

BAY COUNTY BOARD OF COMMISSIONERS

A G E N D A

TUESDAY, AUGUST 14, 2012

4:00 P.M.

COMMISSION CHAMBERS, FOURTH FLOOR, BAY COUNTY BUILDING

PAGE NO.

I CALL TO ORDER (CHAIRMAN COONAN)

II ROLL CALL

III INVOCATION

IV PLEDGE OF ALLEGIANCE

83-93 **V MINUTES (7/10/12)**

VI CITIZEN INPUT (4:00 P.M.)

VII PETITIONS AND COMMUNICATIONS

A. Public Hearing (4:00 p.m.) - Release of Funds Under Title I of the Housing and Community Development Act of 1974 for the Bay County Housing Rehabilitation Program (**Motion to go out of regular order of business for public comments; when finished, motion to go back to regular order of business**)

1- 3 B. City of Bay City - Application for Industrial Facilities Tax Exemption Certificate - Cambron Engineering, Inc. (**Receive**)

C. Requests for Appointment to Fill Unexpired Term on the Department of Human Services Board of Directors, term to expire 10/31/2014) (**Receive**)

4- 5 1. Virginia Kuenker

6- 7 2. Lynne Moore

8- 9 3. Mary Ewald Sayles

10-11 4. Regina Turner

VIII REPORTS/RESOLUTIONS OF COMMITTEES

A. WAYS AND MEANS (ERNIE KRYGIER, CHAIR; DONALD J. TILLEY, VICE CHAIR)

- | | | |
|-------|-----|---|
| 12-14 | 1. | No. 2012-121 - Gasoline Appropriation (Sheriff Dept.) |
| 15-16 | 2. | No. 2012-122 - MDCH Grant - Michigan Health and Wellness 4X4 Plan (Health Dept.) |
| 17-18 | 3. | No. 2012-123 - U of M Public Health Training Institute Grant - Public Health Accreditation Preparation (Health Dept.) |
| 19-20 | 4. | No. 2012-124 - NNPHI - Quality Improvement Funding Cycle 2 (Health Dept.) |
| 21-22 | 5. | No. 2012-125 - CDC Grant - Family Health Initiative (Health Dept.) |
| 23-24 | 6. | No. 2012-126 - Amendment No. 4 to CPBC Agreement (Health Dept.) |
| 25-26 | 7. | No. 2012-127 - Early On Agreement (Health Dept.) |
| 27-28 | 8. | No. 2012-128 - Grant Application to Michigan Department of Agriculture & Rural Development (Health Dept.) |
| 29-30 | 9. | No. 2012-129 - Resolution of Support for the Saginaw Bay Coastal Initiative (Environmental Affairs) |
| 31-32 | 10. | No. 2012-130 - Emergency Management Performance Grant (EMPG) Program for FY 2012 (Emergency Management) |
| 33-34 | 11. | No. 2012-131 - Annual Maintenance Renewal - Tyler Munis Software (Administrative Services-ISD) |
| 35-45 | 12. | No. 2012-132 - Budget Adjustments (Various) |
| | 13. | Assistant County Executive for Recreation and Administrative Services |
| 46 | A. | Interim ISD Director & Purchasing Agent - Shared Service: 2012 Personal Computer (Receive) |
| 47 | B. | GIS Parks Layer Demonstration (Dirk Westbury will do a brief presentation; Rob Eggers will be available to answer questions) (Receive) |
| 48-65 | C. | Recreation Division Reorganization (Receive) |

- 66 14. Finance Department **(Receive)**
- 67 A. Analysis of General Fund Unreserved/Undesignated Fund Balance 2012
- B. Executive Directive #2007-11
- B. PERSONNEL/JUDICIAL (TOM RYDER, CHAIR; ERNIE KRYGIER, VICE CHAIR)**
- 68 1. No. 2012-133 - Community Health Educator Vacancy (Health Dept.)
- 69-70 2. No. 2012-134 - Elimination of Positions and Creation of Typist Clerk III (Division on Aging)
- C. HUMAN SERVICES (DONALD J. TILLEY, CHAIR; BRANDON KRAUSE, VICE CHAIR)**
- D. BOARD OF COMMISSIONERS (KIM COONAN, CHAIR; DONALD J. TILLEY, VICE CHAIR)**
- 71 1. No. 2012-135 - Accounts Payable/BAYANET/Center Ridge Arms
- 72-76 2. No. 2012-136 - Reports of County Executive
- IX REPORTS OF COUNTY OFFICIALS/DEPARTMENTS**
- A. County Executive
- 77-80 1. Recommendations for Service on the Great Lakes Bay Michigan Workforce Development Board for the term beginning 7/1/2012:
- a. Private Sector:
1. Jeff Adamo, Director of Human Resources, Michigan Sugar Company
2. Terry King, CEO, Action Leaders, Inc.
- b. Public Assistance:
1. Kim Bejcek, Director, Bay/Arenac Department of Human Services
- 81-82 2. Appointment of Rachelle Anderson as Bay County Housing Director **(Seeking Board concurrence of appointment)**

X UNFINISHED BUSINESS

- A. Appointment to Bay County Department of Human Services Board of Directors filling an expired 3 year term (Jane Smith)

XI NEW BUSINESS

XII MISCELLANEOUS

XIII ANNOUNCEMENTS

- A. **REMINDER: 8/14/12 Tri County Event @ 5:30 p.m., Princess Wenonah**

B. **2012 Appointments:**

1. **October:**

- a. **Land Bank Authority - One At-Large Representative, 3 year term - Nicholas Madaj)**
- b. **Department of Human Services Board of Directors (One 3 year term - Governor's Appointment - Joseph Donald David)**

2. **November: Building Authority (Two 6 year terms - John Pflueger & Scott Brink)**

XIV CLOSED SESSION (If requested)

- A. Corporation Counsel - Pending Litigation

Motion: To go into closed session pursuant to MCLA 15.268, Sec. 8 (e): To consult with its attorney regarding trial or settlement strategy in connection with specific pending litigation, but only when an open meeting would have a detrimental financial effect on the litigating or settlement position of the public body.

XV RECESS/ADJOURNMENT

BAY COUNTY BOARD OF COMMISSIONERS

8/14/12

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (8/14/12)

WHEREAS, The Sheriff's budget is broken down into several activities and each activity is allocated a budgeted amount for gasoline and, in monitoring these activities, the general road patrol division is showing a significant depletion of funds; and

WHEREAS, Due to the fluctuation in gas prices and projected use, including usage in the summer highway safety grants and traffic enforcement program patrols, it appears the general road patrol activity will require additional funding in the amount of \$11,800; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the appropriation of up to \$11,800 to the appropriate gasoline line item(s) in the Sheriff Department's 2012 budget(s), monies to come from Fund Balance; Be It Further

RESOLVED That related required budget adjustments are approved.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

Sheriff Dept - Gasoline Appropriation

MOVED BY COMM. Krygier
SUPPORTED BY COMM. Tilley

| COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E |
|----------------------|---|---|---|---------------|---|---|---|------------------|---|---|---|
| Michael J. Duranczyk | ✓ | | | Joe Davis | ✓ | | | Tom Ryder | ✓ | | |
| Brandon Krause | ✓ | | | Ernie Krygier | ✓ | | | Christopher Rupp | ✓ | | |
| Vaughn J. Begick | ✓ | | | Kim Coonan | ✓ | | | Donald J. Tilley | ✓ | | |

VOTE TOTALS:
ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: ✓ YEAS 9 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

