

**BAY COUNTY BOARD OF COMMISSIONERS**

**A G E N D A**

**TUESDAY, SEPTEMBER 10, 2013**

**4:00 P.M.**

COMMISSION CHAMBERS, FOURTH FLOOR, BAY COUNTY BUILDING

PAGE NO.

**I CALL TO ORDER (CHAIRMAN KRYGIER)**

**II ROLL CALL**

**III INVOCATION**

**IV PLEDGE OF ALLEGIANCE**

31-48 **V MINUTES (7/30/13; 8/13/13; 8/20/13)**

**VI CITIZEN INPUT (4:00 P.M.)**

**VII PETITIONS AND COMMUNICATIONS**

A. Presentations (4:00 P.M.):

1. Great Lakes Bay Regional Convention and Visitors Bureau - Progress Report and 2013 Strategic Plan (Annette Rummel to present) **(Receive)**
2. 2012 Bay County Audit Report (Auditing firm, Rehmann, to present) **(Receive)**

1- 3 B. City of Bay City - Application for Industrial Facilities Tax Exemption Certificate - Modern Machine Company - \$414,936 **(Receive)**

**VIII REPORTS/RESOLUTIONS OF COMMITTEES**

**A. WAYS AND MEANS (KIM J. COONAN, CHAIR; DONALD J. TILLEY, VICE CHAIR)**

- 4 1. No. 2013-148 - Child Placement Funding (Probate Court)
- 5 2. No. 2013-149 - Making Strides Against Breast Cancer Fund Raiser (Register of Deeds)
- 6 3. No. 2013-150 - Secondary Road Patrol (SRP P.A. 416) Grant (Sheriff Department)
- 7 4. No. 2013-151 - Victims of Crimes Act (VOCA) Grant Reduction (Prosecutor's Office)
- 8 5. No. 2013-152 - FY2013-2014 Comprehensive Planning, Budgeting and Contracting Agreement (CPBC) (Health Dept.)

- 9 6. No. 2013-153 - Purchase of Laptops (4) (Health Dept.)
- 10 7. No. 2013-154 - 2013 Truck & Animal Transport Box (Animal Control)
- 11-12 8. No. 2013-155 - 2013 Tax Rate Request Form (Equalization)
- 13 9. No. 2013-156 - Security Updates at Community Center and County Building (Buildings and Grounds)
- 14 10. No. 2013-157 - Payroll Staff Transition (Personnel Dept.)
- 15 11. No. 2013-158 - Waiver of Step Process for Assistant Prosecutor (Personnel Dept.)
- 16 12. No. 2013-159 - Budget Adjustments (Finance Dept.)
- 17 13. No. 2013-160 - Accounts Payable Staff Transition (Finance Dept.)
- 18-19 14. No. 2013-161 - MSHDA Community Development Block Grant Target Area Recommendations (Finance Dept.)
- 20 15. No. 2013-162 - Appointment to Tri City Area Joint Airport Zoning Board (MBS Airport)
- 21 16. No. 2013-163 - Revised Civic Arena Base Prime Ice Rate (Civic Arena)

**B. PERSONNEL/HUMAN SERVICES (BRANDON KRAUSE, CHAIR; DONALD J. TILLEY, VICE CHAIR)**

- 22 1. No. 2013-164 - Vacancies: Buildings and Grounds; Treasurer's Office; 911 Central Dispatch; Civic Arena

**C. BOARD OF COMMISSIONERS (ERNIE KRYGIER, CHAIR, DONALD J. TILLEY, VICE CHAIR)**

- 23 1. No. 2013-165 - Accounts Payable/BAYANET/Center Ridge Arms
- 24-29 2. No. 2013-166 - Reports of County Executive
- 30 3. No. 2013-167 - Michael Gray Memorial Trail (Pinconning Park) (Sponsored by Commissioner Brandon Krause)

**IX REPORTS OF COUNTY OFFICIALS/DEPARTMENTS**

- A. County Executive

**X UNFINISHED BUSINESS**

**XI NEW BUSINESS**

**XII MISCELLANEOUS**

**XIII ANNOUNCEMENTS**

**A. 2013 Appointments:**

**1. OCTOBER:**

- a. **Board of Canvassers Two 4 year terms expiring: Donald Chevalier (R) ; Janet Pierson (D) NOTE: Appointments made from lists provided by the major political parties.**
- b. **Land Bank Authority - One Township Representative, 3 year term - William Tacey)**
- c. **Department of Human Services Board of Directors (One 3 year term - Thomas Starkweather)**

