENSE	50				
<b>PERSONAL CARE - PRIVATE PAY/OCT-DEC - DIV. ON AGING</b>							
27661730	72702	BOOK SUPPLIES		50	50	50	**Dept. request amt moved to new obj code
27661730	96770	BOOK EXPENSE	50				
<b>ADMINISTRATION - DIV. ON AGING</b>							
27667200	96720	BLDGS/BLDG ADD.& IMPROVE EX	3,000	3,000	3,000	3,000	No narrative provided
27667200	96740	OFFICE EQUIP.& FURN. EXPENSE	500	500	500	500	No narrative provided
27667200	96741	COMPUTER HARDWARE EXPENSE	5,000	5,000	5,000	5,000	+See ISD attachment for detail
27667200	96742	COMPUTER SOFTWARE EXP	2,000	2,000	2,000	2,000	+See ISD attachment for detail
27667200	97900	MACHINERY AND EQUIPMENT	15,000	15,000	15,000	15,000	Electronic signage at Riverside Ctr.; old sign removed for mem. garden
<b>CASE COORDINATION - DIV. ON AGING</b>							
27667203	72702	BOOK SUPPLIES		50	50	50	**Dept. request amt moved to new obj code
27667203	96770	BOOK EXPENSE	50				No narrative provided
<b>CAREGIVING TRAINING - DIV. ON AGING</b>							
27667204	72702	BOOK SUPPLIES		200	200	200	**Dept. request amt moved to new obj code
27667204	96770	BOOK EXPENSE	200				No narrative provided
<b>ELDER ABUSE PREVENTION GRANT</b>							
27667205	96741	COMPUTER HARDWARE EXPENSE				1,400	Grant approved assets
<b>CASE COORDINATION - OCT-DEC - DIV. ON AGING</b>							
27667233	72702	BOOK SUPPLIES		50	50	50	**Dept. request amt moved to new obj code
27667233	96770	BOOK EXPENSE	50				No narrative provided
<b>CAREGIVING TRAINING - OCT-DEC - DIV. ON AGING</b>							
27667234	72702	BOOK SUPPLIES		50	50	50	**Dept. request amt moved to new obj code
27667234	96770	BOOK EXPENSE	50				No narrative provided
<b>HSECUR FY08 SHSP M&amp;A</b>							
28240815	96741	COMPUTER HARDWARE EXPENSE	5,000	5,000			Homeland Security grant funding
28240815	97900	MACHINERY AND EQUIPMENT	150,000	150,000	150,000	150,000	Homeland Security grant funding
<b>HSECUR FY09 SHSP M&amp;A</b>							
28240915	96741	COMPUTER HARDWARE EXPENSE		10,000	10,000	10,000	Homeland Security grant funding
28240915	96742	COMPUTER SOFTWARE EXPENSE		3,500	3,500	3,500	Homeland Security grant funding
28240915	97900	MACHINERY AND EQUIPMENT		15,000	15,000	15,000	Homeland Security grant funding
<b>HSECUR FY09 LETPA M&amp;A</b>							
28240925	96761	RADIO EQUIPMENT EXPENSE		100,000	100,000	100,000	Homeland Security grant funding
<b>HSECUR FY10 SHSP M&amp;A</b>							
28241015	96741	COMPUTER HARDWARE EXPENSE		60,000	60,000	60,000	Homeland Security grant funding
28241015	96742	COMPUTER SOFTWARE EXPENSE		3,500	3,500	3,500	Homeland Security grant funding
28241015	96761	RADIO EQUIPMENT EXPENSE		50,000	50,000	50,000	Homeland Security grant funding

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ORG	OBJ	DESCRIPTION	DEPARTMENT	FINANCE	EXECUTIVE	COMMISSION	NARRATIVE
<b>HSECUR FY10 LETPA M&amp;A</b>							
28241025	97900	MACHINERY AND EQUIPMENT		150,000	150,000	150,000	Homeland Security grant funding
<b>INSTIT. CARE - DET. FAC (A/V HOME)</b>							
29266203	96730	MACHINER & EQUIPMENT EXPENS	379	379	379	379	No narrative provided
<b>TOTAL SPECIAL REV FUNDS-CAP</b>			<b>789,272</b>	<b>1,201,523</b>	<b>1,166,523</b>	<b>1,076,897</b>	
Subtotal				(3,918)	(3,918)	(5,380)	Less 72702-Book Supplies
<b>GRAND TOTAL</b>			<b>789,272</b>	<b>1,197,605</b>	<b>1,162,605</b>	<b>1,071,517</b>	

## FY 2012 BUDGET REQUESTS - CAPITAL ITEMS

## ENTERPRISE/INTERNAL SERVICE/TRUST FUNDS

ORG.	OBJ	DESCRIPTION	DEPARTMENT	FINANCE	EXECUTIVE	COMMISSION	NARRATIVE
<b>GOLF COURSE</b>							
50975600	96730	MACHINER & EQUIPMENT EXPENSE		2,450	2,450	2,450	2,450
<b>HOUSING FUND</b>							
53504190	96730	MACHINER & EQUIPMENT EXPENSE		1,000	1,000	1,000	1,000 HUD approved
53504190	96741	COMPUTER HARDWARE EXPENSE		100	100	100	100 HUD approved
<b>CONTRACT COSTS</b>							
53504430	06711	LAND IMPROVEMENT EXPENSE		10,000	10,000	10,000	10,000 HUD approved
53504430	06730	MACHINER & EQUIPMENT EXPENSE		5,000	5,000	5,000	5,000 HUD approved
<b>GRAND TOTAL ENT/INT SERV/TRUSTS-CAP</b>				<u>18,550</u>	<u>18,550</u>	<u>18,550</u>	<u>18,550</u>

2012 Budget Prep Detail

Capital

Line Item	Description	Proposed Budget	
967.40	Office Equipment and Furniture		
	<b>Total line item</b>	<b><u>\$0.00</u></b>	
967.41	Computer Hardware Expense		
	Requests from Departments		
	General	\$44,525.00	Change 11/30/11 per finance- removed from 4732
	Millage	\$18,225.00	
	Contingency	\$5,000.00	Reduced on 11/29/11 from 2p
	MTD's replacements	\$40,794.00	
	<b>Total line item</b>	<b><u>\$106,544.00</u></b>	
967.42	Computer Software Expense		
	Requests from Departments		
	General	\$8,800.00	Per reduction by finance removed from 15320.00
	Millage	\$2,575.00	
	Contingency	\$5,000.00	Reduced on 11/29/11 from 20,000.00 per kim
	<b>Total line item</b>	<b><u>\$16,375.00</u></b>	
980.01	Computer Software		
	VEEAM Backup	0.00	
	Web reporting Filter	\$2,000.00	Fortigate appliance
	VM View on new ESX	\$0.00	
	Intrusion Detection tool	\$20,050.00	Hosted monitoring of network
	<b>Total line item</b>	<b><u>\$22,050.00</u></b>	
980.02	Computer Hardware		
	Dell Equallogic - Quantity 2	\$0.00	
	Dell ESX Servers - Quantity	\$0.00	
	Disk to Disk backup	\$10,000.00	Replacing tape backups
	PC Replacements	\$50,000.00	reduced from Numerous departments
	CISCO switch for redundant	\$5,500.00	reduced from 1 gig switch
	<b>Total line item</b>	<b><u>\$65,500.00</u></b>	
981.00	Vehicles		
	<b>Total line item</b>	<b><u>\$0.00</u></b>	

2012 Budget Prep Detail

Total Hardware/Software E \$210,469.00

937.00 Software/Hardware Repair and Maintenance

Software Expenses Repair and Maintenance

Vendor	Yearly/Quarter	2011 Amount	2012 Amount
Iyetek e-ticketing			6000 placed by Kim (not sure what part fr
Hawkeye Pathfinder		\$988.57	\$0.00 Deb said not needed
ISeries Software maintenance		\$3,982.00	\$4,380.00 10% increase
ISeries HMC Software maintenance		\$337.49	\$371.24 10% increase
Novell Groupwise		\$8,500.00	\$0.00 Paid in full - Sept 30,2012 expires
Symantec Backup/Replacing with VEEAM		\$1,853.00	\$2,000.00 Replacing with VEEAM
Symantec Anti Virus		\$3,717.00	\$3,900.00 Checking on pricing
ASK		\$0.00	\$2,400.00 Yearly fee for the ISeries DR box
Disaster Recovery		\$11,700.00	\$5,700.00 NetSource One
BS&A Assessing System		\$4,000.00	\$4,180.00 Equalization .Net Systems
BS&A Delinquent Tax System		\$4,400.00	\$4,530.00 Treasurer .Net Systems
BS&A Tax System		\$3,600.00	\$3,765.00 Treasurer .Net Systems
BS&A PRE Audit			\$0.00 Treasures pays for this service
BS&A Internet Services			\$0.00 Treasurer pays for this service
NIGP Nat. Institute prior Purchasing Dept		\$525.00	\$580.00 10% increase
Nuance PDF Converter		\$360.00	\$1,773.00 expred 2010
VMWare		\$11,000.70	\$5,000.00 Pd \$8852 4/2011 Exp 04/2014 - 3 y
What's Up Gold		\$638.60	\$670.00
Telemate - Department responsibility		\$0.00	\$0.00
Fujitsu Copier - Department responsibility		\$0.00	\$0.00
CareVantage - Department responsibility		\$0.00	\$0.00
Sword Solutions -Department responsibility		\$0.00	\$0.00
Cherry Lan-Probate Module		\$3,400.00	\$3,500.00
Cherry Lan-Prosecutor Module		\$3,400.00	\$3,400.00
CherryLan-Filer		\$10,600.00	\$10,600.00
Fortinet-Fortigate 500A			\$4,970.34 3 yr amt, Current Exp 12/31/12
Track IT Help Desk Software		\$8,750.58	\$0.00 expires 11/27/13, 2010 thru 2013
MUNIS/TYLER - Financials		\$83,313.94	\$86,353.35 3.5% increase from 2011 pricing
MUNIS/TYLER - OS/DBA Contract		\$20,516.43	\$21,588.33 3.5% increase from 2011 pricing
MUNIS/TYLER - Site License		\$5,122.21	\$4,600.00 2.8% decrease from 2011 pricing
VMWare View - Desktop virtualization mal		\$750.00	\$825.00 exp 12/16/11 - 20 licenses
M & M - Health Department main. - VHN		\$11,520	\$18,533 4% increase over base
M & M - Health Department - Interface.		\$5,072	\$5,275 4% increase over base
<b>Total Software Expense</b>		<b>\$208,047.52</b>	<b>\$204,893.94</b>