BAY COUNTY BOARD OF COMMISSIONERS

08/14/12

RESOLUTION

- BY: WAYS AND MEANS COMMITTEE (8/14/12)
- WHEREAS, The results of Bay County's Community Health Assessment demonstrate a need for programs and services targeted toward children and families, with an emphasis on physical activity, nutrition and emotional health; and
- WHEREAS, With obesity on the rise in Bay County among both adults and youth, the Health Department is seeking funds to support the Michigan Health and Wellness 4X4 Plan to reduce obesity and improve health; and
- WHEREAS, Through this initiative, the Health Department will work in collaboration with schools and local community organizations to bring needed programs and services to Bay County residents; and
- WHEREAS, Grant funding from the Michigan Department of Community Health (MDCH) in the amount of \$180,000 for implementation of the Michigan Health and Wellness 4X4 Plan to Reduce Obesity and Improve Health requires a 25 percent match which may be cash or a combination of cash and in-kind support; and
- WHEREAS, The Bay County Health Department has secured a \$10,000 grant from the Bay Area Community Foundation to support this grant opportunity and, given the County's financial situation, it is the intent of the Health Department to approach local funders and foundations to supply the required cash match; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners authorizes application for the Michigan Department of Community Health (MDCH) grant in the amount of \$180,000 for implementation of the Michigan Health and Wellness 4X4 Plan to Reduce Obesity and Improve Health; Be It Further
- RESOLVED That the Chairman of the Board is authorized to execute the grant documents (application, grant award, all related required documents) on behalf of Bay County following legal review/approval; Be It Further
- RESOLVED That the grant applicant/recipient departments are required to work with the Finance Department whose staff will provide financial oversight of said grant; Be It Finally
- RESOLVED That related budget adjustments, if required, are approved.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

Health Dept - MDCH Grant - Health & Wellness 4X4 Plan

MOVED BY COMM. Krygier

SUPPORTED BY COMM. Duranczyk

| COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E |
|----------------------|---|---|---|---------------|---|---|---|------------------|---|---|---|
| Michael J. Duranczyk | ✓ | | | Joe Davis | ✓ | | | Tom Ryder | ✓ | | |
| Brandon Krause | ✓ | | | Ernie Krygier | ✓ | | | Christopher Rupp | ✓ | | |
| Vaughn J. Begick | ✓ | | | Kim Coonan | ✓ | | | Donald J. Tilley | ✓ | | |

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AMENDED _____ CORRECTED _____ REFERRED _____

BAY COUNTY BOARD OF COMMISSIONERS

8/14/12

RESOLUTION

- BY: WAYS AND MEANS COMMITTEE (8/14/12)
- WHEREAS, The Bay County Health Department has just completed the Community Health Assessment (CHA) and is working on developing the Community Health Improvement Plan (CHIP); and
- WHEREAS, The CHA and CHIP are two of the three requirements for the Health Department to become eligible to apply for National Public Health Accreditation and, in addition, the Health Department must create a strategic plan; and
- WHEREAS, Funding from the University of Michigan Public Health Training Institute to support national public health accreditation preparation is available and will provide the Health Department funding to assist with the completion of the CHIP and begin developing a strategic plan and will help position the Bay County Health Department for National Public Health Accreditation through the Public Health Accreditation Board (PHAB); and
- WHEREAS, There are no financial considerations as all costs associated with the project are included in the grant application; Therefore, Be It
- RESOLVED By the Bay County Board of Commissioners that the Bay County Health Department is authorized to make application to the University of Michigan Public Health Training Institute for funding to support national public health accreditation preparation; Be It Further
- RESOLVED That the Chairman of the Board is authorized to execute the grant documents (application, grant award, all related required documents) on behalf of Bay County following legal review/approval; Be It Further.
- RESOLVED That the grant applicant/recipient departments are required to work with the Finance Department whose staff will provide financial oversight of said grant; Be It Finally
- RESOLVED That related budget adjustments, if required, are approved.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

Health Dept - U of M - Public Health Accreditation Preparation

MOVED BY COMM. Krygier

SUPPORTED BY COMM. Davis

| COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E |
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| Michael J. Duranczyk | ✓ | | | Joe Davis | ✓ | | | Tom Ryder | ✓ | | |
| Brandon Krause | ✓ | | | Ernie Krygier | ✓ | | | Christopher Rupp | ✓ | | |
| Vaughn J. Beglck | ✓ | | | Kim Coonan | ✓ | | | Donald J. Tilley | ✓ | | |

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BAY COUNTY BOARD OF COMMISSIONERS

8/14/12

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (8/14/12)
 WHEREAS, The Bay County Health Department is seeking to develop and fully integrate a Quality Improvement Program into its current activities, this project to coincide with the Community Health Assessment and Improvement (CHAI) project; and
 WHEREAS, Grant funding is available through the National Network of Public Health Institutes for Quality Improvement (QI) Funding Cycle 2 and the purpose of this grant is to assist Health Department staff in becoming proficient in the application of quality improvement practices within its programs; and
 WHEREAS, Establishing a culture of quality amongst the Health Department staff will allow the Health Department to continue to improve upon the services of it provides especially in the current atmosphere of limited resources; and
 WHEREAS, In addition to ensuring the Health Department's programs and services are performing at their best, implementing QI measures will help position the Health Department for National Public Health Accreditation through the Public Health Accreditation Board (PHAB); and
 WHEREAS, There are no financial considerations as all costs associated with the project are included in the grant application; Therefore, Be It
 RESOLVED By the Bay County Board of Commissioners authorizes the Bay County Health Department to make application to the National Network of Public Health Institutes for Quality Improvement (QI) Funding Cycle 2; Be It Further
 RESOLVED That the Chairman of the Board is authorized to execute the grant documents (application, grant award, all related required documents) on behalf of Bay County following legal review/approval; Be It Further
 RESOLVED That the grant applicant/recipient departments are required to work with the Finance Department whose staff will provide financial oversight of said grant; Be It Finally
 RESOLVED That related budget adjustments, if required, are approved.

ERNIE KRYGIER, CHAIR
 AND COMMITTEE

Health Dept - Quality Improvement Funding Cycle 2

MOVED BY COMM. Krygier

SUPPORTED BY COMM. Tilley

| COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E |
|----------------------|---|---|---|---------------|---|---|---|------------------|---|---|---|
| Michael J. Duranczyk | ✓ | | | Joe Davis | ✓ | | | Tom Ryder | ✓ | | |
| Brandon Krause | ✓ | | | Ernie Krygier | ✓ | | | Christopher Rupp | ✓ | | |
| Vaughn J. Begick | ✓ | | | Kim Coonan | ✓ | | | Donald J. Tilley | ✓ | | |

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BAY COUNTY BOARD OF COMMISSIONERS

8/14/12

RESOLUTION

- BY: WAYS AND MEANS COMMITTEE (8/14/12)
- WHEREAS, The results of Bay County's Community Health Assessment are in and demonstrate a need for programs and services targeted toward children and families with an emphasis on physical activity, nutrition and emotional health; and
- WHEREAS, The Bay County Health Department is seeking funds from the Centers of Disease Control and Prevention (CDC) to support a Family Health Initiative for Bay County; and
- WHEREAS, Through this initiative, the Health Department will work in collaboration with schools and local community organizations to bring needed programs and services to Bay County students, their families and the community as a whole; and
- WHEREAS, There are no financial considerations as all costs associated with the project are included in the grant application; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners authorizes the Bay County Health Department to pursue CDC grant funding to support a Family Health Initiative; Be It Further
- RESOLVED That the Chairman of the Board is authorized to execute the grant documents (application, grant award, all related required documents) on behalf of Bay County following legal review/approval; Be It Further
- RESOLVED That the grant applicant/recipient departments are required to work with the Finance Department whose staff will provide financial oversight of said grant; Be It Finally
- RESOLVED That related budget adjustments, if required, are approved.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