**2. NOVEMBER: Building Authority (Two 6 year terms - William Borch & Don Goulet)**

**3. DECEMBER: Division on Aging Advisory Committee (Four 2 year terms; districts 1, 3, 5 & 7)**

**XIV CLOSED SESSION (If requested)**

**XV RECESS/ADJOURNMENT**

ACTION TAKEN BY BAY COUNTY BOARD OF COMMISSIONERS

DATE OF BOARD MEETING: SEPTEMBER 10, 2013

PAGE 1 OF 2

MOTION/ RES. NO.	INTRODUCED/ SUBMITTED BY	SUBJECT OF RESOLUTION/MOTION	ADOPTED	AMENDED	CORRECTED	DEFEATED	REFERRED	TABLED	WITHDRAWN
2013-148	Ways and Means	Probate Court - Appropriation for Child Placement Funding	XX						
2013-149	Ways and Means	Register of Deeds - Making Strides Against Breast Cancer Fund Raiser	XX						
2013-150	Ways and Means	Sheriff Dept. - Secondary Road Patrol PA 416 Grant funding	XX						
2013-151	Ways and Means	Prosecutor - Victims of Crimes Act (VOCA) Grant funding	XX						
2013-152	Ways and Means	Health Dept. - FY 2013-2014 CPBC Agreement	XX						
2013-153	Ways and Means	Health Dept. - Purchase (4) Laptops for Environmental Health Dept.	XX						
2013-154	Ways and Means	Animal Control - Appropriation for new truck and transport box	XX						
2013-155	Ways and Means	Equalization - 2013 Tax Rate Request Form (L-4029)	XX						
2013-156	Ways and Means	Bldg./Grds. - Security Updates at Community Center & County Bldg.	XX						
2013-157	Ways and Means	Personnel - Appropriation for Finance Dept. for OT and temp. help	XX						
2013-158	Ways and Means	Personnel - Waiver of Step Process for New Assistant Prosecutor	XX						
2013-159	Ways and Means	Finance Dept. - Various Budget Adjustments	XX						
2013-160	Ways and Means	Finance Dept. - Appropriation for Finance Dept. for OT and wages	XX						
2013-161	Ways and Means	Finance Dept. - MSHDA Block Grant & Target Recommendations	XX						
2013-162	Ways and Means	MBS Airport - Appointment of E. Krygier to Tri City Airport Board	XX						
2013-163	Ways and Means	Civic Arena - Revised Civic Arena Base Prime Ice Rate	XX						
2013-164	Personnel/Human	Vacancies: Buildings/Grounds, Treasurers Office, 911, Civic Arena	XX						
2013-165	Board of Comm.	Accounts Payable, BAYANET, Center Ridge Arms claims	XX						



**BAY COUNTY BOARD OF COMMISSIONERS**

**9/10/13**

**RESOLUTION**

BY: WAYS AND MEANS COMMITTEE (9/3/13)  
 WHEREAS, As the result of an increase in petitions requesting children be removed from their families, the cost of the children under the care of the court has been increasing significantly; and  
 WHEREAS, In cases where placement is with a foster home or residential facility, if the child is not Title IVE eligible, then the cost of care for that child is covered by the state and county; and  
 WHEREAS, In addition to the general escalation of costs is the fact that many cases that once were monitored by the Department of Human Services foster care workers are now being monitored by outside agencies and the county is required to pay \$37/day. That cost is for each child that is being monitored in addition to the cost of care that is forwarded to the foster parents; and  
 WHEREAS, Another factor that has added to the overall cost is the type of children who are being removed from their parents' home, i.e. mentally and emotionally challenged and requiring specialized services costing hundreds and even thousands of dollars; and  
 WHEREAS, The previous two months have cost the county over \$50,000 for the various placements and the budget will be out of money in September; and  
 WHEREAS, An appropriation of \$112,500 is requested to cover the anticipated costs for the balance of 2013; Therefore, Be It  
 RESOLVED That the Bay County Board of Commissioners appropriates \$112,500 to the 2013 budget for child placement (292662.00), monies to come from General Fund Fund Balance.

KIM COONAN, CHAIR  
 AND COMMITTEE

Probate Ct - \$225,000 Child Placement Appropriation

MOVED BY COMM. Coonan

SUPPORTED BY COMM. Tilley

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
BRANDON KRAUSE	✓			KIM J. COONAN	✓			MICHAEL E. LUTZ	✓		
ERNIE KRYGIER	✓			THOMAS M. HEREK	✓						
VAUGHN J. BEGICK	✓			DONALD J. TILLEY	✓						

VOTE TOTALS:  
 ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
 VOICE: ✓ YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED  DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
 AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

**BAY COUNTY BOARD OF COMMISSIONERS**

**9/10/13**

**RESOLUTION**

BY: WAYS AND MEANS COMMITTEE (9/3/13)  
 WHEREAS, The Bay County Register of Deeds is again leading a team of Bay County employees to raise money and walk in the *Making Strides Against Breast Cancer Walk* on October 26, 2013; and  
 WHEREAS, Additionally fund raising efforts will be undertaken in the form of a bake sale and by soliciting donations from Bay County employees; and  
 WHEREAS, 100% of the donations received will be contributed to the American Cancer Society on October 26, 2013; and  
 WHEREAS, Committee approval for the fund raising efforts are required pursuant to the Bay County Fund Raising Activities Policy; Therefore, Be It  
 RESOLVED That the Bay County Board of Commissioners approves the fund raising efforts of the Bay County Register of Deeds in support of *Making Strides Against Breast Cancer Walk* and bake sale with all proceeds to be contributed to the American Cancer Society.

KIM COONAN, CHAIR  
 AND COMMITTEE

Reg of Deeds - Breast Cancer Fund Raiser

MOVED BY COMM. Coonan

SUPPORTED BY COMM. Begick

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
BRANDON KRAUSE	✓			KIM J. COONAN	✓			MICHAEL E. LUTZ	✓		
ERNIE KRYGIER	✓			THOMAS M. HEREK	✓						
VAUGHN J. BEGICK	✓			DONALD J. TILLEY	✓						

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
 VOICE: ✓ YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED  DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
 AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

**BAY COUNTY BOARD OF COMMISSIONERS**

**9/10/13**

**RESOLUTION**

BY: WAYS AND MEANS COMMITTEE (9/3/13)  
 WHEREAS, The Bay County Sheriff Department has participated in the Secondary Road Patrol (PA 416) State Office of Highway Safety grant for several years, said grant providing funding for three (3) officers, two (2) patrol vehicles and additional support equipment; and  
 WHEREAS, Grant funding in the projected amount of \$139,407 is available for FY 2013-2014 and the Bay County Sheriff again wishes to make application for P.A. 416 funding; and  
 WHEREAS, In order to maintain grant compliance, Bay County must continue Maintenance of Effort of twenty-three (23) locally funded Road Patrol officers for the FY 2013 grant cycle; Therefore, Be It  
 RESOLVED By the Bay County Board of Commissioners that the application for Secondary Road Patrol (PA 416) and Traffic Accident Prevention Program funding for 2013-2014 is approved; Be It Further  
 RESOLVED That the Chairman of the Board is authorized to execute the grant documents (application, grant award, all related required documents) on behalf of Bay County following legal review/approval; Be It Further  
 RESOLVED That the grant applicant/recipient departments are required to work with the Finance Department whose staff will provide financial oversight of said grant; Be It Finally  
 RESOLVED That related budget adjustments, if required, are approved.