Hardware Expense Repair and Maintenance

Service Express - AS/400 Printers	\$2,000.00	\$2,000.00	Bank of hours due to less usage
9-1-1 Generator - 1/2 the total cost	\$448.25	\$900.00	9-1-1 will no longer use ISelres
ISeries County	\$2,514.00	\$5,028.00	All General Fund
ISeries - Spare/redundant	\$1,320.00	\$2,840.00	All General Fund
Small Peripherals - Desktops and printers	\$15,000.00	\$15,000.00	

2012 Budget Prep Detail

UPS County - APC	\$0.00	\$7,107.00	Maintenance inspection and yearly
CISCO Network switches/backbone	\$8,368.00	\$9,800.00	Exp 8/26/12 - one yr - NS1
Fortigate-Offsite VPN Firewall	\$500.00	\$0.00	All renewals are co-term under soft
UPS 911	\$0.00	\$1,439.00	Eaton UPS Switch - Central Dispatc
Verizon - ISD Laptop/On-call	\$1,050.00	\$455.88	Wireless AirCard/Verizon
Dell View Servers	\$0.00	\$9,738.00	Orig. Servers - will use for VM View
<b>Total Hardware Expense</b>	<b>\$29,198.25</b>	<b>\$64,107.88</b>	
<b>Total Category 937.00</b>	<b><u>\$237,245.77</u></b>	<b><u>\$259,001.82</u></b>	

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**INFORMATION SYSTEMS  
2012 BUDGET PREPARATION SUPPORT DOCUMENT  
GENERAL FUND**

DEPARTMENT/DIVISION	SOFTWARE	HARDWARE	COMMENTS
<b>ADMINISTRATIVE SERVICES</b>			
<b>ANIMAL CONTROL</b>			
3 PCs ( 2-Squad Room,1-Front Desk)		0	Included in ISD recommended replacement list
Toughbooks Mounting (Hardware & Labor)		5750	Installation of Toughbooks in Vehicles
3 Toughbooks for E-ticketing		12300	Toughbooks for trucks
3 MS Office Std upg (Squad Rm, Front Desk)	0		Included in ISD recommended replacement list
<b>Sub Total</b>	<b>\$0</b>	<b>\$18,050</b>	
<b>BOARD OF COMMISSIONERS</b>			
Reply received - no items requested			
<b>BUDGET</b>			
No Reply Received			
<b>BUILDINGS &amp; GROUNDS</b>			
2 PCs (Rick, Blake)		2000	Not part of replacement list-mem upg to current PC
WordPerfect upgrade (Rick)	150		
Laptop (Pinconning Park,replaces desktop)		1400	
<b>Sub Total</b>	<b>\$150</b>	<b>\$3,400</b>	
<b>CIRCUIT COURT</b>			
3 PCs (Courtrooms)		2850	Not part of replacement list - generated in ISD
3 Quad Sound Cards (Courtrooms)		600	
3 WordPerfect upg (Courtrooms)	450		
3 FTR Gold upg (Courtrooms, \$1200/ea)	3600		
Laser Printer (Judge Gill's Office)		1200	
<b>Sub Total</b>	<b>\$4,050</b>	<b>\$4,650</b>	
<b>CIVIC ARENA</b>			
No Reply Received			
<b>CORPORATION COUNSEL</b>			
No Reply Received			
<b>COUNTY CLERK</b>			
Reply Received - no items requested			
<b>COUNTY EXECUTIVE</b>			
Reply received - no items requested			
<b>DISTRICT COURT</b>			
3 PCs (Courtrooms)		2025	1 included in ISD recommended replacement list
3 Quad Sound Cards (Courtrooms)		600	
3 WordPerfect upg (Courtrooms)	450		
3 FTR Gold upg (Courtrooms)	3600		
<b>Sub Total</b>	<b>\$4,050</b>	<b>\$2,625</b>	

**INFORMATION SYSTEMS  
2012 BUDGET PREPARATION SUPPORT DOCUMENT  
GENERAL FUND**

<b>DEPARTMENT/DIVISION</b>	<b>SOFTWARE</b>	<b>HARDWARE</b>	<b>COMMENTS</b>
<b>DISTRICT COURT PROBATION</b> No Reply Received			
<b>DRAIN OFFICE</b> No Reply Received			
<b>EMERGENCY SERVICES</b> No Reply Received			
<b>ENVIRONMENTAL AFFAIRS</b> Reply received - no items requested			
<b>EQUALIZATION</b>			
2 Monitors (Kelly, Bill)		350	
2 Dual Graphics Card (Kelly, Bill)		300	
<b>Sub Total</b>	<b>\$0</b>	<b>\$650</b>	
<b>FINANCE</b>			
Laptop (Crystal)			0 purchased in 2011 budget-removed 2012
Wireless Modem (Finance requested- as well as others)		7000	will provide coverage in additional areas as well 10
Desktop Scanner (Jill McKeon)		400	
<b>Sub Total</b>	<b>\$0</b>	<b>\$7,400</b>	
<b>FRIEND OF THE COURT</b>			
2 PCs Jennifer Gwizdala, Jodi Zawacki)		2000	not in ISD replacement list, currently have 1GB RAM
2 MS Office (Jennifer, Jodi)	550		
Network Laser Printer (For Staff)		600	to replace 2 dead network printers
1 Laserjet Printer (Jodi Zawacki)		300	
<b>Sub Total</b>	<b>\$550</b>	<b>\$2,900</b>	
<b>GIS</b>			
Reply received - no items requested			
<b>INFORMATION SYSTEMS</b>			
Reply received - no items requested		1,400	Per Kim - removed from purchasing see purch note
<b>Sub Total</b>	<b>\$0</b>	<b>\$1,400</b>	
<b>JUVENILE HOME</b> No Reply Received			
<b>LEPC</b> No Reply Received			
<b>MSU EXTENSION</b> No Reply Received			
<b>MSU TRAINING LAB</b> No Reply Received			
<b>OFFICE OF ASSIGNED COUNSEL</b> No Reply Received			

**INFORMATION SYSTEMS  
2012 BUDGET PREPARATION SUPPORT DOCUMENT  
GENERAL FUND**

<b>DEPARTMENT/DIVISION</b>	<b>SOFTWARE</b>	<b>HARDWARE</b>	<b>COMMENTS</b>
<b>MSU TRAINING LAB</b>			
No Reply Received			
<b>PARKS &amp; RECREATION</b>			
No Reply Received			
<b>PAYROLL &amp; BENEFITS</b>			
No Reply Received			
<b>PERSONNEL</b>			
Laptop (Tim Quinn)		0	removed purchased in 2011 budget -1400.00
MS Office (Tim Quinn)	0		removed purchased in 2011 budget -275.00
Sub Total	\$0	\$0	
<b>PROBATE COURT</b>			
Printer (Great Program)		500	
Sub Total	\$0	\$500	
<b>PROSECUTOR</b>			
4 PCs (Barb, Margaret, Sylvia, Intern)		1,000	3 included in ISD recommended replacement list
Laser Printer (Warrant label printing)		500	
9 Memory upgrades (Staff)			recommend replace PCs purchased in '05, '06
2 Dymo Labelwriters		250	
Sub Total	\$0	\$1,750	
<b>PUBLIC DEFENDER</b>			
No Reply Received			
<b>PURCHASING</b>			
Laptop for Purchasing Agent		0	removed per Kim, placed in ISD Will be used for spare county shared
MS Office	0		removed purchased in 2011 budget -275
Sub Total	\$0	\$0	
<b>REMONUMENTATION</b>			
No Reply Received			
<b>SHERIFF</b>			
Laser Printer (Intake)		1200	
Sub Total	\$0	\$1,200	
<b>SOIL EROSION</b>			
No Reply Received			
<b>TRANSPORTATION &amp; PLANNING</b>			
Reply received - no items requested			
<b>TREASURER</b>			
Cats and Dogs License - BS&A	0		removed purchased in 2011 budget - 9k+

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Last Updated 11/30/2011

**INFORMATION SYSTEMS  
2012 BUDGET PREPARATION SUPPORT DOCUMENT  
GENERAL FUND**

<b>Sub Total</b>	<b>\$0</b>		
<b>SUB TOTAL</b>	<b>\$8,800</b>	<b>\$44,625</b>	
<b>GRAND TOTAL</b>	<b>\$53,325</b>		