Health Dept. - CDC Grant - Family Health Initiative

MOVED BY COMM. Krygier

SUPPORTED BY COMM. Rupp

| COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E |
|----------------------|---|---|---|---------------|---|---|---|------------------|---|---|---|
| Michael J. Duranczyk | ✓ | | | Joe Davis | ✓ | | | Tom Ryder | ✓ | | |
| Brandon Krause | ✓ | | | Ernie Krygier | ✓ | | | Christopher Rupp | ✓ | | |
| Vaughn J. Begick | ✓ | | | Kim Coonan | ✓ | | | Donald J. Tilley | ✓ | | |

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AMENDED _____ CORRECTED _____ REFERRED _____

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BAY COUNTY BOARD OF COMMISSIONERS

8/14/12

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (8/14/12)

WHEREAS, The 2011/2012 CPBC Agreement between Bay County and the Michigan Department of Community Health (MDCH) is being amended to incorporate the Annual Budget, Output Measures, Funding/Reimbursement Matrix, updated program language and revised allocations received since the original agreement was issued. This amendment reflects positive changes to funding levels:

| <u>PROGRAM ELEMENT</u> | <u>PREVIOUS LEVEL</u> | <u>REVISED LEVEL</u> | <u>CHANGE</u> |
|----------------------------------|---------------------------|---------------------------|------------------------|
| Family Planning Services | \$85,830.00 | \$88,630.00 | \$ 2,800 |
| <u>TOTAL CPBC FUNDING</u> | <u>\$1,259,416</u> | <u>\$1,262,216</u> | <u>\$ 2,800</u> |

RESOLVED That the Bay County Board of Commissioners approves amendment # 4 to the 2011-2012 CPBC Contracting Agreement and authorizes the Chairman of the Board to execute all required documents on behalf of Bay County; Be It Further

RESOLVED That the grant applicant/recipient departments are required to work with the Finance Department whose staff will provide financial oversight of said grant; Be It Further

RESOLVED That budget adjustments relating to this amendment are approved.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

Health Dept - Amendment 2 CPBC Agt

MOVED BY COMM. Krygier

SUPPORTED BY COMM. Begick

| COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E |
|----------------------|---|---|---|---------------|---|---|---|------------------|---|---|---|
| Michael J. Duranczyk | ✓ | | | Joe Davis | ✓ | | | Tom Ryder | ✓ | | |
| Brandon Krause | ✓ | | | Ernie Krygier | ✓ | | | Christopher Rupp | ✓ | | |
| Vaughn J. Begick | ✓ | | | Kim Coonan | ✓ | | | Donald J. Tilley | ✓ | | |

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BAY COUNTY BOARD OF COMMISSIONERS

8/14/12

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (8/14/12)

WHEREAS, Bay Arenac Intermediate School District (BAISD) is engaged in the business of providing public education services and programs and Early On-Early Intervention Services is part of said services; and

WHEREAS, The Bay County Health Department (BCHD) is engaged in the business of providing the Maternal Infant Health Program (MIHP) and, as part of the proposed Agreement, provides a MIHP nurse to act as an Early On Family Service Coordinator/Liaison; and

WHEREAS, An amendment to said Agreement has been submitted which would extend the current FY 2011-12 (July 1, 2011 through June 30, 2012) Agreement through August 31, 2012; and

WHEREAS, There are no financial considerations, as the Amendment to said Agreement provides funding which covers 100% of the actual costs of the Early On Family Service Coordinator/Liaison position; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Agreement Amendment and authorizes the Board Chair to sign said document on behalf of Bay County following legal review; Be It Further

RESOLVED That related required budget adjustments are approved.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

Health Dept - BAISD Agreement Amendment

MOVED BY COMM. Krygier

SUPPORTED BY COMM. Tilley

| COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E |
|----------------------|---|---|---|---------------|---|---|---|------------------|---|---|---|
| Michael J. Duranczyk | ✓ | | | Joe Davis | ✓ | | | Tom Ryder | ✓ | | |
| Brandon Krause | ✓ | | | Ernie Krygier | ✓ | | | Christopher Rupp | ✓ | | |
| Vaughn J. Beglck | ✓ | | | Kim Coonan | ✓ | | | Donald J. Tilley | ✓ | | |

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BAY COUNTY BOARD OF COMMISSIONERS

8/14/12

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (8/14/12)
 WHEREAS, The Michigan Department of Agriculture and Rural Development announced that it is requesting applications from organizations for projects to fund that will update electronic database systems for food service inspections in conjunction with changes made with the adoption of the 2012 Michigan Food Code; and
 WHEREAS, The Bay County Health Department currently utilizes an electronic system (HealthSpace) and wishes to seek supplemental funding to cover costs associated with its work and implement new projects; and
 WHEREAS, There is no financial cost to the Health Department as all costs associated will be included in the grant, if funded; Therefore Be It
 RESOLVED That the Chairman of the Board is authorized to execute the grant documents (application, grant award, all related required documents) for the Michigan Department of Agriculture and Rural Development Grant on behalf of Bay County following legal review/approval; Be It Further
 RESOLVED That the grant applicant/recipient departments are required to work with the Finance Department whose staff will provide financial oversight of said grant; Be It Finally
 RESOLVED That related budget adjustments, if required, are approved.

ERNIE KRYGIER, CHAIR
 AND COMMITTEE

Health Dept - MDA&RD Grant - Food Service Inspections

MOVED BY COMM. Krygier

SUPPORTED BY COMM. Krause

| COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E |
|----------------------|---|---|---|---------------|---|---|---|------------------|---|---|---|
| Michael J. Duranczyk | ✓ | | | Joe Davis | ✓ | | | Tom Ryder | ✓ | | |
| Brandon Krause | ✓ | | | Ernie Krygier | ✓ | | | Christopher Rupp | ✓ | | |
| Vaughn J. Begick | ✓ | | | Kim Coonan | ✓ | | | Donald J. Tilley | ✓ | | |

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BAY COUNTY BOARD OF COMMISSIONERS

8/14/12

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (8/14/12)
 WHEREAS, Bay County is a Great Lakes shoreline community and recognizes the Saginaw Bay as an important national and community asset that benefits our recreational opportunities, tourism and local economy; and
 WHEREAS, Bay County desires to see improvements to the Saginaw Bay and its shoreline and recognizes the goal of the Clean Water Act for fishable, swimmable waters as a goal the surrounding coastal communities share; and
 WHEREAS, Challenges faced to increase access to the bay, clean up of beaches, control of invasive weeds and promotion of the Great Lakes shoreline as a desirable destination for residents and visitors alike are similar among all the coastal communities along Saginaw Bay; and
 WHEREAS, Recognizing that by working together and collaborating on shared issues, there will be a stronger voice with those resource agencies that can provide assistance to local efforts; and
 WHEREAS, Bay County believes that local entities know best what is needed along the shoreline and in our communities and can guide federal and state resources and that local priorities should be recognized and considered when federal and state public dollars are being spent on improvements or studies or on-the-ground restoration needs; and
 WHEREAS, No membership fee or commitment of general fund dollars is required; Therefore, Be It
 RESOLVED That the Bay County Board of Commissioners hereby commits to participate in the volunteer collaborative of the Saginaw Bay Coastal Initiative (SBCI) and designate a representative(s) to provide local input on Bay County's needs and priorities.