KIM COONAN, CHAIR  
 AND COMMITTEE

Sheriff Dept - PA 416 Grant - 2014

MOVED BY COMM. Coonan

SUPPORTED BY COMM. Begick

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
BRANDON KRAUSE	✓			KIM J. COONAN	✓			MICHAEL E. LUTZ	✓		
ERNIE KRYGIER	✓			THOMAS M. HEREK	✓						
VAUGHN J. BEGICK	✓			DONALD J. TILLEY	✓						

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
 VOICE: ✓ YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED  DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
 AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

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**BAY COUNTY BOARD OF COMMISSIONERS**

**9/10/13**

**RESOLUTION**

- BY: WAYS AND MEANS COMMITTEE (9/3/13)
- WHEREAS, The Bay County Prosecutor's Office has received notice that the VOCA grant for the fiscal year 10/1/13 to 9/30/14 has been reduced by the amount of \$6,622; and
- WHEREAS, The fiscal year grant totaling \$76,636 is an 80/20 grant with the federal grant funding being \$61,309 and the County's match being \$15,327; and
- WHEREAS, This grant funding covers part of a Victim's Advocate's wages directly related to crime victim's services which are provided to domestic violence and child sexual abuse victims;
- RESOLVED That the Chairman of the Board is authorized to execute and submit electronically (if required) the grant documents (application, grant award, all related required documents) on behalf of Bay County following legal review/approval; Be It Further
- RESOLVED That the grant applicant/recipient departments are required to work with the Finance Department whose staff will provide financial oversight of said grant; Be It Further
- RESOLVED That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will be not absorbed by the County; Be It Finally
- RESOLVED That related budget adjustments, if required, are approved.

KIM COONAN, CHAIR  
AND COMMITTEE

Prosecutor - VOCA 2013-2014 Grant Reduction

MOVED BY COMM. Coonan

SUPPORTED BY COMM. Tilley

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
BRANDON KRAUSE	✓			KIM J. COONAN	✓			MICHAEL E. LUTZ	✓		
ERNIE KRYGIER	✓			THOMAS M. HEREK	✓						
VAUGHN J. BEGICK	✓			DONALD J. TILLEY	✓						

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
VOICE: ✓ YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED ✓ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

**BAY COUNTY BOARD OF COMMISSIONERS**

**9/10/13**

**RESOLUTION**

- BY: WAYS AND MEANS COMMITTEE (9/3/13)
- WHEREAS, The 2013-2014 Comprehensive Planning, Budgeting and Contracting (CPBC) Agreement between Bay County and the Michigan Department of Community Health sets forth a joint and cooperative Contractor/Department relationship and basis for facilitating the delivery of public health services to the citizens of Bay County; and
- WHEREAS, Public health services to be delivered under this agreement include Local Public Health Operations (LPHO) and Categorical Programs as specified in the Agreement; and
- WHEREAS, In accordance with the Funding/Reimbursement Matrix, the total proposed State budget and amount committed for this period for the program elements covered by this Agreement is \$1,107,654, pending enactment of the FY 13/14 MDCH Appropriation Bill; and
- WHEREAS, Any subsequent allocation changes will be made in Amendment # 1; Therefore, Be It
- RESOLVED By the Bay County Board of Commissioners that the Agreement between Bay County and the Michigan Department of Community Health for the delivery of public health services under the Comprehensive Planning, Budgeting and Contract (CPBC) Process for the period October 1, 2013 through September 30, 2014 is hereby approved and the Chairman of the Board authorized to execute said Agreement and related documents, following legal review/approval; Be It Further
- RESOLVED That the Chairman of the Board is authorized to execute the grant documents (application, grant award, all related required documents) on behalf of Bay County following legal review/approval; Be It Further
- RESOLVED That the grant applicant/recipient departments are required to work with the Finance Department whose staff will provide financial oversight of said grant; Be It Finally
- RESOLVED That related budget adjustments, if required, are approved.

KIM COONAN, CHAIR  
AND COMMITTEE

Health Dept - 2013-2014 CPBC Agt.  
MOVED BY COMM. COONAN

SUPPORTED BY COMM. Krause

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
BRANDON KRAUSE	✓			KIM J. COONAN	✓			MICHAEL E. LUTZ	✓		
ERNIE KRYGIER	✓			THOMAS M. HEREK	✓						
VAUGHN J. BEGICK	✓			DONALD J. TILLEY	✓						

VOTE TOTALS:  
ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
VOICE: ✓ YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED  DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

**BAY COUNTY BOARD OF COMMISSIONERS**

**9/10/13**

**RESOLUTION**

BY: WAYS AND MEANS COMMITTEE (9/3/13)  
 WHEREAS, The approved 2013 Environmental Health budget included \$4,000 for the acquisition of 4 GPS trackers to be installed in county vehicles operated by Sanitarians while engaged in field work; and  
 WHEREAS, Improvements in GPS technology have increased to the extent that GPS tracking can be done at minimal or no expense by way of deployment through smartphones which are currently utilized by Environmental Health Sanitarians; and  
 WHEREAS, While preparing for the 2014 budget, it was determined that four laptops currently in use in Environmental Health will require replacement; and  
 WHEREAS, In accordance with Section 10-E of the current Bay County Budget Act, the Health Department is requesting permission to modify the capital request for the purchase of said laptops; and  
 WHEREAS, Funding exists to cover the purchase of the laptops and making this purchase now will decrease the amount of capital requests for 2014; Therefore, Be It  
 RESOLVED That the Bay County Board of Commissioners authorizes the purchase of four (4) laptops for the Environmental Health division of the Bay County Health Department; Be It Further  
 RESOLVED That related required budget adjustments are approved.