**INFORMATION SYSTEMS  
2012 BUDGET PREPARATION SUPPORT DOCUMENT  
MILLAGE/GRANTS/SPECIAL FUNDS**

<u>DEPARTMENT/DIVISION</u>	<u>SOFTWARE</u>	<u>HARDWARE</u>	<u>COMMENTS</u>
<b>DIVISION ON AGING</b>			
5 PCs (Heather, Bruce, Wanda, Lori, Eric)		5000	replace PCs purchased in 2005
Laptop (Mark Pickell - 1/2 of cost)		700	50/50 with Health Dept
MS Office 2010 (5 PCs & laptop-1/2)	1,575		50/50 with Health Dept
Docking Station (Mark's shared laptop w/Health)		200	
<b>Sub Total</b>	<b>\$1,575</b>	<b>\$5,900</b>	
<b>GOLF COURSE</b>			
No Reply Received			
<b>GYPSY MOTH</b>			
No Reply Received			
<b>HEALTH - ADMIN</b>			
Laptop (Mark Pickell - 1/2 of cost)		700	50/50 with Aging Dept
Docking Station (Mark Pickell's laptop in Health)		200	
MS Office 2010 (Mark Pickell laptop-1/2)	175		50/50 with Aging Dept
2 Desktop Printers (Barb, Marilyn)		600	
<b>Sub Total</b>	<b>\$175</b>	<b>\$1,500</b>	
<b>HEALTH-BIO TERRORISM PANDEMIC FLU</b>			
Reply received - no items requested			
<b>HEALTH-CHILDREN'S SPECIAL HEALTH CARE</b>			
Reply received - no items requested			
<b>HEALTH-HEARING AND VISION</b>			
Reply received - no items requested			
<b>HEALTH-ENVIRONMENTAL HEALTH</b>			
2 Toughbook laptops (Sanitarrians)		6,000	
1 Laptop (Joel Strasz)		1,400	
MS Office 2010 (3 laptops)	825		
2 Mobile Printers (Sanitarrians)		600	
<b>Sub Total</b>	<b>\$825</b>	<b>\$8,000</b>	
<b>HEALTH-FAMILY PLANNING</b>			
Reply received - no items requested			
<b>HEALTH-IMMUNIZATION</b>			
Reply received - no items requested			
<b>HEALTH-MATERNAL/INFANT SUPPORT</b>			
Reply received - no items requested			
<b>HEALTH-HEALTH SCREENING</b>			
Reply received - no items requested			

**INFORMATION SYSTEMS  
2012 BUDGET PREPARATION SUPPORT DOCUMENT  
MILLAGE/GRANTS/SPECIAL FUNDS**

<b>DEPARTMENT/DIVISION</b>	<b>SOFTWARE</b>	<b>HARDWARE</b>	<b>COMMENTS</b>
<b>HOUSING</b>			
Reply Received - No items requested			
<b>MOSQUITO CONTROL</b>			
PC (Data Entry Clerk)		825	
<b>Sub Total</b>		<b>\$825</b>	
<b>REGISTER OF DEEDS-TECH FUND</b>			
No Reply Received			
<b>RETIREMENT</b>			
No Reply Received			
<b>SUB TOTAL</b>			
<b>GRAND TOTAL</b>	<b>\$2,575</b>	<b>\$16,225</b>	
	<b>\$18,800</b>		

ANALYSIS AND HIGHLIGHTS OF REQUESTS FOR  
PERSONNEL CHANGES FOR 2012 Budget

Department	Description	Amount of Request With Fringe Benefits	Amount in Exec. Budget w/Benefits	Updated Amt. Commis. Budge With New Fringe Rate
<b>GENERAL FUND:</b>				
CIRCUIT COURT	Circuit Court voluntary time off (10113100)	-7,953	0	-7,953
	Moving 20 hrs. to Friend of Court sharing a full time position that was listed as 100% Circuit Court employee (10113100)	-21,494	0	-21,494
FRIEND OF COURT	Friend of Court voluntary time off (10114100)	-14,635	0	-14,635
	Friend of Ct. eliminate vacant Receptionist Clerk position, FT (10114100&10114200) TF05, effective 01/2012	-11,202	0	-11,202
	Friend of Court Part Time File Clerk position eliminated (21514300-75001) net grant reimb., effective 01/2012	-6,607	0	-6,607
	Moved 20 hrs. to Friend of Court sharing position listed as Circuit Court employee, new 20 hrs. org. is (10114100)	21,494	0	21,494
DISTRICT COURT	District Court voluntary time off (10113600)	-14,785	0	-14,785
	District Court, DT06, Court Clerk position eliminated, FT (10113600-70400) effective after 4-30-12	-43,293	0	-43,293
PROBATE COURT	Probate Court voluntary time off (10114800)	-370	0	-370
PAYROLL, RETIRE., INSUR.	Reduce overtime and temporary help (10120200-70600 & 10120200-70500)	-23,814	0	-23,814
SHERIFF DEPARTMENT	Sheriff Dept. eliminate vacant Correctional Facility Officer Temporary help position, FT, CF01 (10130100-70500) effective 01/2012	-62,639	0	-62,639
CIVIC/ICE ARENA	Reallocate to Golf Course Fd higher % wages for office & Supervisor wages	-14,936	0	-14,936
	Civic/Ice Arena Operations Manager, FT, MB07 position will be eliminated, effective after 4-30-12	-47,433	0	-47,433
	<b>SUBTOTAL GENERAL FUND</b>	<b>-247,667</b>	<b>0</b>	<b>-247,667</b>
<b>HEALTH DEPARTMENT FUND:</b>				
	Health Dept. CSHCS activity eliminate part time 1000 hr. position TS07 (22160300/60381) effective after 4-30-12	-12,002	0	-12,002
	Health Dept. MIHP-CSHCS activity eliminate FT nurse position NN08, effective after 4-30-12 (22160300/60381/61103)	-50,167	0	-50,167
	Health Dept. CSHCS activity hire part time nurse (20hrs/Awk.) (22160300/60381)	21,712	0	21,712
	Health Dept. Environmental Health activity, eliminate PB08, FT, Sanitarian III position, effective after 4-30-12 (10161500)	-53,729	0	-53,729
	Health Dept. Family Planning activity, eliminate Tu06, FT, Typist Clerk position, effective after 4-30-12 (101616/61681)	-32,724	0	-32,724
<b>CHILD CARE FUND:</b>				
	Juvenile Home eliminate FT, BCAMPS Supvr/Mgr MB09 position, effective after 4-30-12 (29266203-70300) net grant reimbursement	-26,208	0	-26,208
	Juvenile Home eliminate FT, TU07 Maintenance III position, effective after 4-30-12 (29266203-70400) net grant reimbursement	-19,740	0	-19,740
	Day Treatment program decrease part time wages (29275104)	-2,949	0	-2,949
<b>GOLF COURSE FUND:</b>				
	Reallocate to Golf Course Fd higher % wages for office & Supervisor wages	14,936	0	14,936
	Golf Course eliminate seasonal part time temporary help Starter/Ranger positions, effective 01/2012	-27,328	0	-27,328
	<b>SUBTOTAL OTHER FUNDS</b>	<b>-188,199</b>	<b>0</b>	<b>-188,199</b>

**BAY COUNTY BOARD OF COMMISSIONERS**

**12/13/11**

**RESOLUTION**

- BY: WAYS AND MEANS COMMITTEE (12/6/11)
- WHEREAS, The Bay County Sheriff Department, through formal agreement, is a party to a subcontract which provides funding for the assignment of a Deputy Sheriff to the Bay Area Narcotics Enforcement Team (B.A.Y.A.N.E.T.) during the grant period; and
- WHEREAS, The Bay County Sheriff wishes to continue this arrangement and is recommending approval of the Michigan Department of Community Health, Office of Drug Control Policy, Byrne Memorial Justice Assistance Grant Subcontract; and
- WHEREAS, The cash match for the grant is \$41,345 and those funds are included in the Sheriff's 2012 budget: Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners approves the Michigan Department of Community Health, Office of Drug Control Policy, Byrne Memorial Justice Assistance Grant Subcontract covering the 2011-2012 grant year, in the amount of \$82,690 (\$41,345 Byrne Funds and \$41,345 local match), local match to come from funds budgeted in the 2012 Sheriff Department budget; Be It Further
- RESOLVED That the Chairman of the Board is authorized to execute the grant documents (application, grant award, all related required documents) on behalf of Bay County following legal review/approval; Be It Further
- RESOLVED That the grant applicant/recipient departments are required to work with the Finance Department whose staff will provide financial oversight of said grant; Be It Further
- RESOLVED That it is understood that if grant funding for BAYANET position(s) under the BAYANET grant is terminated, Bay County shall not be responsible to fund the position(s) or pick up any costs associated with the position(s); Be It Finally
- RESOLVED That related budget adjustments, if required, are approved.

ERNIE KRYGIER, CHAIR  
AND COMMITTEE

Sheriff Dept - BAYANET Grant Renewal

MOVED BY COMM. Coonan

SUPPORTED BY COMM. Rupp

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk	✓			Joe Davis	✓			Tom Ryder	✓		
Brandon Krause	✓			Ernie Krygier			✓	Christopher Rupp	✓		
Vaughn J. Begick	✓			Kim Coonan	✓			Donald J. Tilley	✓		

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
VOICE: ✓ YEAS 8 NAYS 0 EXCUSED 1

DISPOSITION: ADOPTED ✓ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

**BAY COUNTY BOARD OF COMMISSIONERS**

**12/13/11**

**RESOLUTION**

BY: WAYS AND MEANS COMMITTEE (12/6/11)

WHEREAS, The Bay Area Narcotics Enforcement Team (BAYANET) has again received a Governor's Discretionary Grant which includes funds to pay for a portion of the salary of an Assistant Prosecuting Attorney; and

WHEREAS, The Bay County Prosecutor's Office will be the recipient of \$18,922 as a subcontractor; and

WHEREAS, The Bay County Prosecutor's Office has participated in the BAYANET Program in the past and wishes to accept the available funding through BAYANET; and

WHEREAS, The County match is budgeted in 2012 and no new funds are required; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Michigan Department of Community Health, Office of Drug Control Policy, Byrne Memorial Justice Assistance Grant Subcontract covering the 2011-2012 grant in the amount of \$18,922; Be It Further

RESOLVED That it is understood that if grant funding for BAYANET position(s) under the BAYANET grant is terminated, Bay County shall not be responsible to fund the position(s) or pick up any costs associated with the position(s); Be It Finally

RESOLVED That the Chairman of the Board is authorized to execute said Subcontract on behalf of Bay County following legal review/approval; Be It Further

RESOLVED That the grant applicant/recipient departments are required to work with the Finance Department whose staff will provide financial oversight of said grant; Be It Further

RESOLVED That budget adjustments, if required, are approved.