ERNIE KRYGIER, CHAIR
 AND COMMITTEE

Env Affairs - SBCI Volunteer Collaborative

MOVED BY COMM. Krygier

SUPPORTED BY COMM. Tilley

| COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E |
|----------------------|---|---|---|---------------|---|---|---|------------------|---|---|---|
| Michael J. Duranczyk | ✓ | | | Joe Davis | ✓ | | | Tom Ryder | ✓ | | |
| Brandon Krause | ✓ | | | Ernie Krygier | ✓ | | | Christopher Rupp | ✓ | | |
| Vaughn J. Beglick | ✓ | | | Kim Coonan | ✓ | | | Donald J. Tilley | ✓ | | |

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BAY COUNTY BOARD OF COMMISSIONERS

8/14/12

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (8/14/12)

WHEREAS, The Federal Emergency Management Agency (FEMA) provides federal funds through the EMPG Program for state and local emergency management programs; and

WHEREAS, As the designated grantee of the EMPG funding in Michigan, the Michigan State Police Emergency Management and Homeland Security Division (EM-HSD) enters into agreements with local emergency management programs each year; and

WHEREAS, Reimbursement for the emergency management program is contingent upon completion of the activities in the signed Emergency Management Work Plan, which is maintained in the Emergency Management Coordinator's office; and

WHEREAS, In order to remain eligible for EMPG funding, current and adequate plans must be maintained and exercise requirements met. In addition each program must complete their quarterly work agreement activities and submit all necessary quarterly documentation to MSP-EMHSD; and

WHEREAS, This EMPG Agreement is for the current fiscal year and the agreement covers 37.027545% (\$25,369.00) of covered program expenses; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Agreement for the Emergency Management Performance Grant (EMPG) for FY 2012 and authorizes the Chairman of the Board to execute said Agreement on behalf of Bay County following legal review/approval; Be It Further

RESOLVED That grant application/recipient departments are required to work with the Finance Department whose staff will provide financial oversight of said grant; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

Admin Serv - EMPG Grant Agt for FY2012

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

| COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E |
|----------------------|---|---|---|---------------|---|---|---|------------------|---|---|---|
| Michael J. Duranczyk | | | | Joe Davis | | | | Tom Ryder | | | |
| Brandon Krause | | | | Ernie Krygler | | | | Christopher Rupp | | | |
| Vaughn J. Beglick | | | | Kim Coonan | | | | Donald J. Tilley | | | |

VOTE TOTALS:

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DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED

-31-

BAY COUNTY BOARD OF COMMISSIONERS

8/14/12

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (8/14/12)

WHEREAS, The annual Maintenance Agreement for Tyler Munis software has been submitted; and

WHEREAS, The annual cost is \$112,541.68 and funds have been budgeted in the ISD budget for this expense; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves renewal of the annual Maintenance Agreement for Tyler Munis software and authorizes the Chairman of the Board to execute said Agreement on behalf of Bay County following legal review/approval; Be It Further

RESOLVED That related required budget adjustments are approved.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

ISD - Tyler Munis Software Maintenance Agreement

MOVED BY COMM. Krygier

SUPPORTED BY COMM. Rupp

| COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E |
|----------------------|---|---|---|---------------|---|---|---|------------------|---|---|---|
| Michael J. Duranczyk | ✓ | | | Joe Davis | ✓ | | | Tom Ryder | ✓ | | |
| Brandon Krause | ✓ | | | Ernie Krygier | ✓ | | | Christopher Rupp | ✓ | | |
| Vaughn J. Begick | ✓ | | | Kim Coonan | ✓ | | | Donald J. Tilley | ✓ | | |

VOTE TOTALS:

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VOICE: ✓ YEAS 9 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED DEFEATED _____ WITHDRAWN _____
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RESOLUTION

NO. 2012-132

BY: WAYS AND MEANS COMMITTEE 08/14/2012

RESOLVED: By this Board of Commissioners of Bay County, Michigan, that the following Budget Adjustments are hereby approved on 08/14/2012 and, if required, the Chairman of the Board is hereby authorized to execute any documentation necessary for said Budget Adjustments on behalf of Bay County:

| Journal Request Number | Fund Involved Department Involved | Favorable Impact | Unfavorable Impact | No Impact |
|------------------------|---|------------------|--------------------|-----------|
| 2012-08-091 | 911 SERVICE FUND 911 CENTRAL DISPATCH Total 911 SERVICE FUND | | | X |
| | TO BUDGET FOR \$2,000 INCREASE IN DSS AGREEMENT. DUE TO VOICE CAPTURE LICENSE AND 16 PORT ANALOG RECORDING CARD AGREEMENT INCLUDES ALL LABOR & PARTS. | | | |
| 2012-08-092 | GENERAL FUND BUILDINGS AND GROUNDS SHERIFF DEPARTMENT Total GENERAL FUND | | | X |
| | BUDGET FOR REPLACEMENT BREAKERS AT BAY COUNTY JAIL, TOTAL COST \$10,965.00. BUILDINGS & GROUNDS BUDGET HAS \$4,756 TO CONTRIBUTE TOWARDS THIS PROJECT AT THE SHERIFF DEPT. THE SHERIFF'S DEPT. BUDGET WILL FUND THE REST OF THIS PROJECT, WITH NO USE OF GENERAL FUND BALANCE REQUIRED. | | | |
| 2012-08-093 | GENERAL FUND SECONDARY ROAD PATROL Total GENERAL FUND | | | X |
| | INCREASE ROAD PATROL BUDGET DUE TO A \$500 CONTRIBUTION FROM DOW CORNING TO BE USED TO PURCHASE EQUIPMENT FOR THE ROAD PATROL FIRE INVESTIGATOR. | | | |
| 2012-08-094 | GENERAL FUND PURCHASING DEPARTMENT ADMINISTRATIVE SERVICES Total GENERAL FUND | | | X |
| | TO RE-ALLOCATE \$500 FROM ADMINISTRATIVE SERVICES (10127200) PRINTING AND BINDING OBJ (72800) TO PURCHASING (10123300) POSTAGE (72900) EXPENDITURE FY2012 BUDGET. | | | |
| 2012-08-095 | GENERAL FUND BOARD OF COMMISSIONERS BUILDINGS AND GROUNDS Total GENERAL FUND | | | |
| | | | \$2,200 | |

| Journal Request Number | Fund Involved Department Involved | Favorable Impact | Unfavorable Impact | No Impact |
|------------------------|--------------------------------------|------------------|--------------------|-----------|
|------------------------|--------------------------------------|------------------|--------------------|-----------|

TO BUDGET FOR REIMBURSEMENT FROM THE BAY CITY SCHOOLS FOR ROAD SALT AND RELATED EXPENDITURES. ALSO TO BUDGET FOR TWO (2) PALLETS OF TAR TO REPAIR THE PARKING LOTS, INCLUDES FREE HOT TAR MACHINE.

| | | | | |
|-------------|---|--|----------|--|
| 2012-08-136 | GENERAL FUND BOARD OF COMMISSIONERS CIRCUIT COURT WARRANT OFFICER SECONDARY ROAD PATROL Total GENERAL FUND | | \$11,800 | |
|-------------|---|--|----------|--|

TO RE-ALIGN AND INCREASE GASOLINE BUDGET LINE ITEM (OBJ) FOR CHILD SUPPORT BENCH WARRANT OFFICER (10131100) AND SECONDARY ROAD PATROL (10131500) DUE TO PRICE INCREASES. NET USE OF GENERAL FUND BALANCE IS \$11,800.00.

| | | | | |
|-------------|---|----------|--|--|
| 2012-08-137 | DIVISION ON AGING FUND ADMINISTRATION - DIV. ON AGING Total DIVISION ON AGING FUND | \$19,831 | | |
|-------------|---|----------|--|--|

BUDGET ADJUSTMENT TO ADJUST 2012 DIVISION ON AGING BUDGET WHICH CURRENTLY EMPLOYS TWO FULL-TIME TYPIST CLERK II POSITIONS (TU05). DUE TO TRANSFER OF AN EMPLOYEE, THERE IS AN OPEN FULL-TIME TYPIST CLERK II POSITION THIS BUDGET ADJUSTMENT WOULD ELIMINATE BOTH FULL TIME CLERK II POSITIONS AND CREATE ONE NEW FULL TIME TYPIST CLERK III POSITION. (TU06).