KIM COONAN, CHAIR  
 AND COMMITTEE

Health - Laptops for Env Hlth

MOVED BY COMM. Coonan

SUPPORTED BY COMM. Begick

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
BRANDON KRAUSE	✓			KIM J. COONAN	✓			MICHAEL E. LUTZ	✓		
ERNIE KRYGIER	✓			THOMAS M. HEREK	✓						
VAUGHN J. BEGICK	✓			DONALD J. TILLEY	✓						

VOTE TOTALS:  
 ROLL CALL: YEAS 7 NAYS 0 EXCUSED 0  
 VOICE: ✓ YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED ✓ DEFEATED      WITHDRAWN       
 AMENDED      CORRECTED      REFERRED

**BAY COUNTY BOARD OF COMMISSIONERS**

**9/10/13**

**RESOLUTION**

BY: WAYS AND MEANS COMMITTEE (9/3/13)

WHEREAS, A 2000 truck presently utilized by the Animal Control Department has over 209,000 miles requiring frequent repair, and the Animal Transport Box (also 2000) is in poor condition due to oxidization of aluminum makeup and locking mechanisms; and

WHEREAS, Approximately \$31,000 is required to replace the truck and box and funds do not exist in the Animal Control budget; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners appropriates \$31,000 for the purchase of a truck and transport box for the Animal Control Department, monies to come from Fund Balance; Be It Further

RESOLVED That related required budget adjustments are approved.

KIM COONAN, CHAIR  
AND COMMITTEE

Animal Control - Appropriation for Truck and Transport Box

MOVED BY COMM. Coonan

SUPPORTED BY COMM. Tilley

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
BRANDON KRAUSE	✓			KIM J. COONAN	✓			MICHAEL E. LUTZ	✓		
ERNIE KRYGIER	✓			THOMAS M. HEREK	✓						
VAUGHN J. BEGICK	✓			DONALD J. TILLEY	✓						

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
VOICE: ✓ YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED ✓ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

BAY COUNTY BOARD OF COMMISSIONERS

9/10/13

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (9/3/13)

RESOLVED By the Bay County Board of Commissioners that authorization is granted for the Board Chairman and County Clerk to sign the attached 2013 Tax Rate Request form (L-4029) on behalf of Bay County.

KIM COONAN, CHAIR AND COMMITTEE

Equalization - L-4029

MOVED BY COMM. Coonan

SUPPORTED BY COMM. Begick

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
BRANDON KRAUSE	✓			KIM J. COONAN	✓			MICHAEL E. LUTZ	✓		
ERNIE KRYGIER	✓			THOMAS M. HEREK	✓						
VAUGHN J. BEGICK	✓			DONALD J. TILLEY	✓						

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

VOICE: ✓ YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED ✓ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

**2013 Tax Rate Request (This form must be completed and submitted on or before September 30, 2013)**

**MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS**

This form is based under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory. Penalty applies.

Carefully read the instructions on page 2.

County(ies) Within the Local Government Unit Levies Taxes: **2,870,408,411**

Local Government Unit Requesting Millage Levy: **Bay County**

For LOCAL School District: 2013 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties.

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2013 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5)** 2012 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2013 Current Year "Headlee" Millage Reduction Fraction	(7) 2013 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Fixed	Operation	08-1986	6.0000	5.7257	1.0000	5.7257	1.0000	5.7257	5.7257		Frozen
Extra Voted	Library	11-2010	1.0000	1.0000	1.0000	1.0000	1.0000	1.0000		1.0000	12-2013
Extra Voted	Library	08-2000	1.0000	0.9953	1.0000	0.9953	1.0000	0.9953		0.9953	12-2019
Extra Voted	S Citizen	08-2010	0.5000	0.5000	1.0000	0.5000	1.0000	0.5000		0.5000	12-2015
Extra Voted	S Citizen	11-2012	0.3000	0.3000	1.0000	0.3000	1.0000	0.3000		0.3000	12-2016
Extra Voted	911	08-2010	0.7000	0.7000	1.0000	0.7000	1.0000	0.7000		0.7000	12-2015
Extra Voted	Historical Medical	08-1998	0.1000	0.0952	1.0000	0.0952	1.0000	0.0952		0.0952	12-2013
Extra Voted	Care	11-2012	0.7500	0.7500	1.0000	0.7500	1.0000	0.7500		0.7500	12-2016
Act 214	Veterans		0.1000	0.1000	1.0000	0.1000	1.0000	0.1000		0.1000	12-2013
Extra Voted	Gypsy Moth	08-2012	0.1000	0.1000	1.0000	0.1000	1.0000	0.1000		0.1000	12-2015
Extra Voted	Mosquito Control	08-2008	0.4500	0.4500	1.0000	0.4500	1.0000	0.4500		0.4500	12-2015

Prepared by: **Richard Gruber** Telephone Number: **989-895-4075** Title of Preparer: **Equalization Director** Date: **08/26/2013**

**CERTIFICATION:** As the representative for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.121(3).

Clerk  
 Secretary  
 Chairperson  
 President

Signature: *Cynthia A. Luczak* Date: **9/12/13**  
Signature: *Ernie Krygier* Date: **9/11/13**

\* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.34e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

\*\* IMPORTANT: See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2013 for instructions on completing this section.	Rate
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	
For Commercial Personal	
For all Other	

**2013 Tax Rate Request (This form must be completed and submitted on or before September 30, 2013)**

**MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS**

This form is issued under authority of MCL Sections 211.24a, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

County(ies) Where the Local Government Unit Levies Taxes

2013 Taxable Value of ALL Properties in the Unit as of 5-28-13

<b>Bay</b>	<b>2,870,408,411</b>
<b>Bay County</b>	
Local Government Unit Requesting Millage Levy	
For LOCAL School District: 2013 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties.	