ERNIE KRYGIER, CHAIR  
AND COMMITTEE

Prosecutor - 2011-2012 BAYANET Grant

MOVED BY COMM. Coonan

SUPPORTED BY COMM. Rupp

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk	✓			Joe Davis	✓			Tom Ryder	✓		
Brandon Krause	✓			Ernie Krygier			✓	Christopher Rupp	✓		
Vaughn J. Beglick	✓			Kim Coonan	✓			Donald J. Tilley	✓		

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
 VOICE: ✓ YEAS 8 NAYS 0 EXCUSED 1

DISPOSITION: ADOPTED ✓ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
 AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

BAY COUNTY BOARD OF COMMISSIONERS

12/13/11

RESOLUTION

- BY: WAYS AND MEANS COMMITTEE (12/6/11)
- WHEREAS, Risk management property and liability insurance coverage for Bay County has been provided through Bay County's membership in the Michigan Municipal Risk Management Authority (MMRMA) for the past several years; and
- WHEREAS, Corporation Counsel and other departments in Bay County government have been satisfied with the coverage, value and services provided by MMRMA; and
- WHEREAS, Similar coverage has been provided for Center Ridge Arms through the Housing Authority Risk Retention Group, Inc (commercial liability) and Housing Authority Insurance Group (commercial property), a nonprofit membership association for public and low-income housing; and
- WHEREAS, Renewal exposure materials for MMRMA have been completed by the Department of Corporation Counsel and submitted to MMRMA for evaluation and computation of Bay County's premium amount for 2012. Due to Bay County's loss history and proactive risk management measures premium costs for 2012 will reflect a decrease to \$434,348, a reduction of \$40,452 from 2011; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners approves property and liability insurance coverage for 1/1/2012 through 12/31/2012 through MMRMA at a cost of \$434,348 (\$40,452 reduction from 2011); Be It Further
- RESOLVED That the Bay County Board of Commissioners approves Center Ridge Arms commercial liability insurance coverage in the amount of \$13,438 (\$108 reduction from 2011) for 1/1/2012 through 12/31/2012 through Housing Authority Risk Retention Group, Inc. and commercial property insurance coverage in the amount of \$10,341 (\$6 reduction from 2011) for 1/1/2012 through 12/31/2012 through Housing Authority Insurance Group; Be It Further
- RESOLVED That the Chairman of the Board is authorized to execute any and all documents required for the insurance renewals on behalf of Bay County following legal review/approval; Be It Finally
- RESOLVED That budget adjustments, if required, are approved.

ERNIE KRYGIER, CHAIR AND COMMITTEE

Corp Counsel - MMRMA 2012 Renewal

MOVED BY COMM. Coonan

SUPPORTED BY COMM. Davis

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk	✓			Joe Davis	✓			Tom Ryder	✓		
Brandon Krause	✓			Ernie Krygier			✓	Christopher Rupp	✓		
Vaughn J. Beglck	✓			Kim Coonan	✓			Donald J. Tilley	✓		

VOTE TOTALS:

ROLL CALL: YEAS 8 NAYS 0 EXCUSED 1

VOICE: YEAS 8 NAYS 0 EXCUSED 1

DISPOSITION: ADOPTED ✓ DEFEATED      WITHDRAWN       
AMENDED      CORRECTED      REFERRED

**BAY COUNTY BOARD OF COMMISSIONERS**

**12/13/11**

**RESOLUTION**

BY: WAYS AND MEANS COMMITTEE (12/6/11)

WHEREAS, Currently SpeedConnect, LLC, has a lease with Bay County which began in 2004 and SpeedConnect, LLC, wishes to renew the lease arrangement for roof space on the Bay County Building for the period July 14, 2011 through July 14, 2014; and

WHEREAS, The current rental rate is \$550/month and this will increase to \$700/month; and

WHEREAS, In addition, SpeedConnect, LLC will provide fifteen (15) Mb of broadband connection, up from the current seven (7) Mb and also includes four (4) WI-FI hotspots and an additional internet connection at the Community Center and the Golf Course maintenance building; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves renewal of the lease with SpeedConnect, LLC, for the period 7/14/2011 through 7/14/2014, as outlined above, and authorizes the Board Chairman to execute said lease and all required documents on behalf of Bay County following legal review/approval; Be It Further

RESOLVED That related budget adjustments, if required, are approved.

ERNIE KRYGIER, CHAIR  
AND COMMITTEE

Bldg. & Grnds - SpeedConnect LLC - Lease Renewal

MOVED BY COMM. Coonan

SUPPORTED BY COMM. Ryder

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk	✓			Joe Davis	✓			Tom Ryder	✓		
Brandon Krause	✓			Ernie Krygier			✓	Christopher Rupp	✓		
Vaughn J. Begick	✓			Kim Coonan	✓			Donald J. Tilley	✓		

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

VOICE: ✓ YEAS 8 NAYS 0 EXCUSED 1

DISPOSITION: ADOPTED  DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_

AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

**BAY COUNTY BOARD OF COMMISSIONERS**

**12/13/11**

**RESOLUTION**

BY: WAYS AND MEANS COMMITTEE (12/6/11)  
 WHEREAS, The Michigan Department of Environmental Quality (MDEQ) Renewal Agreement between Bay County (Health Department) and the MDEQ has been submitted; and  
 WHEREAS, This Agreement for FY 2011-2012 provides \$8,603 in funding and engages the Bay County Health Department to provide various technical services. This funding has been decreased by \$922 from the FY 2010/2011 grant award; Therefore, Be It  
 RESOLVED By the Bay County Board of Commissioners that the State of Michigan, Department of Environmental Quality (MDEQ) - Local Health Department (LHD) Contract for FY 2011/2012 for the Environmental Health Division to provide various services (Non-Community Water Supply, Drinking Water Long Term Monitoring, Federal Beach Monitoring, Public Swimming Pools, Septage, and Campgrounds) is approved and the Chairman of the Board authorized to execute said Agreement and all related documents on behalf of Bay County following legal review/approval; Be It Further  
 RESOLVED That the grant applicant/recipient departments are required to work with the Finance Department whose staff will provide financial oversight of said grant; Be It Further  
 RESOLVED That budget adjustments, if required, are approved.

DONALD J. TILLEY, CHAIR  
 AND COMMITTEE

Health Dept - 2011-12 MDEQ Agt  
 MOVED BY COMM. Coonan

SUPPORTED BY COMM. Davis

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk	✓			Joe Davis	✓			Tom Ryder	✓		
Brandon Krause	✓			Ernie Krygler			✓	Christopher Rupp	✓		
Vaughn J. Begick	✓			Kim Coonan	✓			Donald J. Tilley	✓		

**VOTE TOTALS:**

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
 VOICE: ✓ YEAS 8 NAYS 0 EXCUSED 1

DISPOSITION: ADOPTED  DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
 AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

**BAY COUNTY BOARD OF COMMISSIONERS**

**12/13/11**

**RESOLUTION**

BY: WAYS AND MEANS COMMITTEE (12/6/11)

WHEREAS, The 2011/2012 CPBC Agreement between Bay County and the Michigan Department of Community Health (MDCH) is being amended to reflect updated program language and revised allocations received since the original agreement was issued. This amendment reflects positive changes to funding levels:

<u>PROGRAM ELEMENT</u>	<u>PREVIOUS LEVEL</u>	<u>REVISED LEVEL</u>	<u>CHANGE</u>
Saginaw River/Bay Safe Fish/Game	\$9,675	\$26,772	\$17,097
Family Planning Services	\$81,716	\$85,830	\$4,114
Local Tobacco Reduction	\$0	\$15,000	\$15,000
<b>TOTAL CPBC FUNDING</b>	<b>\$1,148,510</b>	<b>\$1,184,721</b>	<b>\$36,211</b>

RESOLVED That the Bay County Board of Commissioners approves amendment # 1 to the 2011-2012 CPBC Contracting Agreement and authorizes the Chairman of the Board to execute all required documents on behalf of Bay County; Be It Further

RESOLVED That the grant applicant/recipient departments are required to work with the Finance Department whose staff will provide financial oversight of said grant; Be It Further

RESOLVED That budget adjustments relating to this amendment are approved.

ERNIE KRYGIER, CHAIR  
AND COMMITTEE

Health Dept - Amendment 1 CPBC Agt

MOVED BY COMM. Coonan

SUPPORTED BY COMM. Duranczyk

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk	✓			Joe Davis	✓			Tom Ryder	✓		
Brandon Krause	✓			Ernie Krygler			✓	Christopher Rupp	✓		
Vaughn J. Begick	✓			Kim Coonan	✓			Donald J. Tilley	✓		

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
VOICE: ✓ YEAS 8 NAYS 0 EXCUSED 1

DISPOSITION: ADOPTED ✓ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

**BAY COUNTY BOARD OF COMMISSIONERS**

**12/13/11**

**RESOLUTION**

- BY: WAYS AND MEANS COMMITTEE (12/6/11)
- WHEREAS, The Michigan Climate and Health Adaptation Program (MISHAP), in collaboration with the Centers for Disease Control and Prevention (CDC), encourages the use of Health Impact Assessment (HIA) to help decision makes better assess proposed changes in policies, ,projects and programs with respect to their impact on population health, in order that they may avoid adverse health consequences and costs, and improve health; and
- WHEREAS, Securing a grant of this nature will assist the Health Department to undertake an HIA of a proposed sustain ability-related policy, specifically an update to the Sanitary Code; and
- WHEREAS, There is no financial cost to the Health Department as all costs associated for the project are included in the grant; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners authorizes application to the State of Michigan for Health Impact Assessment Demonstration Grant; Be It Further
- RESOLVED That the Chairman of the Board is authorized to execute the grant documents (application, grant award, all related required documents) on behalf of Bay County following legal review/approval; Be It Further
- RESOLVED That the grant applicant/recipient departments are required to work with the Finance Department whose staff will provide financial oversight of said grant; Be It Finally
- RESOLVED That related budget adjustments, if required, are approved.