| | | | | |
|-------------|---|--|----------|--|
| 2012-08-144 | GENERAL FUND BOARD OF COMMISSIONERS BLDG AUTH-MH GRP HOME,PARKER BLDG AUTH-MH GRP HOME,ZIELINSK BLDG AUTH-MH GRP HOME,BANGOR BLDG AUTH-MH GRP HOME,FISHER BLDG AUTH-MH GRP HOME,HICKORY BLDG AUTH-MH GRP HOME,GROVE BLDG AUTH-MH GRP HOME,ALMONT 1 BLDG AUTH-MH GRP HOME,ALMONT 2 Total GENERAL FUND | | \$16,000 | |
|-------------|---|--|----------|--|

INCREASE 2012 MENTAL HEALTH GROUP HOMES BUDGETS AN EXTRA \$2,000. PER HOME TO COVER THE REPAIRS AND MAINTENANCE COSTS. SINCE THE HOMES ARE 15 YEARS OLD THEY REQUIRE MORE REPAIR AND MAINTENANCE THEN THE \$1,000. ORIGINALLY BUDGETED IN 2012. AFTER THIS BUDGET ADJUSTMENT THE TOTAL R & M BUDGET FOR EACH GROUP HOME IS \$3,000.

Journal
Request Number

Fund Involved
Department Involved

Favorable
Impact

Unfavorable
Impact

No
Impact

Ernie Krygler, Chairman W. & M. and Committee

MOVED BY COMM. Krygler

SUPPORTED BY COMM. Tilley

| COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E |
|----------------------|---|---|---|---------------|---|---|---|------------------|---|---|---|
| Michael J. Duranczyk | ✓ | | | Joe Davis | ✓ | | | Tom Ryder | ✓ | | |
| Brandon Krause | ✓ | | | Ernie Krygler | ✓ | | | Christopher Rupp | ✓ | | |
| Vaughn J. Beglck | ✓ | | | Kim Coonan | ✓ | | | Donald J. Tilley | ✓ | | |

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: ✓ YEAS 9 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

Budget Adjustment Detail

Journal Request Number 2012-08-091

Ref: VOICE

Desc: VOICE 911

Eff Date: 08/14/2012

| Org / Object | Description | I/D | Amount |
|-------------------------------|--------------------|------------|-------------|
| 911 SERVICE FUND | | | |
| 911 CENTRAL DISPATCH | | | |
| 26132500 95502 | CONTINGENCY | D | 2,000 |
| 26132500 99100 | PRINCIPAL PAYMENTS | I | 2,000 |
| | | Favorable | Unfavorable |
| Total 911 SERVICE FUND | | \$0 | \$0 |

Explanation

TO BUDGET FOR \$2,000 INCREASE IN DSS AGREEMENT. DUE TO VOICE CAPTURE LICENSE AND 16 PORT ANALOG RECORDING CARD AGREEMENT INCLUDES ALL LABOR& PARTS.

Budget Adjustment Detail

Journal Request Number **2012-08-092**

Ref: JAIL

Desc: JAIL

Eff Date: 08/14/2012

| Org / Object | Description | I/D | Amount |
|------------------------------|------------------------------|-----|------------------------------|
| GENERAL FUND | | | |
| BUILDINGS AND GROUNDS | | | |
| 10128500 68700 | REFUNDS - REBATES | I | 4,766 |
| SHERIFF DEPARTMENT | | | |
| 10130100 93300 | BLDG. REPAIR AND MAINTENANCE | I | 4,766 |
| | | | Favorable Unfavorable |
| Total GENERAL FUND | | | \$0 \$0 |

Explanation

BUDGET FOR REPLACEMENT BREAKERS AT BAY COUNTY JAIL, TOTAL COST \$10,965.00. BUILDINGS & GROUNDS BUDGET HAS \$4,756 TO CONTRIBUTE TOWARDS THIS PROJECT AT THE SHERIFF DEPT. THE SHERIFF'S DEPT. BUDGET WILL FUND THE REST OF THIS PROJECT, WITH NO USE OF GENERAL FUND BALANCE REQUIRED.

Budget Adjustment Detail

Journal Request Number 2012-08-093

Ref: CONTRI

Desc: CONTRIBUT.

Eff Date: 08/14/2012

| Org / Object | Description | I/D | Amount |
|------------------------------|--------------------------------|-----|--------------------|
| GENERAL FUND | | | |
| SECONDARY ROAD PATROL | | | |
| 10131500 67500 | CONTRIBUTIONS FROM PVT SOURCES | I | 500 |
| 10131500 78900 | OTHER SUPPLIES | I | 500 |
| | | | Favorable |
| | | | Unfavorable |
| Total GENERAL FUND | | | \$0 |
| | | | \$0 |

Explanation

INCREASE ROAD PATROL BUDGET DUE TO A \$500 CONTRIBUTION FROM DOW CORNING TO BE USED TO PURCHASE EQUIPMENT FOR THE ROAD PATROL FIRE INVESTIGATOR.

Budget Adjustment Detail

Journal Request Number **2012-08-094**

Ref: POSTAG Desc: POSTAGE

Eff Date: 08/14/2012

| Org / Object | Description | I/D | Amount |
|--------------------------------|----------------------|-----------|-------------|
| GENERAL FUND | | | |
| PURCHASING DEPARTMENT | | | |
| 10123300 72900 | POSTAGE | I | 500 |
| ADMINISTRATIVE SERVICES | | | |
| 10127200 72800 | PRINTING AND BINDING | D | 500 |
| Total GENERAL FUND | | Favorable | Unfavorable |
| | | \$0 | \$0 |

Explanation

TO RE-ALLOCATE \$500 FROM ADMINISTRATIVE SERVICES (10127200) PRINTING AND BINDING OBJ (72800) TO PURCHASING (10123300) POSTAGE (72900) EXPENDITURE FY2012 BUDGET.

Budget Adjustment Detail

Journal Request Number **2012-08-095**

Ref: BLDG

Desc: BLDG & GRN

Eff Date: 08/14/2012

| Org / Object | Description | I/D | Amount |
|-------------------------------|--------------------------------|-----|----------------------------|
| GENERAL FUND | | | |
| BOARD OF COMMISSIONERS | | | |
| 10110100 40001 | FUND BALANCE | I | 2,200 |
| BUILDINGS AND GROUNDS | | | |
| 10126500 64401 | REIMBURSEMENT-BAY CITY SCHOOLS | I | 8,169 |
| 10126500 77800 | GROUNDS MAINTENANCE SUPPLIES | I | 8,189 |
| 10126500 96730 | MACHINERY & EQUIPMENT EXPENSE | I | 2,200 |
| | | | Favorable Unfavorable |
| Total GENERAL FUND | | | \$0 \$2,200 |

Explanation

TO BUDGET FOR REIMBURSEMENT FROM THE BAY CITY SCHOOLS FOR ROAD SALT AND RELATED EXPENDITURES. ALSO TO BUDGET FOR TWO (2) PALLETS OF TAR TO REPAIR THE PARKING LOTS, INCLUDES FREE HOT TAR MACHINE.