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2013 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election, Charter, etc.	(5)** 2012 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2013 Current Year "Headlee" Millage Reduction Fraction	(7) 2013 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy*	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Fixed	Operation	08-1986	6.0000	5.7257	1.0000	5.7257	1.0000	5.7257	5.7257		Frozen
Extra Voted	Library	11-2010	1.0000	1.0000	1.0000	1.0000	1.0000	1.0000		1.0000	12-2013
Extra Voted	Library	08-2000	1.0000	0.9953	1.0000	0.9953	1.0000	0.9953		0.9953	12-2019
Extra Voted	S Citizen	08-2010	0.5000	0.5000	1.0000	0.5000	1.0000	0.5000		0.5000	12-2015
Extra Voted	S Citizen	11-2012	0.3000	0.3000	1.0000	0.3000	1.0000	0.3000		0.3000	12-2016
Extra Voted	911	08-2010	0.7000	0.7000	1.0000	0.7000	1.0000	0.7000		0.7000	12-2015
Extra Voted	Historical Medical	08-1998	0.1000	0.0952	1.0000	0.0952	1.0000	0.0952		0.0952	12-2013
Extra Voted	Care	11-2012	0.7500	0.7500	1.0000	0.7500	1.0000	0.7500		0.7500	12-2016
Act 214	Veterans Gypsy		0.1000	0.1000	1.0000	0.1000	1.0000	0.1000		0.1000	12-2013
Extra Voted	Moth Mosquito	08-2012	0.1000	0.1000	1.0000	0.1000	1.0000	0.1000		0.1000	12-2015
Extra Voted	Control	08-2008	0.4500	0.4500	1.0000	0.4500	1.0000	0.4500		0.4500	12-2015

Prepared by	Telephone Number	Title of Preparer	Date
<b>Richard Gruber</b>	<b>989-895-4075</b>	<b>Equalization Director</b>	<b>08/26/2013</b>

**CERTIFICATION:** As the representative for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.121(3).

<input checked="" type="checkbox"/> Clerk	Signature	Type Name	Date
<input type="checkbox"/> Secretary			
<input checked="" type="checkbox"/> Chairperson	<b>Cynthia A. Luczak</b>		
<input type="checkbox"/> President			
<input checked="" type="checkbox"/> Other	<b>Ernie Krygier</b>		

\* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

\*\* IMPORTANT: See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2013 for instructions on completing this section.	Rate
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	
For Commercial Personal	
For all Other	

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**BAY COUNTY BOARD OF COMMISSIONERS**

**9/10/13**

**RESOLUTION**

BY: WAYS AND MEANS COMMITTEE (9/3/13)

WHEREAS, As the result of a recent incident at the Bay County Community Center and follow-up investigation, there is a concern about the safety of the employees and the public at that facility; and

WHEREAS, Following a meeting with key employees, it has been determined that security updates/enhancements are required and the total cost for which is \$19,100 which includes labor and materials; and

WHEREAS, Funds do not exist in the Buildings and Grounds budget to cover these required security updates and enhancements for the Community Center and County Building; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners appropriates the sum of \$19,100 from Fund Balance for security updates at the Community Center and County Building to include additional lighting, motion sensors, additional cameras, electrical latches, monitoring, panic devices, and a large TV monitor for camera system at Community Center; Be It Further

RESOLVED That related required budget adjustments are approved.

KIM COONAN, CHAIR  
AND COMMITTEE

Bldgs & Grnds - Security Updates - County Bldg & Community Center

MOVED BY COMM. Coonan

SUPPORTED BY COMM. Krause

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
BRANDON KRAUSE	✓			KIM J. COONAN	✓			MICHAEL E. LUTZ	✓		
ERNIE KRYGIER	✓			THOMAS M. HEREK	✓						
VAUGHN J. BEGICK	✓			DONALD J. TILLEY	✓						

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

VOICE: ✓ YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED  DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_



**BAY COUNTY BOARD OF COMMISSIONERS**

**9/10/13**

**RESOLUTION**

BY: WAYS AND MEANS COMMITTEE (9/3/13)

WHEREAS, In December 2012 a Payroll Clerk vacancy was filled in the Finance Department, however, the individual filling the vacancy opted not to stay and the position was ultimately filled in February 2013; and

WHEREAS, Due to the complexity and cyclical nature of the payroll position, training and overtime is necessary and the Personnel Director is requesting restoration of overtime to the original 2012 budget of \$15,000 (the 2013 overtime budget is \$7,000); and

WHEREAS, The Personnel Director is also requesting an increase in temporary help to replenish the 2012 & 2013 training dollars of \$3,600 provided; and

WHEREAS, There will be an additional cost to Bay County of \$13,451 which includes fringe benefits, however, funds do not exist in the payroll budget; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners appropriates \$13,451 from Fund Balance to cover the increase in overtime and temporary help for the balance of 2013; Be It Finally

RESOLVED That related required budget adjustments are approved.

KIM COONAN, CHAIR  
AND COMMITTEE

Personnel Director - Appropriation for Payroll Staff Transition

MOVED BY COMM. Coonan

SUPPORTED BY COMM. Herek

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
BRANDON KRAUSE	✓			KIM J. COONAN	✓			MICHAEL E. LUTZ	✓		
ERNIE KRYGIER	✓			THOMAS M. HEREK	✓						
VAUGHN J. BEGICK	✓			DONALD J. TILLEY	✓						

VOTE TOTALS:  
ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
VOICE: ✓ YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED  DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

**BAY COUNTY BOARD OF COMMISSIONERS**

**9/10/13**

**RESOLUTION**

BY: WAYS AND MEANS COMMITTEE (9/3/13)  
 WHEREAS, On May 21, 2013, via resolution no. 2013-93, the Bay County Board of Commissioners authorized filling an Assistant Prosecutor vacancy which resulted from a retirement; and  
 WHEREAS, Applications were received and interviews conducted with the candidate chosen being an Assistant Prosecutor in Saginaw County with over 27 years of experience; and  
 WHEREAS, The Bay County Prosecutor is requesting a waiver of the County's step process in the PN10 pay scale to allow this candidate to hire in at the 1 year step of the PN10 level instead of the entry level; and  
 WHEREAS, In 2006, the Board of Commissioners waived the step process and an Assistant Prosecutor, with prior experience, was also hired in at the PN10 1 year rate; Therefore, Be It  
 RESOLVED That the Bay County Board of Commissioners waives the County's Personnel Policy to allow the newly hired Assistant Prosecutor to be compensated at the PN10 1 year step (\$30.75/hr.) effective with the date said Assistant Prosecutor begins employment.