ERNIE KRYGIER, CHAIR  
AND COMMITTEE

Health Dept - HIAD Grant

MOVED BY COMM. Coonan

SUPPORTED BY COMM. Davis

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk	✓			Joe Davis	✓			Tom Ryder	✓		
Brandon Krause	✓			Ernie Krygier			✓	Christopher Rupp	✓		
Vaughn J. Beglick	✓			Kim Coonan	✓			Donald J. Tilley	✓		

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
VOICE: ✓ YEAS 8 NAYS 0 EXCUSED 1

DISPOSITION: ADOPTED  DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

**BAY COUNTY BOARD OF COMMISSIONERS**

**12/13/11**

**RESOLUTION**

BY: WAYS AND MEANS COMMITTEE (12/6/11)  
 WHEREAS, Currently several security issues exist at the Bay County Juvenile Facility to include lack of cameras, outdated intercom system and ill-functioning front and back doors; and  
 WHEREAS, To remedy these issues the following is proposed:  
 1. Additional cameras (12) for inside and outside, monitor, wiring, cables and labor - **cost \$18,380;**  
 2. Intercom System for 21 stations, software, master display, power supply and labor - **cost \$68,186;**  
 3. Two (2) exterior doors and three (3) door frames, hardware and Proximity Card Reader security access for four (4) doors - **cost \$11,500**  
**TOTAL COST: \$98,066.00**  
 WHEREAS, \$10,000 is available through a grant from Michigan Municipal Risk Management Authority; an increase in revenue from out of county residents for 2011 in the amount of \$30,000 is anticipated and the balance of required funds would come from Fund Balance; and  
 WHEREAS, Th Juvenile Facility Director is working with the State Child Care funding as to eligibility for parts of the project; Therefore, Be It  
 RESOLVED That the Bay County Board of Commissioners approves acquisition of cameras, intercom system and new doors as outlined above utilizing funding sources outlined above, with the balance to come from Fund Balance; Be It Further  
 RESOLVED That the Chairman of the Board is authorized to execute any documents that may be required for the acquisitions; Be It Finally  
 RESOLVED That related required budget adjustments are approved.

ERNIE KRYGIER, CHAIR  
 AND COMMITTEE

Juvenile Home - Facility Security Improvements

MOVED BY COMM. Coonan

SUPPORTED BY COMM. Davis

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk	✓			Joe Davls	✓			Tom Ryder	✓		
Brandon Krause	✓			Ernie Krygier			✓	Christopher Rupp	✓		
Vaughn J. Beglck	✓			Kim Coonan	✓			Donald J. Tilley	✓		

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
 VOICE: ✓ YEAS 8 NAYS 0 EXCUSED 1

DISPOSITION: ADOPTED ✓ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
 AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

**BAY COUNTY BOARD OF COMMISSIONERS**

**12/13/11**

**RESOLUTION**

BY: WAYS AND MEANS COMMITTEE (12/6/11)

WHEREAS, As part of a total organizational restructuring, MSU Extension has created a standardized Memorandum of Agreement (MoA) between MSU and Michigan counties for delivery of MSU Extension Programs; and

WHEREAS, The county assessment or share of costs was calculated with the following formula: \$31,000 base + \$.30 per person in county = county base assessment and Bay County's base assessment is \$63,331 with Bay County receiving a \$55,000 credit due to the 4-H Program Coordinator being a Bay County staff member with salary/fringe and operating paid by Bay County; and

WHEREAS, In addition to the County assessment of \$8,331, which covers Extension Educator staff outlined in the MoA (Exhibit A, A.1), the MoA reflects 50% of the Family Consumer Science Extension Educator salary and fringe (\$43,500); Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Memorandum of Understanding between the County of Bay and MSU Extension and authorizes the Chairman of the Board to execute said MoA and all related documents on behalf of Bay County following legal review/approval; Be It Finally

RESOLVED That related required budget adjustments are approved.

ERNIE KRYGIER, CHAIR  
AND COMMITTEE

MSUE - Memorandum of Agreement

MOVED BY COMM. Coonan

SUPPORTED BY COMM. Begick

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk	✓			Joe Davis	✓			Tom Ryder	✓		
Brandon Krause	✓			Ernie Krygier			✓	Christopher Rupp	✓		
Vaughn J. Begick	✓			Kim Coonan	✓			Donald J. Tilley	✓		

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
VOICE: ✓ YEAS 8 NAYS 0 EXCUSED 1

DISPOSITION: ADOPTED  DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

**BAY COUNTY BOARD OF COMMISSIONERS**

**12/13/11**

**RESOLVED:** By this Board of Commissioners of Bay County, Michigan, that the following Budget Adjustments are hereby approved on 12/13/2011 and, if required, the Chairman of the Board is hereby authorized to execute any documentation necessary for said Budget Adjustments on behalf of Bay County:

Journal Request Number	Fund Involved Department Involved	Favorable Impact	Unfavorable Impact	No Impact
2011-12-013	<b>SOLDIERS' RELIEF FUND</b> <b>VETERANS VAN PROGRAM</b> <b>SOLDIERS AND SAILORS RELIEF</b> Total SOLDIERS' RELIEF FUND		\$20,000	
	VETERANS VAN PROGRAM. PURCHASING A USED VAN TO TRANSPORT VETERANS TO APPOINTMENTS.			
2011-12-014	<b>CHILD CARE FUND</b> <b>INSTTT.CARE-DET.FAC(JUV.HOME)</b> Total CHILD CARE FUND		\$58,066	
	TO BUDGET FOR JUVENILE HOME REPAIRS AND IMPROVEMENTS FOR THE FOLLOWING: 1) ADDITIONAL SECURITY CAMERAS IN THE BLIND SPOTS OF THE FACILITY/GROUNDS 2) UPDATE THE 20 YEAR OLD INTERCOM SYSTEM 3) REPLACE THE FRONT AND BACK DOORS. THE DOORS ARE RUSTING AND HARD TO LOCK FUNDING SOURCE IS \$10,000.00 MMRMA GRANT AND FUND BALANCE. THE JUVENILE DIRECTOR IS WORKING WITH THE STATE CHILD CARE FUND PEOPLE AS TO ELIGIBILITY FOR PART OF THIS PROJECT.			
2011-12-016	<b>GENERAL FUND</b> <b>BOARD OF COMMISSIONERS</b> <b>COMMUNITY CENTER</b> Total GENERAL FUND		\$8,262	
	TO BUDGET FOR A MAY 2011 WATER MAIN BREAK AT THE COMMUNITY CENTER. BACK IN JUNE 2011, BUDGET ADJUSTMENT # 2011-06-002 RECORDED EXTRA REVENUE FROM THE COUNTY AUCTION TO PURCHASE TOOLS AND HELP COVER SOME OF THE WATER MAIN BREAK COSTS BUT AS THE YEAR WENT ON THERE WASN'T ENOUGH MONEY IN BUILDINGS AND GROUNDS BUDGET TO COVER THIS UNEXPECTED COST.			
2011-12-018	<b>GENERAL FUND</b> <b>SHERIFF DEPARTMENT</b> Total GENERAL FUND			X
	<b>DRUG LAW ENFORCEMENT FUND</b> <b>SHERIFF DEPARTMENT</b> Total DRUG LAW ENFORCEMENT FUND		\$8,612	

Journal Request Number	Fund Involved Department Involved	Favorable Impact	Unfavorable Impact	No Impact
	TO BUDGET FOR PURCHASE OF TASERS FOR SHERIFF DEPARTMENT. FUNDING SOURCE IS THE DRUG LAW ENFORCEMENT FUND.			
2011-12-019	GENERAL FUND COUNTY SURVEY/REMONUMENTATION Total GENERAL FUND			X
	TO REALIGN REMONUMENTATION BUDGET FOR 2011.			
2011-12-020	HEALTH DEPT - DIST HEALTH FUND MATERNAL/INFANT SUPPORT SERVIC Total HEALTH DEPT - DIST HEALTH FUND			X
	UNDER ESTIMATED MEDICAL TRANSPORTATION COST IN MIHP/REVENUE FROM MEDICAID. TRANSPORTATION COVERED 100% BY MEDICAID.			
2011-12-021	HOME REHABILITATION FUND REDEVELOPMENT AND HOUSING Total HOME REHABILITATION FUND			X
	TO ALIGN THE GRANT REVENUE WITH THE COSTS FOR THE HOUSING REHABILITATION PROGRAM. TO ALIGN REVENUE WITH COSTS FOR THE HOUSING REHABILITATION PROGRAM 2011.			
2011-12-023	GENERAL FUND DRAIN COMMISSIONER Total GENERAL FUND			X
	SBCI PHOSPHEROUS GRANT (SBCI) - TO BUDGET FOR THE \$12,764.00 REVENUE AND EXPENSES FOR THIS GRANT.			
2011-12-025	GENERAL FUND BOARD OF COMMISSIONERS PAYROLL, RETIREMENT, INSURANCE Total GENERAL FUND		\$24,534	
	TO BUDGET FOR PAYROLL RETIREMENT PAYOUT.			
2011-12-026	GENERAL FUND BOARD OF COMMISSIONERS INFORMATION SYSTEMS DIVISION Total GENERAL FUND		\$25,500	
	TO UPGRADE TYLER CONTENT MANAGER FOR MUNIS TO THE STANDARD EDITION.			
2011-12-027	DIVISION ON AGING FUND ADMINISTRATION - DIV. ON AGING Total DIVISION ON AGING FUND			X

Journal Request Number	Fund Involved Department Involved	Favorable Impact	Unfavorable - Impact	No Impact
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RATIONAL: MOVE IN \$881.00 IN LOCAL TAXES FROM SAVINGS IN OTHER BUDGETS; DUE TO SHIFT IN BUDGETED POSITIONS - NOT FILLING MSW POSITION, ETC.

2011-12-028

DIVISION ON AGING FUND  
PERSONAL CARE - PRIVATE PAY  
Total DIVISION ON AGING FUND

X

THE WAGES FOR THE THREE MONTH BUDGET HAVE BEEN REDUCED DUE TO RESIGNATION OF MSW AND THE SUPERVISOR WITH A LOWER PAY GRADE. ADD'L FUNDS MOVED TO MEDICAL SUPPLIES AND TO LOCAL TRAVEL TO COVER ANTICIPATED COSTS.