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Budget Adjustment Detail

Journal Request Number 2012-08-136

Ref: GAS

Desc: GAS

Eff Date: 08/14/2012

| Org / Object | Description | I/D | Amount |
|--------------------------------------|---------------------|-----------|-------------|
| GENERAL FUND | | | |
| BOARD OF COMMISSIONERS | | | |
| 10110100 40001 | FUND BALANCE | I | 11,800 |
| CIRCUIT COURT WARRANT OFFICER | | | |
| 10131100 75000 | GAS, OIL AND GREASE | I | 1,800 |
| 10131100 88400 | AUTO LEASE | D | 1,500 |
| SECONDARY ROAD PATROL | | | |
| 10131500 75000 | GAS, OIL AND GREASE | I | 21,800 |
| 10131500 85201 | CELLPHONE | D | 10,000 |
| Total GENERAL FUND | | | |
| | | Favorable | Unfavorable |
| | | \$0 | \$11,800 |

Explanation

TO RE-ALIGN AND INCREASE GASOLINE BUDGET LINE ITEM (OBJ) FOR CHILD SUPPORT BENCH WARRANT OFFICER (10131100) AND SECONDARY ROAD PATROL (10131500) DUE TO PRICE INCREASES. NET USE OF GENERAL FUND BALANCE IS \$11,800.00.

Budget Adjustment Detail

Journal Request Number **2012-08-137**

Ref: DOA

Desc: DOA PAYROL

Eff Date: 08/14/2012

| Org / Object | Description | I/D | Amount |
|---------------------------------------|--------------------------------|-----|----------------------------|
| DIVISION ON AGING FUND | | | |
| ADMINISTRATION - DIV. ON AGING | | | |
| 27667200 40001 | FUND BALANCE | D | 19,831 |
| 27667200 70400 | WAGES-CLERICAL-OTHER FULL TIME | D | 12,259 |
| 27667200 71500 | SOCIAL SECURITY | D | 938 |
| 27667200 71600 | HEALTH INSURANCE | D | 5,267 |
| 27667200 71700 | LIFE INSURANCE | D | 31 |
| 27667200 71800 | RETIREMENT | D | 881 |
| 27667200 72001 | SIF ADMINISTRATION | D | 35 |
| 27667200 72100 | WORKERS' COMPENSATION | D | 170 |
| 27667200 72200 | SICK AND ACCIDENT INSURANCE | D | 97 |
| 27667200 72500 | UNEMPLOYMENT COMPENSATION | D | 53 |
| | | | Favorable Unfavorable |
| Total DIVISION ON AGING FUND | | | \$19,831 \$0 |

Explanation

BUDGET ADJUSTMENT TO ADJUST 2012 DIVISION ON AGING BUDGET WHICH CURRENTLY EMPLOYS TWO FULL-TIME TYPIST CLERK II POSITIONS (TU05). DUE TO TRANSFER OF AN EMPLOYEE, THERE IS AN OPEN FULL-TIME TYPIST CLERK II POSITION THIS BUDGET ADJUSTMENT WOULD ELIMINATE BOTH FULL TIME CLERK II POSITIONS AND CREATE ONE NEW FULL TIME TYPIST CLERK III POSITION. (TU06).

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Budget Adjustment Detail

Journal Request Number **2012-08-144**

Ref: MHGH

Desc: MHGH

Eff Date: 08/14/2012

| Org / Object | Description | I/D | Amount |
|---------------------------------------|------------------------------|-----|-------------|
| GENERAL FUND | | | |
| BOARD OF COMMISSIONERS | | | |
| 10110100 40001 | FUND BALANCE | I | 18,000 |
| BLDG AUTH-MH GRP HOME,PARKER | | | |
| 10127903 93300 | BLDG. REPAIR AND MAINTENANCE | I | 2,000 |
| BLDG AUTH-MH GRP HOME,ZIELINSK | | | |
| 10127909 93300 | BLDG. REPAIR AND MAINTENANCE | I | 2,000 |
| BLDG AUTH-MH GRP HOME,BANGOR | | | |
| 10127910 93300 | BLDG. REPAIR AND MAINTENANCE | I | 2,000 |
| BLDG AUTH-MH GRP HOME,FISHER | | | |
| 10127911 93300 | BLDG. REPAIR AND MAINTENANCE | I | 2,000 |
| BLDG AUTH-MH GRP HOME,HICKORY | | | |
| 10127912 93300 | BLDG. REPAIR AND MAINTENANCE | I | 2,000 |
| BLDG AUTH-MH GRP HOME,GROVE | | | |
| 10127920 93300 | BLDG. REPAIR AND MAINTENANCE | I | 2,000 |
| BLDG AUTH-MH GRP HOME,ALMONT 1 | | | |
| 10127921 93300 | BLDG. REPAIR AND MAINTENANCE | I | 2,000 |
| BLDG AUTH-MH GRP HOME,ALMONT 2 | | | |
| 10127922 93300 | BLDG. REPAIR AND MAINTENANCE | I | 2,000 |
| | | | Favorable |
| Total GENERAL FUND | | | \$0 |
| | | | Unfavorable |
| | | | \$16,000 |

Explanation

INCREASE 2012 MENTAL HEALTH GROUP HOMES BUDGETS AN EXTRA \$2,000. PER HOME TO COVER THE REPAIRS AND MAINTENANCE COSTS. SINCE THE HOMES ARE 15 YEARS OLD THEY REQUIRE MORE REPAIR AND MAINTENANCE THEN THE \$1,000. ORIGINALLY BUDGETED IN 2012. AFTER THIS BUDGET ADJUSTMENT THE TOTAL R & M BUDGET FOR EACH GROUP HOME IS \$3,000.

BAY COUNTY BOARD OF COMMISSIONERS

8/14/12

RESOLUTION

BY: PERSONNEL/JUDICIAL COMMITTEE (7/17/12)

RESOLVED By the Bay County Board of Commissioners that concurrence is given to post/advertise/fill the following full time/part time/temporary/seasonal or co-op positions/vacancies, monies for said positions to come from the respective departmental budgets:

A. Health Department - Community Health Educator (ft, \$36,192/yr. entry)

RESOLVED That budget adjustments, if required, are approved.

RESOLVED That it is clearly understood that any positions funded through a grant shall be terminated or hours reduced if grant funding is terminated or reduced.

TOM RYDER, CHAIR
AND COMMITTEE

Vacancies - August

MOVED BY COMM. Ryder

SUPPORTED BY COMM. Tilley

| COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E |
|----------------------|---|---|---|---------------|---|---|---|------------------|---|---|---|
| Michael J. Duranczyk | ✓ | | | Joe Davis | ✓ | | | Tom Ryder | ✓ | | |
| Brandon Krause | ✓ | | | Ernie Krygler | ✓ | | | Christopher Rupp | ✓ | | |
| Vaughn J. Begick | ✓ | | | Kim Coonan | ✓ | | | Donald J. Tilley | ✓ | | |

VOTE TOTALS:

ROLL CALL: ✓ YEAS 9 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED ✓ DEFEATED WITHDRAWN
AMENDED CORRECTED REFERRED

BAY COUNTY BOARD OF COMMISSIONERS

8/14/12

RESOLUTION

BY: PERSONNEL/JUDICIAL COMMITTEE

WHEREAS, The Bay County Division on Aging currently employs two (2) full-time Typist Clerk II positions classified as TU05; and

WHEREAS, Due to the transfer of an employee, there is a vacant full-time Typist Clerk II position; and

WHEREAS, The Director of Division on Aging is proposing not filling the vacancy and eliminating the second full-time Typist Clerk II position and creating a new full-time Typist Clerk III position (TU06) responsible for the duties of the current Typist Clerk II as well as additional higher level duties to include producing statements, client invoices and financial summaries as well as assisting with grant applications and grant tracking; and

WHEREAS, The proposed staffing changes will result in a net annual savings of \$40,583; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves staffing changes in the Division on Aging as follows: Elimination of two (2) Typist Clerk II positions (one currently vacant); creation of a Typist Clerk III position classified as a TU06, effective immediately; Be It Further

RESOLVED That related budget adjustments, if required, are approved.