BRANDON KRAUSE, CHAIR  
 AND COMMITTEE

Prosecutor - Waiver of Pay Scale - Assistant Prosecutor

MOVED BY COMM. Coonan

SUPPORTED BY COMM. Tilley

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
BRANDON KRAUSE		✓		KIM J. COONAN		✓		MICHAEL E. LUTZ	✓		
ERNIE KRYGIER	✓			THOMAS M. HEREK	✓						
VAUGHN J. BEGICK		✓		DONALD J. TILLEY	✓						

VOTE TOTALS:  
 ROLL CALL: ✓ YEAS 4 NAYS 3 EXCUSED 0  
 VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED ✓ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
 AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

**BAY COUNTY BOARD OF COMMISSIONERS**

**9/10/13**

**RESOLUTION**

BY: WAYS AND MEANS COMMITTEE 09/03/2013

RESOLVED: By this Board of Commissioners of Bay County, Michigan, that the following Budget Adjustments are hereby approved on 09/10/2013 and, if required, the Chairman of the Board is hereby authorized to execute any documentation necessary for said Budget Adjustments on behalf of Bay County:

Journal Request Number	Fund Involved Department Involved	Favorable Impact	Unfavorable Impact	No Impact
2013-09-002	SOLDIERS' RELIEF FUND VETERANS COUNSELOR SERVICES SOLDIERS AND SAILORS RELIEF Total SOLDIERS' RELIEF FUND		\$1,270	
	INCREASE SOLDIERS AND SAILORS VETERANS COUNSELOR SERVICES 2013 BUDGET.			
2013-09-003	GENERAL FUND BOARD OF COMMISSIONERS SECONDARY ROAD PATROL Total GENERAL FUND		\$71,675	
	TO BUDGET FOR THREE SHERIFF DEPARTMENT VEHICLES WHICH WILL BE PURCHASED UNDER STATE CONTRACT.			

Kim Coonan, Chairman W. & M. and Committee

MOVED BY COMM. Coonan

SUPPORTED BY COMM. Tilley

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
BRANDON KRAUSE	✓			KIM J. COONAN	✓			MICHAEL E. LUTZ	✓		
ERNIE KRYGIER	✓			THOMAS M. HEREK	✓						
VAUGHN J. BEGICK	✓			DONALD J. TILLEY	✓						

VOTE TOTALS:  
ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
VOICE: ✓ YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED ✓ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

**BAY COUNTY BOARD OF COMMISSIONERS**

**9/10/13**

**RESOLUTION**

BY: WAYS AND MEANS COMMITTEE (9/3/13)  
 WHEREAS, There is a pending Account Clerk IV retirement in the Finance Department and Board authorization has been granted to fill this upcoming vacancy; and  
 WHEREAS, Filling high-level administrative support positions that require a wide range of complex skills, knowledge and are deadline driven, require that the new hiree train side-by-side with the experienced employee for the smoothest transition; and  
 WHEREAS, Between October and December, the new hiree will learn several critical and complex financial procedures, i.e. year-end grant closing, next year budget processing, year-end closing for Purchasing and Accounts Payable, in addition to learning the weekly check run process, county policies and the day-to-day procedures associated with accounts payable; and  
 WHEREAS, Currently \$2,000 exists in the 2013 Budget Department budget for training but, based on the Payroll Department's experience filling a full time employee's position, this amount will not adequately cover the dual training required; and  
 WHEREAS, \$12,615 to cover wages and fringe benefits (\$9,615) plus overtime (\$3,000) is required; Therefore, Be It  
 RESOLVED That the Bay County Board of Commissioners hereby appropriates \$12,615 from Fund Balance to the Budget Department budget to cover wages, overtime, and fringe benefits is approved; Be It Finally  
 RESOLVED That related required budget adjustments are approved.

KIM COONAN, CHAIR  
 AND COMMITTEE

Finance - Funding for Accounts Payable Staff Transition

MOVED BY COMM. Coonan

SUPPORTED BY COMM. Tilley

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
BRANDON KRAUSE	✓			KIM J. COONAN	✓			MICHAEL E. LUTZ	✓		
ERNIE KRYGIER	✓			THOMAS M. HEREK	✓						
VAUGHN J. BEGICK	✓			DONALD J. TILLEY	✓						

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
 VOICE: ✓ YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED  DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
 AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

**BAY COUNTY BOARD OF COMMISSIONERS**

**9/10/13**

**RESOLUTION**

BY: WAYS AND MEANS COMMITTEE (9/3/13)

WHEREAS, In September 2011, the Michigan State Housing and Development Authority (MSHDA) added a special condition to the County Allocation Program requiring counties to target 50% of the Program to "forward the goal of placemaking"; and

WHEREAS, MSHDA then contracted Kuntzsch Business Services, Inc. (KBS) to provide assistance to counties attempting to meet this special condition and county staff and KBS are providing recommendations to the Bay County Board of Commissioners to meet this condition; and

WHEREAS, MSHDA, with input from KBS, has created a three step process for targeting the County Allocation Program, the first two steps required in order for counties to receive the second 50% of the County Allocation grant and the third step is optional; and