Ernie Krygier, Chairman W. & M. and Committee

MOVED BY COMM. Coonan

SUPPORTED BY COMM. Krause

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk	✓			Joe Davis	✓			Tom Ryder	✓		
Brandon Krause	✓			Ernie Krygier			✓	Christopher Rupp	✓		
Vaughn J. Begick	✓			Kim Coonan	✓			Donald J. Tilley	✓		

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
VOICE: ✓ YEAS 8 NAYS 0 EXCUSED 1

DISPOSITION: ADOPTED  DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

**BAY COUNTY BOARD OF COMMISSIONERS**

**12/13/11**

**RESOLUTION**

- BY: WAYS AND MEANS COMMITTEE (12/6/11)
- WHEREAS, Prior to 2011, all Homeland Security Grant activities were recorded in the General Fund; and
- WHEREAS, On January 1, 2011, a designated Homeland Security Fund (2820) was created to account for the Homeland Security Grant activity to provide greater transparency and ease in accounting for the dollars that flow through the program; and
- WHEREAS, In consultation with the Assistant County Executive, it has been determined that a General Fund \$50,000 cash advance be made to the Homeland Security Fund to cover any potential operation cash flow deficits purely for minimal expenses like direct staff wages/fringes; and
- WHEREAS, Current practice is to always release vendor payments only once the grant funds have been received from MSP-EMHSD; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners approves a \$50,000 cash advance to the Homeland Security Fund, monies to come from Fund Balance; Be It Further
- RESOLVED That related required budget adjustments are approved.

ERNIE KRYGIER, CHAIR  
AND COMMITTEE

Administrative Services - Homeland Security - Cash Advance

MOVED BY COMM. Coonan

SUPPORTED BY COMM. Duranczyk

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk	✓			Joe Davis	✓			Tom Ryder	✓		
Brandon Krause	✓			Ernie Krygier			✓	Christopher Rupp	✓		
Vaughn J. Begick	✓			Kim Coonan	✓			Donald J. Tilley	✓		

VOTE TOTALS:

ROLL CALL: ✓ YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
VOICE: ✓ YEAS 8 NAYS 0 EXCUSED 1

DISPOSITION: ADOPTED  DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

**BAY COUNTY BOARD OF COMMISSIONERS**

**12/13/11**

**RESOLUTION**

BY: PERSONNEL/JUDICIAL COMMITTEE (12/6/11)  
 WHEREAS, Bay County Central Dispatch has a current Assistant Director, Sally McCaffrey, whose duties and responsibilities have greatly increased with the additional technology generally associated with the next generation 911 to include a highly technical CAD and CAD View system, Bay Alerts, Media Page, Siren Warning System and activation; and  
 WHEREAS, This current workload merits the addition of another Assistant Director at Bay County Central Dispatch and Michelle Katt will assume these duties with an hourly pay increase pursuant to the current collective bargaining agreement; and  
 WHEREAS, In addition to the added responsibilities both Assistant Directors would supervise working dispatch teams and allow the opportunity to have a working Assistant Director every day from 6:00 a.m. to 6:00 p.m., excluding vacation, personal days and sick days; and  
 WHEREAS, Once the next generation 911 technology and other assignments are completed, one Assistant Director position will be eliminated; Therefore, Be It  
 RESOLVED That the Bay County Board of Commissioners approves appointment of Michelle Katt as Assistant Director with an increase in hourly pay pursuant to the current bargaining agreement; Be It Further  
 RESOLVED That once the next generation 911 technology and other assignments are completed one Assistant Director position will be eliminated.

TOM RYDER, CHAIR  
 AND COMMITTEE

911 - Addl Assistant Director  
 MOVED BY COMM. Ryder  
 SUPPORTED BY COMM. Duranczyk

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk	✓			Joe Davis	✓			Tom Ryder	✓		
Brandon Krause	✓			Ernie Krygler			✓	Christopher Rupp	✓		
Vaughn J. Begick	✓			Kim Coonan	✓			Donald J. Tilley	✓		

VOTE TOTALS:  
 ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
 VOICE: ✓ YEAS 8 NAYS 0 EXCUSED 1

DISPOSITION: ADOPTED ✓ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
 AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

**BAY COUNTY BOARD OF COMMISSIONERS  
12/13/11**

**RESOLUTION**

BY: PERSONNEL/JUDICIAL COMMITTEE (12/6/11)

RESOLVED By the Bay County Board of Commissioners that pursuant to its resolution no. 96-331- OTHER GOVERNMENTAL SERVICE CREDIT FOR RETIREMENT - adopted December 17, 1996, authorization is granted for Marie Hayes (Housing Commission) to purchase governmental service credit (1 year with the State of Michigan) for retirement purposes in accordance with all terms and conditions contained in resolution no. 96-331.

TOM RYDER, CHAIR  
AND COMMITTEE

GovtServCredit-Retirement-Marie Hayes

MOVED BY COMM. Ryder

SUPPORTED BY COMM. Krause

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk	✓			Joe Davis	✓			Tom Ryder	✓		
Brandon Krause	✓			Ernie Krygier			✓	Christopher Rupp	✓		
Vaughn J. Beglick	✓			Kim Coonan	✓			Donald J. Tilley	✓		

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
VOICE: ✓ YEAS 8 NAYS 0 EXCUSED 1

DISPOSITION: ADOPTED  DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

**BAY COUNTY BOARD OF COMMISSIONERS**

**12/13/11**

EIHM

**RESOLUTION**

Employee Health

Insurance Management

BY: PERSONNEL/JUDICIAL COMMITTEE (12/6/11)

WHEREAS, One of the provisions of the templated labor agreeen negotiated is the shift from a "\$10/\$20" prescription program to a "0/\$10/\$30/\$50/20% (\$100 min/\$200max)" program; and

WHEREAS, The current provider, BCBS, does not offer a plan of this nature but, through the County's third party provider, Public Employees Benefits Solutions (PEBS), two appropriate vendors were selected and interviewed and one vendor, EIHM, was deemed to be clearly superior; and

WHEREAS, This change in provider should result in a substantial savings in the County's prescription drug costs; and

WHEREAS, Also included is a "rebate" for employees for savings greater than one-half of the projected increase of costs resulting in a "win-win" for the County and for employees; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves EIHM as the provider for prescription drugs, per new labor agreements, and authorizes the Chairman of the Board to execute all documents required for the change in provider on behalf of Bay County following legal review/approval; Be It Finally

RESOLVED That related required budget adjustments are approved.

ERNIE KRYGIER, CHAIR  
AND COMMITTEE

Personnel - EIHM as County Prescription Drug Provider

MOVED BY COMM. Ryder

SUPPORTED BY COMM. Davis

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk	✓			Joe Davis	✓			Tom Ryder	✓		
Brandon Krause	✓			Ernie Krygier				✓ Christopher Rupp	✓		
Vaughn J. Beglick	✓			Klm Coonan	✓			Donald J. Tilley	✓		

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
 VOICE: ✓ YEAS 8 NAYS 0 EXCUSED 1

DISPOSITION: ADOPTED ✓ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
 AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

BAY COUNTY BOARD OF COMMISSIONERS

12/13/11

RESOLUTION

BY: Personnel/Judicial Committee (12/6/11)
WHEREAS, For several years, County represented and non-represented employees have borne a 15% cost contribution to their health care coverage, long before most counties; and
WHEREAS, County employees have not had a raise in base pay since 2008 however their monetary contribution to health care continues to increase with inflation; and
WHEREAS, This year bargaining units in Bay County have agreed to a managed prescription drug care plan which will in some cases increase the cost to employees; and
WHEREAS, The unions have agreed to provisions concerning new hires which should provide savings in the future; and
WHEREAS, On September 27, 2011, Act 152, Public Acts of 2011, became effective and provided, among other items, that the employer shall bear no more than 80% of total health care costs (Section 3 of the Act) unless, "Sec 8.(1) By a 2/3 vote of its governing body each year, a local unit of government exempt itself from the requirements of this act for the succeeding year."; and
WHEREAS, This provision is made as part of the consideration of the agreements reached with the County's various bargaining units; Therefore, Be It
RESOLVED That the Bay County Board of Commissioners, pursuant to Sec. 8.(1) of Public Act 152 of 2011, hereby exempts itself of the requirements of P.A. 152 of 2011 for the calendar year 2012.

TOM RYDER, CHAIR AND COMMITTEE

Personnel - Health Care - Employee Percentage Contributions 2012

MOVED BY COMM. Ryder

SUPPORTED BY COMM. Duranczyk

Table with 12 columns: COMMISSIONER, Y, N, E, COMMISSIONER, Y, N, E, COMMISSIONER, Y, N, E. Rows include Michael J. Duranczyk, Brandon Krause, Vaughn J. Begick, Joe Davis, Ernie Krygler, Kim Coonan, Tom Ryder, Christopher Rupp, and Donald J. Tilley.

VOTE TOTALS:

ROLL CALL: YEAS NAYS EXCUSED
VOICE: YES 8 NAYS 0 EXCUSED 1

DISPOSITION: ADOPTED DEFEATED WITHDRAWN
AMENDED CORRECTED REFERRED

**BAY COUNTY BOARD OF COMMISSIONERS**

**12/13/11**

**RESOLUTION**

BY: PERSONNEL/JUDICIAL COMMITTEE (12/6/11)  
 WHEREAS, Bay County's bargaining team has reached tentative agreements between Bay County and the following labor unions:

- District Court - 2012 - 2013
- Nurses - 2012 - 2013
- Probate Court - 2012 - 2013
- 911 Dispatchers/POLC - 2011 - 2013
- Part-time C.F.O.s/Teamsters - 2011 - 2013
- Command Officers/POLC - 2012 - 2013

WHEREAS, The members of the above bargaining units have ratified the tentative agreements; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners hereby ratifies the tentative agreements with the following labor unions;

- District Court - 2012 - 2013
- Nurses - 2012 - 2013
- Probate Court - 2012 - 2013
- 911 Dispatchers/POLC - 2011 - 2013
- Part-time C.F.O.s/Teamsters - 2011 - 2013
- Command Officers/POLC - 2012 - 2013

RESOLVED That the Chairman of the Board is authorized to sign said labor agreements on behalf of Bay County, contingent upon execution by all official representatives of the labor unions, as well as any letters of understanding deriving from the negotiation process.