TOM RYDER, CHAIR
AND COMMITTEE

DOA - Staffing Changes - Creation of Typist Clerk III

MOVED BY COMM. Ryder

SUPPORTED BY COMM. Krygier

| COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E |
|----------------------|---|---|---|---------------|---|---|---|------------------|---|---|---|
| Michael J. Duranczyk | ✓ | | | Joe Davis | ✓ | | | Tom Ryder | ✓ | | |
| Brandon Krause | ✓ | | | Ernie Krygier | ✓ | | | Christopher Rupp | ✓ | | |
| Vaughn J. Begick | ✓ | | | Kim Coonan | ✓ | | | Donald J. Tilley | ✓ | | |

VOTE TOTALS:
 ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
 VOICE: ✓ YEAS 9 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED ✓ DEFEATED _____ WITHDRAWN _____
 AMENDED _____ CORRECTED _____ REFERRED _____

BAY COUNTY BOARD OF COMMISSIONERS

8/14/12

RESOLUTION

- BY: WAYS AND MEANS COMMITTEE (8/14/12)
- WHEREAS, The Federal Emergency Management Agency (FEMA) provides federal funds through the EMPG Program for state and local emergency management programs; and
- WHEREAS, As the designated grantee of the EMPG funding in Michigan, the Michigan State Police Emergency Management and Homeland Security Division (EM-HSD) enters into agreements with local emergency management programs each year; and
- WHEREAS, Reimbursement for the emergency management program is contingent upon completion of the activities in the signed Emergency Management Work Plan, which is maintained in the Emergency Management Coordinator's office; and
- WHEREAS, In order to remain eligible for EMPG funding, current and adequate plans must be maintained and exercise requirements met. In addition each program must complete their quarterly work agreement activities and submit all necessary quarterly documentation to MSP-EMHSD; and
- WHEREAS, This EMPG Agreement is for the current fiscal year and the agreement covers 37.027545% (\$25,369.00) of covered program expenses; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners approves the Agreement for the Emergency Management Performance Grant (EMPG) for FY 2012 and authorizes the Chairman of the Board to execute said Agreement on behalf of Bay County following legal review/approval; Be It Further
- RESOLVED That grant application/recipient departments are required to work with the Finance Department whose staff will provide financial oversight of said grant; Be It Finally
- RESOLVED That related budget adjustments, if required, are approved.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

Admin Serv - EMPG Grant Agt for FY2012

MOVED BY COMM. Krygier

SUPPORTED BY COMM. Begick

| COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E |
|----------------------|---|---|---|---------------|---|---|---|------------------|---|---|---|
| Michael J. Duranczyk | ✓ | | | Joe Davis | ✓ | | | Tom Ryder | ✓ | | |
| Brandon Krause | ✓ | | | Ernie Krygier | ✓ | | | Christopher Rupp | ✓ | | |
| Vaughn J. Begick | ✓ | | | Kim Coonan | ✓ | | | Donald J. Tilley | ✓ | | |

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: ✓ YEAS 9 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

- / -

BAY COUNTY BOARD OF COMMISSIONERS

8/21/12

RESOLUTION

BY: HUMAN SERVICES COMMITTEE (8/21/12)
 WHEREAS, The Senior Citizens Millage has supported the Division on Aging's senior programs since 1975 at .50 mills, and has been generously supported by Bay County residents for renewal on a number of occasions; and
 WHEREAS, The Senior Citizens Millage generates the largest share of the Bay County's Division on Aging's budget and over the past ten years, Bay County has experienced a 42.4% increase in the population of individuals aged 55 to 64 years and a 32.1% increase in those aged 85 years and older; and
 WHEREAS, The Division on Aging has experienced an increase in requests for services as the senior population has grown and DOA has made every attempt to meet the demand and avoid placing individuals on waiting lists for services, particularly home-delivered meals; and
 WHEREAS, For many years the food service facility located at Riverside Center was able to meet the need for senior meals (home delivered and congregate), however, due to the current growing demand for meal services, (predominately home delivered) as well as the anticipated growth of the aging population seeking meal services, the kitchen is near capacity due to its physical size, as well as equipment that is old and inefficient and in many cases unable to be repaired; and
 WHEREAS, The current .50 mill is not meeting the financial cost to provide services to a growing senior population nor is there enough revenue generated to make improvements to the Riverside Center food service facility; and
 WHEREAS, A proposed .3 mills increase, placed on the November 2012 ballot separate from the existing .50 mills which is up for renewal in 2015, is essential to make kitchen improvements, as well as prevent any interruption of senior services; Therefore, Be It
 RESOLVED That, subject to approval, the following ballot question be submitted to the electors of this County on November 6, 2012, for the purpose of levying .3 of a mill for a period of 5 years, 2012 - 2016 inclusive, for senior citizens' programs and related facilities:

SENIOR CITIZEN MILLAGE PROPOSAL

"Shall the limitation on the amount of property taxes which may be levied each year against all taxable real and personal property in the County of Bay be increased by not more than .3 of a mill (30¢ per \$1,000 of taxable value) for a period of 5 years, 2012 - 2016 inclusive, for senior citizens' programs and related facilities? This new millage will raise estimated revenues of \$870,590.37 in the first year of the levy".

DONALD J. TILLEY, CHAIR
 AND COMMITTEE

DOA - Senior Citizens Millage - .3 of a mill
 MOVED BY COMM. Tilley

SUPPORTED BY COMM. Krause

| COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E |
|----------------------|---|---|---|---------------|---|---|---|------------------|---|---|---|
| Michael J. Duranczyk | ✓ | | | Joe Davis | ✓ | | | Tom Ryder | ✓ | | |
| Brandon Krause | ✓ | | | Ernie Krygier | ✓ | | | Christopher Rupp | ✓ | | |
| Vaughn J. Begick | ✓ | | | Kim Coonan | ✓ | | | Donald J. Tilley | ✓ | | |

VOTE TOTALS:
 ROLL CALL: YEAS 9 NAYS 0 EXCUSED 0
 VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
 AMENDED _____ CORRECTED _____ REFERRED _____

BAY COUNTY BOARD OF COMMISSIONERS

MEETING DATE: AUGUST 21, 2012

MOTION SPONSORED BY: COMM. RYDER

MOTION SUPPORTED BY: COMM. DAVIS

MOTION NO.: 83

TO ADJOURN THE SPECIAL BOARD SESSION OF AUGUST 21,
2012 AT 5:20 P.M.

| COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E |
|----------------------|---|---|---|---------------|---|---|---|------------------|---|---|---|
| Michael J. Duranczyk | X | | | Joe Davis | X | | | Tom Ryder | X | | |
| Brandon Krause | X | | | Ernie Krygler | X | | | Christopher Rupp | X | | |
| Vaughn J. Begick | X | | | Kim Coonan | X | | | Donald J. Tilley | X | | |

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: XX YEAS 9 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED XX DEFEATED _____ WITHDRAWN _____

 AMENDED _____ CORRECTED _____ REFERRED _____

BAY COUNTY BOARD OF COMMISSIONERS

MEETING DATE: AUGUST 21, 2012

MOTION SPONSORED BY: COMM. RYDER

MOTION SUPPORTED BY: COMM. DAVIS

MOTION NO.: 83

TO ADJOURN THE SPECIAL BOARD SESSION OF AUGUST 21,
2012 AT 5:20 P.M.

| COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E |
|----------------------|---|---|---|---------------|---|---|---|------------------|---|---|---|
| Michael J. Duranczyk | X | | | Joe Davis | X | | | Tom Ryder | X | | |
| Brandon Krause | X | | | Ernie Krygler | X | | | Christopher Rupp | X | | |
| Vaughn J. Beglck | X | | | Kim Coonan | X | | | Donald J. Tilley | X | | |

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: XX YEAS 9 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED XX DEFEATED _____ WITHDRAWN _____