WHEREAS, The first step of targeting the County Allocation Program is selection of Target Communities (these are the areas within Bay County that are the highest priority for Community and Economic Development) and it is recommended that the Cities of Essexville and Pinconning and the Charter Township of Bangor be included; and

WHEREAS, Step 2 - In order to receive 50% of the current County Allocation Grant, MSHDA requires counties to select no more than three of their Target Communities as County Allocation Communities for the current grant cycle. The communities selected in this step may change with each grant (every two years) and County Allocation Communities must meet specific requirements developed by MSHDA; and

WHEREAS, Based on the criteria evaluation, it is recommended that Bay County select the Cities of Essexville and Pinconning and the Charter Township of Bangor as County Allocation Communities for the 2013-2015 grant cycle and this will require Bay County to spend 50% of its County Allocation Grant within the boundaries of these areas; and

WHEREAS, The third and final step for targeting the County Allocation Program is optional and if Bay County chooses to identify Placemaking Area (downtowns, neighborhoods or some combination), within one or more target areas, it may have the ability to spend County Allocation funds on activities other than homeowner rehabilitation in these areas and it is recommended that County staff and KBS will revisit this third and final step when Bay County Economic Development completes their current survey on the topic in September of this year; Therefore, Be It

**BAY COUNTY BOARD OF COMMISSIONERS**

**9/10/13**

**RESOLUTION**

RESOLVED That the Bay County Board of Commissioners concurs with the recommendations of County staff and Kuntzsch Business Services, Inc. regarding the MSHDA 2013-2015 County Allocation Grant i.e. (1) that the Cities of Essexville and Pinconning and the Charter Township of Bangor be included as Target Communities in the County Allocation Plan; (2) that the Cities of Essexville and Pinconning and the Charter Township of Bangor are selected as County Allocation Communities for the 2013-2015 grant cycle; and (3) that County staff and KBS will revisit this third and final step when Bay County Economic Development completes their current survey on the topic in September of this year.

KIM COONAN, CHAIR  
AND COMMITTEE

MSHDA - 2013-2015 County Allocation Grant

MOVED BY COMM. Coonan

SUPPORTED BY COMM. Lutz

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
BRANDON KRAUSE	✓			KIM J. COONAN	✓			MICHAEL E. LUTZ	✓		
ERNIE KRYGIER	✓			THOMAS M. HEREK	✓						
VAUGHN J. BEGICK	✓			DONALD J. TILLEY	✓						

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
VOICE: ✓ YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED  DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

**BAY COUNTY BOARD OF COMMISSIONERS**

**9/10/13**

**RESOLUTION**

BY: WAYS AND MEANS COMMITTEE (9/3/13)

WHEREAS, Bay, Midland and Saginaw Counties each have three seats on the Tri City Area Joint Airport Zoning Board and currently representing Bay County are Richard Byrne and Patrick Beson; and

WHEREAS, It is necessary to appoint a third representative who must reside in Bay County but live south of Linwood Road; and

WHEREAS, This Board does not meet on a regular basis and no per diem is paid to the representatives; and

WHEREAS, Pursuant to the Michigan Aeronautics, the Board of Commissioners must approve the appointments; Therefore, Be It

RESOLVED By the Bay County Board of Commissioners that Ernie Krygier is hereby appointed to the Tri City Area Joint Airport Zoning Board for a term of six (6) years or until a successor is named.

KIM COONAN, CHAIR  
AND COMMITTEE

MBS - Tri City Area Joint Airport Zoning Board

MOVED BY COMM. Coonan

SUPPORTED BY COMM. Krause

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
BRANDON KRAUSE	✓			KIM J. COONAN	✓			MICHAEL E. LUTZ	✓		
ERNIE KRYGIER	✓			THOMAS M. HEREK	✓						
VAUGHN J. BEGICK	✓			DONALD J. TILLEY	✓						

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
VOICE: ✓ YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED  DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

**BAY COUNTY BOARD OF COMMISSIONERS**

**9/10/13**

**RESOLUTION**

BY: WAYS AND MEANS COMMITTEE (9/3/13)

RESOLVED By the Bay County Board of Commissioners that the Civic Arena Base Prime Ice (hourly reserved rates) for 2013 shall be:

	2012	2013
BASE PRIME ICE (hourly rates reserved):	226.00	230.00
Annual Hours Reserved: over 100	219.00	220.00
U8	38.50	40.00

Plus \$50 per child over 15 children  
per 20 sessions

KIM COONAN, CHAIR  
AND COMMITTEE

Civic Arena - Prime Ice Rates 2013

MOVED BY COMM. Coonan

SUPPORTED BY COMM. Tilley

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
BRANDON KRAUSE	✓			KIM J. COONAN	✓			MICHAEL E. LUTZ	✓		
ERNIE KRYGIER	✓			THOMAS M. HEREK	✓						
VAUGHN J. BEGICK	✓			DONALD J. TILLEY	✓						

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
VOICE: ✓ YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED  DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_



**BAY COUNTY BOARD OF COMMISSIONERS  
9/10/13  
RESOLUTION**

BY: PERSONNEL/HUMAN SERVICES COMMITTEE (8/20/13)

RESOLVED By the Bay County Board of Commissioners that concurrence is given to post/advertise/fill the following full time/part time/temporary/seasonal or co-op positions/vacancies/new positions, monies for said positions to come from the respective departmental budgets:

- a. Buildings and Grounds - Maintenance IV (ft; \$15.35/hr. entry)
- b. Treasurer's Office - Account Clerk II (ft; \$12.71/hr. entry)
- c. 911 Central Dispatch
  - 1. Dispatch Supervisor I (ft; \$14.27/hr. entry)
  - 2. Dispatch Supervisor II (ft; \$13.69/hr. entry)
- d. Civic Arena - Concessions and Zamboni Drivers (up to 3 part time positions; \$7.40/hr.)