TOM RYDER, CHAIR  
 AND COMMITTEE

Personnel - Labor Agts  
 MOVED BY COMM. Ryder  
 SUPPORTED BY COMM. Krause

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk	✓			Joe Davis	✓			Tom Ryder	✓		
Brandon Krause	✓			Ernie Krygier			✓	Christopher Rupp	✓		
Vaughn J. Beglick	✓			Kim Coonan	✓			Donald J. Tilley	✓		

VOTE TOTALS:  
 ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
 VOICE: ✓ YEAS 8 NAYS 0 EXCUSED 1  
 DISPOSITION: ADOPTED ✓ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
 AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

**BAY COUNTY BOARD OF COMMISSIONERS**

**12/13/11**

**RESOLUTION**

BY: PERSONNEL/JUDICIAL COMMITTEE (12/6/11)  
 RESOLVED By the Bay County Board of Commissioners that concurrence is given to post/advertise/fill the following full time/part time/temporary/seasonal or co-op positions/vacancies, monies for said positions to come from the respective departmental budgets:

- A. **Health Department**
  - 1. WIC Program - Nurse (full time, grant funded)
  - 2. Children's Special Health Care Services (CSHCS) - Nurse (part time, temporary, grant funded)
- B. **Division on Aging - Site Manager** (part time, 16 hrs/wk., \$9.12/hr. entry)
- C. **Animal Control - Custodian/Kennel Attendant** (part time, \$10.63/hr. entry)
- D. **Juvenile Home - Youth Development Worker** (part time, on-call, \$13.77/hr. entry)

RESOLVED That budget adjustments, if required, are approved.

RESOLVED That it is clearly understood that any positions funded through a grant shall be terminated or hours reduced if grant funding is terminated or reduced.

TOM RYDER, CHAIR  
 AND COMMITTEE

Vacancies - December

MOVED BY COMM. Ryder

SUPPORTED BY COMM. Krause

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk	✓			Joe Davis	✓			Tom Ryder	✓		
Brandon Krause	✓			Ernie Krygier			✓	Christopher Rupp	✓		
Vaughn J. Begick	✓			Kim Coonan	✓			Donald J. Tilley	✓		

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
 VOICE: ✓ YEAS 8 NAYS 0 EXCUSED 1

DISPOSITION: ADOPTED ✓ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
 AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

**BAY COUNTY BOARD OF COMMISSIONERS**

**12/13/11**

**RESOLUTION**

- BY: HUMAN SERVICES COMMITTEE (12/6/11)
- WHEREAS, Since the inception of the Bay 3 TV Partnership, the contract period has been one year at a time coinciding with the fiscal year of the managing partner, i.e. Bay City Public Schools; and
- WHEREAS, Since the City of Bay City is no longer a partner in this contract, Charter needs a simple agreement to reflect that the City of Bay City designated the schools and the County of Bay as the Bay 3 TV PEG designee, enabling Bay 3 TV to receive the PEG funds without interruption; and
- WHEREAS, Without the approved PEG, Charter may simply stop collecting the PEG money; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners approves the Addendum to the Bay 3 TV Agreement and authorizes the Chairman of the Board to execute said Addendum on behalf of Bay County following legal review/approval; Be It Further
- RESOLVED That related budget adjustments, if required, are approved.

MICHAEL J. DURANCZYK, CHAIR  
AND COMMITTEE

Administrative Services - Bay 3 TV Addendum

MOVED BY COMM. Duranczyk  
SUPPORTED BY COMM. Ryder

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk	✓			Joe Davis	✓			Tom Ryder	✓		
Brandon Krause	✓			Ernie Krygier			✓	Christopher Rupp	✓		
Vaughn J. Beglick	✓			Kim Coonan	✓			Donald J. Tilley	✓		

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
VOICE: ✓ YEAS 8 NAYS 0 EXCUSED 1

DISPOSITION: ADOPTED  DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

**BAY COUNTY BOARD OF COMMISSIONERS**

**12/13/11**

**RESOLUTION**

BY: HUMAN SERVICES COMMITTEE (12/6/11)

WHEREAS, The Bay County Board of Commissioners wishes to provide nutrition services to the senior citizen population of Bay County; and

WHEREAS, There are existing agreements with Hampton Township, Kawkawlin Township, and Williams Township that identify monthly utility reimbursement and schedule of days/hours open for senior citizens; and

WHEREAS, The Bay County Board of Commissioners wishes to update the amendment to allow for the same provisions for the calendar year of 2012, subject to approval of the county budget, continued receipt of Region VII grant funding, and review/approval of corporation counsel; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the extension of the current dining center agreements for Kawkawlin, Hampton, and Williams Townships via approval of an amendment which continues terms and provisions of the 2011 agreement, this action subject to approval of the county budget for calendar year 2012 and continued receipt of the budgeted grant funding from Region VII Area Agency on Aging; Be It further

RESOLVED That the Chairman of the Board is authorized to execute the Amendment and all related documents on behalf of Bay County following legal review/approval; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

MICHAEL J. DURANCZYK, CHAIR  
AND COMMITTEE

DOA - Amendment/Extension - Dining Center Agts

MOVED BY COMM. Duranczyk

SUPPORTED BY COMM. Davis

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk	✓			Joe Davis	✓			Tom Ryder	✓		
Brandon Krause	✓			Ernie Krygier			✓	Christopher Rupp	✓		
Vaughn J. Begick	✓			Kim Coonan	✓			Donald J. Tilley	✓		

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
 VOICE: ✓ YEAS 8 NAYS 0 EXCUSED 1

DISPOSITION: ADOPTED  DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
 AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

**BAY COUNTY BOARD OF COMMISSIONERS**

**12/13/11**

**RESOLUTION**

BY: HUMAN SERVICES COMMITTEE (12/6/11)  
 WHEREAS, On June 14, 2011, via resolution no. 2011-103, the Bay County Board of Commissioners authorized subsidizing the cost(s) of sterilization of animals adopted from the Bay County Animal Shelter; and  
 WHEREAS, This adopted policy affords reimbursement of \$50/dog and \$35/cat to the adoptee and all monies expended derive from accumulated Breeched Contract monies; and  
 WHEREAS, Recent changes in the amount charged for sterilization of Animal Control dogs and cats by Bay County veterinarians, coupled with a subsidy provided by the Bay County Humane Society for this same service, have, on occasion, resulted in an adoptee realizing a financial gain over and above cost(s) incurred for sterilization; Therefore, Be It  
 RESOLVED That the Bay County Board of Commissioners amends the Adopted Animal Shelter Sterilization Subsidy Program (Pre-Paid Adoption Policy), effective immediately, by inclusion of the following language: "Adoptee will be advised that Bay County Animal Control will assist in the absorption of costs(s) of sterilization, up to \$50.00 for a dog and up to \$35.00 for a cat, following presentation of a receipt indicating prepayment to a veterinary practice."

MICHAEL J. DURANCZYK, CHAIR  
 AND COMMITTEE

Animal Control - Adoption Policy Amendment

MOVED BY COMM. Duranczyk

SUPPORTED BY COMM. Begick

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk	✓			Joe Davis	✓			Tom Ryder	✓		
Brandon Krause	✓			Ernie Krygier				Christopher Rupp	✓		
Vaughn J. Begick	✓			Kim Coonan	✓			Donald J. Tilley	✓		

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
 VOICE: ✓ YEAS 8 NAYS 0 EXCUSED 1

DISPOSITION: ADOPTED ✓ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
 AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

BAY COUNTY BOARD OF COMMISSIONERS

12/13/11

RESOLUTION

BY: BAY COUNTY BOARD OF COMMISSIONERS

RESOLVED That the Bay County Board of Commissioners hereby approves the claims against the County as follows:

Accounts Payable:

11/9/11	\$580,982.32
11/16/11	\$401,126.48
11/23/11	\$314,690.85
11/30/11	\$253,476.99
12/7/11	\$605,540.84

Center Ridge Arms-Payables:

12/7/11	\$83,541.27
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DONALD J. TILLEY, CHAIR  
BAY COUNTY BOARD OF COMMISSIONERS

Payables - December Bd Mtg

MOVED BY COMM. Coonan

SUPPORTED BY COMM. Ryder

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk	✓			Joe Davis	✓			Tom Ryder	✓		
Brandon Krause	✓			Ernie Krygler			✓	Christopher Rupp	✓		
Vaughn J. Beglick	✓			Kim Coonan	✓			Donald J. Tilley	✓		

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
VOICE: ✓ YEAS 8 NAYS 0 EXCUSED 1

DISPOSITION: ADOPTED  DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

**BAY COUNTY BOARD OF COMMISSIONERS**

**12/13/11**

**RESOLUTION**

BY: BAY COUNTY BOARD OF COMMISSIONERS (12/13/11)

RESOLVED By the Bay County Board of Commissioners that the reports of the County Executive, listed below and attached, are received:

Employment Status Report: November 2011

Workers' Comp Status Report: October 2011

DONALD J. TILLEY, CHAIR  
AND BOARD

County Executive - Status Reports

MOVED BY COMM. Coonan

SUPPORTED BY COMM. Duranczyk

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk	✓			Joe Davis	✓			Tom Ryder	✓		
Brandon Krause	✓			Ernie Krygler			✓	Christopher Rupp	✓		
Vaughn J. Begick	✓			Kim Coonan	✓			Donald J. Tilley	✓		

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
VOICE: ✓ YEAS 8 NAYS 0 EXCUSED 1