 AMENDED _____ CORRECTED _____ REFERRED _____

BAY COUNTY BOARD OF COMMISSIONERS

MEETING DATE: AUGUST 21, 2012

MOTION SPONSORED BY: COMM. RYDER

MOTION SUPPORTED BY: COMM. DAVIS

MOTION NO.: 83

TO ADJOURN THE SPECIAL BOARD SESSION OF AUGUST 21,
2012 AT 5:20 P.M.

| COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E |
|----------------------|---|---|---|---------------|---|---|---|------------------|---|---|---|
| Michael J. Duranczyk | X | | | Joe Davis | X | | | Tom Ryder | X | | |
| Brandon Krause | X | | | Ernie Krygler | X | | | Christopher Rupp | X | | |
| Vaughn J. Begick | X | | | Kim Coonan | X | | | Donald J. Tilley | X | | |

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: XX YEAS 9 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED XX DEFEATED _____ WITHDRAWN _____

 AMENDED _____ CORRECTED _____ REFERRED _____

BAY COUNTY BOARD OF COMMISSIONERS

MEETING DATE: AUGUST 21, 2012

MOTION SPONSORED BY: COMM. RYDER

MOTION SUPPORTED BY: COMM. DAVIS

MOTION NO.: 83

TO ADJOURN THE SPECIAL BOARD SESSION OF AUGUST 21,
2012 AT 5:20 P.M.

| COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E |
|----------------------|---|---|---|---------------|---|---|---|------------------|---|---|---|
| Michael J. Duranczyk | X | | | Joe Davis | X | | | Tom Ryder | X | | |
| Brandon Krause | X | | | Ernie Krygler | X | | | Christopher Rupp | X | | |
| Vaughn J. Begick | X | | | Kim Coonan | X | | | Donald J. Tilley | X | | |

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BAY COUNTY BOARD OF COMMISSIONERS

MEETING DATE: AUGUST 21, 2012

MOTION SPONSORED BY: COMM. RYDER

MOTION SUPPORTED BY: COMM. DAVIS

MOTION NO.: 83

TO ADJOURN THE SPECIAL BOARD SESSION OF AUGUST 21,
2012 AT 5:20 P.M.

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Shawna Walraven

From: Tracy Metcalfe
Sent: Tuesday, June 09, 2015 3:22 PM
To: Shawna Walraven; Joel Strasz
Subject: RE: Prescription for Healthy Eating Agreement Template

Shawna,

We will be purchasing \$15,000 worth of gift cards from Meijer and I think \$5,000 from Jack's. We will only be getting \$100.00 from Jacks. We will be getting the meijers gift cards all at once but I am not sure about jacks. I will provide both Meijer and Jacks the results of the pre and post-survey and they will both be listed on any promotions that we do for the program.

Joseph will probably have to have someone from the corporate office sign it. His email is Joseph.smith2@meijer.com and his phone is 989-891-1509 x611.

I spoke with Jack Jr. at Jacks. He will probably be the singer. I will contact him when I am back in the office on Thursday.

I can take the Jacks contract over, but I will probably have to mail the one to Meijer in Grand Rapids.

Thanks,

Tracy Metcalfe

Community Health Educator

Bay County Health Department

1200 Washington Ave.

Bay City, MI 48708

Phone: 989-895-2027

Fax: 989-895-4014

metcalfet@baycounty.net

www.baycountny-mi.gov/health

"If you think you are too small to be effective, you have never been in bed with a mosquito." - Anonymous

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From: Shawna Walraven
Sent: Tuesday, June 09, 2015 1:09 PM
To: Tracy Metcalfe; Joel Strasz
Subject: RE: Prescription for Healthy Eating Agreement Template

Tracy,

Thank you for sending this. This helps.

Do we have any responsibilities to Meijer and Jacks? Reporting? Promotion?

Do you have the exact totals of what amount we will be getting from Meijer/Jacks and what amount we will provide? Is it only on request?

You say that Meijer will be providing us with \$3,100, what will Jack's be providing?

Will Joseph Smith be the one to sign on behalf of Meijer? Do you have his email? Or will you be taking the agreement to him to sign? Please also provide the Jack's contact and signor.

Thank you,
Shawna

-----Original Message-----

From: Tracy Metcalfe
Sent: Monday, June 08, 2015 3:21 PM
To: Joel Strasz; Shawna Walraven
Subject: RE: Prescription for Healthy Eating Agreement Template

Shawna-

The prescription for health program is designed to help lower income families who have chronic disease risk or have a chronic disease, and are not receiving food stamps. A letter is being sent to physicians to refer patients to the program that meet the eligibility criteria. The participants will complete a pre-survey at the beginning and receive some education on fresh fruits and veggies, what are in season, how to store them and how to prepare them. They will then be provided a \$40 gift card from either Meijer or Jack's Fruit and Meat Market for fruits and veggies only. Each participant will be able to receive up to \$160.00. Once they spend the first \$40 they will have to come back to the Health Department and turn in their receipt(s). Once they have received their allotment, they will take a post-survey.

Meijer will be providing us with \$3,100 total in match for this program which is roughly a 20% match. My contact at Meijer is Joseph Smith. He works out of the Essexville location. As Joel stated previously, the agreement was based off of one used by Washtenaw County Health Department for a very similar program. The grant the program is being provided through only goes until September 30th.

I hope this answers your questions.

Tracy Metcalfe

Community Health Educator

Bay County Health Department

1200 Washington Ave.

Bay City, MI 48708

Phone: 989-895-2027

Fax: 989-895-4014

metcalfet@baycounty.net

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"If you think you are too small to be effective, you have never been in bed with a mosquito." - Anonymous

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From: Joel Strasz
Sent: Monday, June 08, 2015 9:54 AM
To: Shawna Walraven
Cc: Tracy Metcalfe
Subject: RE: Prescription for Healthy Eating Agreement Template

Shawna-

Tracy has the details on most of your questions and she will be in this afternoon. We will get back with you then. It looks like there will be two contracts --one with Meijer and one with Jacks Fruit & Meat Markets.

Thanks,

Joel

Joel R. Strasz
Health Director/Health Officer
Bay County Health Department
1200 Washington Avenue
Bay City, MI 48708
Phone: 989-895-2018
Fax: 989-895-4014

straszj@baycounty.net

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From: Shawna Walraven
Sent: Friday, June 05, 2015 4:17 PM
To: Joel Strasz
Subject: RE: Prescription for Healthy Eating Agreement Template

Hi Joel,

Yes, I will need more detail. I take it that Supermarket is Meijer. Do you have any other information about the program? What type of match? \$1 for \$1? How long this agreement will last?

Who is the contact at Meijer? Did they provide us with this template?

Thanks,
Shawna

-----Original Message-----

From: Joel Strasz
Sent: Thursday, May 21, 2015 9:41 AM
To: Shawna Walraven; Jayson Hoppe
Subject: Prescription for Healthy Eating Agreement Template

Shawna,

Please see the resolution and agreement that are attached. The agreement template is really simple and was adapted from a very similar program held at the Washtenaw County Health Department.

Please let me know if you have any further questions or suggestions.

Thanks,

Joel

Joel R. Strasz
Health Director/Health Officer
Bay County Health Department
1200 Washington Avenue
Bay City, MI 48708
Phone: 989-895-2018
Fax: 989-895-4014
straszj@baycounty.net

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From: HLHBack-Copier/Scanner@BayCounty.net [HLHBack-Copier/Scanner@BayCounty.net]
Sent: Thursday, May 21, 2015 9:41 AM
To: Joel Strasz
Subject: Message from "HLHBackMFP18"

This E-mail was sent from "HLHBackMFP18" (Aficio MP 4002).

Scan Date: 05.21.2015 09:41:56 (-0400)
Queries to: HLHBack-Copier/Scanner@BayCounty.net