DISPOSITION: ADOPTED  DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

**CHANGES IN EMPLOYMENT STATUS  
November, 2011**

<u>EMPLOYEE NAME</u>	<u>DEPARTMENT</u>	<u>DATE</u>
<b><u>SEPARATIONS:</u></b>		
Maria Taylor Case Evaluator	District Court Probation	11/11/2011
Bernd Ratfisch Part-time Custodian	Animal Control	11/29/2011
<b><u>SEPARATIONS (Temporary/Seasonal):</u></b>		
<b><u>Golf Course:</u></b>		
Stephen Kaznowski	Equipment Operator	11/04/2011
Michael Finan	Equipment Operator	11/04/2011
Richard Cybulski	Equipment Operator Team Leader	11/04/2011
Gerald VanTol	Equipment Operator	11/04/2011
Richard Rapin	Equipment Operator Team Leader	10/28/2011
<b><u>Animal Control:</u></b>		
JoEllen Bollman	Temp. Typist Clerk	11/04/2011
<b><u>INTER-DEPARTMENTAL TRANSFER:</u></b>		
Amy Revette TO: WIC Coordinator FROM: Reg. Dietitian	WIC WIC	11/15/2011

Personnel Department  
December 7, 2011

**WORKERS' COMPENSATION REPORT  
October, 2011**

<b>EMPLOYEE NAME</b>	<b>DEPARTMENT</b>	<b>DATE OF INJURY</b>	<b>REASON FOR PAYMENT</b>
John Babiarz	Sheriff Department	08/02/2011	Medical Only
Margaret Brown	Health Department	05/19/2006	Legal Only
Ryan Christie	Sheriff Department	05/27/2007	Medical Only
Robert Lee	Sheriff Department	01/28/2010	Medical Only
Shirley Lijewski	Sheriff Department	06/13/2010	Medical & Indemnity
John Morse	Drain Commission	09/06/2011	Medical Only
Lynn Oliver	Animal Control	05/24/2010	Medical Only
Jill Torres	Building and Grounds	04/03/2003	Medical & Indemnity
Cindy Verhaeghe	Sheriff Department	08/10/2011	Medical Only

Note: Employees appear on this report if there has been a payment during the month from the self-insurance fund for a work related injury. A name appearing on this report does not necessarily mean the employee is off work. Oftentimes, medical bills are received a month or two after the date of injury.

Submitted by: Danean Wright/Bay County Finance Dept.  
Dated: November 4, 2011

**BAY COUNTY BOARD OF COMMISSIONERS**

**12/13/11**

**RESOLUTION**

BY: BAY COUNTY BOARD OF COMMISSIONERS

WHEREAS, Bay County wishes to engage the services of Rehmann to conduct the 2011 Bay County audit; and

WHEREAS, Funds have been budgeted for said audit in the 2012 budget in the amount of \$85,500; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Engagement Letter for the 2011 Bay County Audit between Bay County and Rehmann and authorizes the Chairman of the Board to execute said Engagement Letter on behalf of Bay County following legal review/approval; Be It Finally

RESOLVED That related required budget adjustments are approved.

DONALD J. TILLEY, CHAIR  
AND BOARD

2011 Bay County Audit

MOVED BY COMM. Coonan

SUPPORTED BY COMM. Begick

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk	✓			Joe Davis	✓			Tom Ryder	✓		
Brandon Krause	✓			Ernie Krygler			✓	Christopher Rupp	✓		
Vaughn J. Begick	✓			Kim Coonan	✓			Donald J. Tilley	✓		

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
VOICE: ✓ YEAS 8 NAYS 0 EXCUSED 1

DISPOSITION: ADOPTED ✓ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

**BAY COUNTY BOARD OF COMMISSIONERS**

MEETING DATE: DECEMBER 13, 2011

MOTION SPONSORED BY: COMM. RYDER

MOTION SUPPORTED BY: COMM. RUPP

MOTION NO.: 108

TO APPROVE THE REGULAR BOARD SESSION MINUTES OF  
NOVEMBER 8, 2011 AND THE SPECIAL BOARD SESSION  
MINUTES OF OCTOBER 31, 2011.

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk	X			Joe Davis	X			Tom Ryder	X		
Brandon Krause	X			Ernie Krygler			X	Christopher Rupp	X		
Vaughn J. Beglck	X			Kim Coonan	X			Donald J. Tilley	X		

**VOTE TOTALS:**

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

VOICE: **XX** YEAS 8 NAYS 0 EXCUSED 1

DISPOSITION: ADOPTED XX DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_

AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

**BAY COUNTY BOARD OF COMMISSIONERS**

MEETING DATE: DECEMBER 13, 2011

MOTION SPONSORED BY: COMM. RYDER

MOTION SUPPORTED BY: COMM. DURANCZYK

MOTION NO.: 109

TO RECEIVE THE REQUESTS FROM THE FOLLOWING APPLICANTS FOR APPOINTMENT TO THE BAY ARENAC BEHAVIORAL HEALTH AUTHORITY, FILLING THE PRIMARY CONSUMER VACANCY, WHICH IS A 3-YEAR TERM TO EXPIRE 03/31/12:

1. BENJAMIN WACKERLE
2. RENEE MORRIS
3. CRAIG DAVID ALSTON
4. JEFFREY VELLA
5. COLLEEN MAILLETTE\*
6. DANIEL VANDRIESSCHE\*
7. RICHARD NELSEN\*
8. KIM COONAN\*
9. JULIE KELLY\*

\*THE BAY ARENAC BEHAVIORAL HEALTH NOMINATION COMMITTEE HAS DETERMINED THAT PURSUANT TO THE DEFINITION IN THE MENTAL HEALTH CODE, THESE APPLICANTS DO NOT MEET THE PRIMARY CRITERIA.

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk	X			Joe Davis	X			Tom Ryder	X		
Brandon D. Krause	X			Ernie Krygler			X	Christopher T. Rupp	X		
Vaughn J. Begick	X			Kim Coonan	X			Donald J. Tilley	X		

**VOTE TOTALS:**

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

VOICE: **XX** YEAS 8 NAYS 0 EXCUSED 1

DISPOSITION: ADOPTED XX DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
 AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

**BAY COUNTY BOARD OF COMMISSIONERS**

MEETING DATE: DECEMBER 13, 2011

MOTION SPONSORED BY: COMM. COONAN

MOTION SUPPORTED BY: COMM. KRAUSE

MOTION NO.: 110

TO APPOINT CRAIG DAVID ALSTON TO THE BAY ARENAC BEHAVIORAL HEALTH AUTHORITY FILLING THE PRIMARY CONSUMER VACANCY, WHICH IS A 3-YEAR TERM TO EXPIRE 03/31/12. (VOTING RESULTS ARE BELOW.)

1. BENJAMIN WACKERLE - 2 VOTES: RYDER, RUPP
2. RENEE MORRIS - 0 VOTES
3. CRAIG DAVID ALSTON - 6 VOTES: DURANCZYK, KRAUSE, BEGICK, DAVIS, COONAN, TILLEY
4. JEFFREY VELLA - 0 VOTES

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk	X			Joe Davis	X			Tom Ryder	X		
Brandon D. Krause	X			Ernie Krygler			X	Christopher T. Rupp	X		
Vaughn J. Begick	X			Kim Coonan	X			Donald J. Tilley	X		

**VOTE TOTALS:**

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

VOICE: **XX** YEAS 8 NAYS 0 EXCUSED 1

DISPOSITION: ADOPTED XX DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
 AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

**BAY COUNTY BOARD OF COMMISSIONERS**

MEETING DATE: DECEMBER 13, 2011

MOTION SPONSORED BY: COMM. BEGICK

MOTION SUPPORTED BY: COMM. KRAUSE

MOTION NO.: 111

TO VOTE ON THE MONITOR TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY (DDA) AGREEMENT.

HOWEVER, THERE WAS NO VOTE ON THIS MOTION, WHICH LATER WAS WITHDRAWN BY COMM. BEGICK AND SUPPORTED BY COMM. KRAUSE.

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davis				Tom Ryder			
Brandon D. Krause				Ernie Krygler				Christopher T. Rupp			
Vaughn J. Begick				Kim Coonan				Donald J. Tilley			

**VOTE TOTALS:**

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN XX  
 AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

**BAY COUNTY BOARD OF COMMISSIONERS**

MEETING DATE: DECEMBER 13, 2011

MOTION SPONSORED BY: COMM. DURANCZYK

MOTION SUPPORTED BY: COMM. RUPP

MOTION NO.: 112

TO CONCUR WITH THE APPOINTMENTS TO THE DIVISION ON  
AGING ADVISORY COUNCIL FOR TWO (2) YEAR TERMS EACH  
FOR THE FOLLOWING DISTRICTS:

1. DISTRICT 1 - SANDRA GROMASKI
2. DISTRICT 3 - HERB SCHMIDT
3. DISTRICT 5 - ROBERT ANDERSON
4. DISTRICT 7 -
5. DISTRICT 9 - LEONE BRASHAW

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk	X			Joe Davis	X			Tom Ryder	X		
Brandon Krause	X			Ernie Krygier			X	Christopher Rupp	X		
Vaughn J. Begick	X			Kim Coonan	X			Donald J. Tilley	X		

**VOTE TOTALS:**

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

VOICE: **XX** YEAS 8 NAYS 0 EXCUSED 1

DISPOSITION: **ADOPTED** XX **DEFEATED** \_\_\_\_\_ **WITHDRAWN** \_\_\_\_\_

**AMENDED** \_\_\_\_\_ **CORRECTED** \_\_\_\_\_ **REFERRED** \_\_\_\_\_

**BAY COUNTY BOARD OF COMMISSIONERS**

MEETING DATE: DECEMBER 13, 2011

MOTION SPONSORED BY: COMM. RYDER

MOTION SUPPORTED BY: COMM. RUPP

MOTION NO.: 113

TO ADJOURN THE REGULAR BOARD SESSION MEETING  
OF DECEMBER 13, 2011 AT 5:30 P.M.

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk	X			Joe Davis	X			Tom Ryder	X		
Brandon Krause	X			Ernie Krygler			X	Christopher Rupp	X		
Vaughn J. Beglick	X			Kim Coonan	X			Donald J. Tilley	X		

**VOTE TOTALS:**

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

VOICE: **XX** YEAS 8 NAYS 0 EXCUSED 1

DISPOSITION: ADOPTED XX DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_

AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_