RESOLVED That budget adjustments, if required, are approved.

RESOLVED That it is clearly understood that any positions funded through a grant shall be terminated or hours reduced if grant funding is terminated or reduced.

BRANDON KRAUSE, CHAIR  
AND COMMITTEE

Vacancies - September

MOVED BY COMM. Krause

SUPPORTED BY COMM. Lutz

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
BRANDON KRAUSE	✓			KIM J. COONAN	✓			MICHAEL E. LUTZ	✓		
ERNIE KRYGIER	✓			THOMAS M. HEREK	✓						
VAUGHN J. BEGICK	✓			DONALD J. TILLEY	✓						

VOTE TOTALS:  
ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
VOICE: ✓ YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED ✓ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

BAY COUNTY BOARD OF COMMISSIONERS

9/10/13

RESOLUTION

BY: BAY COUNTY BOARD OF COMMISSIONERS (9/10/13)

RESOLVED That the Bay County Board of Commissioners hereby approves the claims against the County as follows:

Accounts Payable:

08/14/13 \$ 835,670.98  
 08/21/13 \$ 325,772.90  
 08/28/13 \$1,370,568.94

BAYANET:

7/1/13 - 7/31/13

Payroll \$ 12,374.22  
 Payables \$ 18,999.09

Center Ridge Arms-Payables:

8/15/13 \$ 23,864.24  
 8/30/13 \$ 8,139.32

ERNIE KRYGIER, CHAIR  
 AND BOARD

Payables-August

MOVED BY COMM. Tilley

SUPPORTED BY COMM. Krause

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
BRANDON KRAUSE	✓			KIM J. COONAN	✓			MICHAEL E. LUTZ	✓		
ERNIE KRYGIER	✓			THOMAS M. HEREK	✓						
VAUGHN J. BEGICK	✓			DONALD J. TILLEY	✓						

VOTE TOTALS:

ROLL CALL: YEAS 7 NAYS 0 EXCUSED 0  
 VOICE: ✓ YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED ✓ DEFEATED        WITHDRAWN         
 AMENDED        CORRECTED        REFERRED

**BAY COUNTY BOARD OF COMMISSIONERS**

**9/10/13**

**RESOLUTION**

BY: BAY COUNTY BOARD OF COMMISSIONERS (9/10/13)

RESOLVED By the Bay County Board of Commissioners that the reports of the County Executive, listed below and attached, are received:

Employment Status Report: August 2013

Workers' Compensation Report: July 2013

Unemployment Report - Second Quarter 2013

ERNIE KRYGIER, CHAIR  
AND BOARD

County Executive - Status Reports

MOVED BY COMM. Tilley

SUPPORTED BY COMM. Herek

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
BRANDON KRAUSE	✓			KIM J. COONAN	✓			MICHAEL E. LUTZ	✓		
ERNIE KRYGIER	✓			THOMAS M. HEREK	✓						
VAUGHN J. BEGICK	✓			DONALD J. TILLEY	✓						

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

VOICE: ✓ YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED ✓ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_

AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

**CHANGES IN EMPLOYMENT STATUS**  
**August, 2013**

<u>EMPLOYEE NAME</u>	<u>DEPARTMENT</u>	<u>DATE</u>
<b><u>NEW HIRES:</u></b>		
Abbie Schlager Family Evaluator	Friend of the Court	8/05/2013
<b><u>NEW HIRES (Temporary/On-call Status):</u></b>		
Kathryn Middleton Tmp. C.F.O.	Sheriff Department	8/21/2013
Matthew Reszke Temp. C.F.O.	Sheriff Department	8/07/2013
<b><u>TRANSFER:</u></b>		
Robert Hauk TO: FT CFO FROM: Temp CFO	Sheriff Department Sheriff Department	8/28/2013
<b><u>SEPARATIONS:</u></b>		
Shirley Joynt Account Clerk II	Treasurer's Office	8/09/2013
<b><u>SEPARATIONS: (Temporary/Seasonal)</u></b>		
<b><u>Summer Recreation</u></b>		
<b><u>Program:</u></b>		
Amy Fetter	Program Supervisor	8/23/2013
Heather Bauer	Program Supervisor	8/23/2013
Julia Raynak	Program Assistant	8/08/2013
Drew Harding	Program Assistant	8/08/2013
Sarah Irish	Program Assistant	8/08/2013
Ashton Tacey	Program Assistant	8/08/2013
Summer Sharrard	Program Assistant	8/08/2013

Jeffrey Martin	Program Assistant	8/08/2013
Molly Braun	Program Assistant	8/08/2013
Jodi Fry	Program Assistant	8/08/2013
Katie Neering	Program Assistant	8/08/2013
Brooke Rosebrock	Program Assistant	8/08/2013
Caitlyn Keuvelaar	Program Assistant	8/08/2013
Taylor Scholz	Program Assistant	8/08/2013
Sean Reilly	Program Assistant	8/08/2013

**Pool:**

Noah Delano	Lifeguard	8/23/2013
Russell Bauer	Lifeguard	8/23/2013
Madison Behmlander	Lifeguard	8/23/2013
Kelsey Dukaj	Lifeguard	8/23/2013
Alexis Jackson	Cashier	8/23/2013
Angela Raynak	Cashier/Fill-in Prog. Asst.	8/23/2013
Brandon Russell	Lifeguard	8/23/2013
Tyler Russell	Asst. Pool Supervisor	8/23/2013
Rachel VanWormer	Lifeguard	8/23/2013
Nicholas Murphy	Lifeguard	8/23/2013
Lindsey Martin	Lifeguard	8/23/2013
Garrett Mason	Lifeguard	8/23/2013
Nicholas Murphy	Lifeguard	8/23/2013
Hannah Myers	Lifeguard	8/23/2013
Ann Starling	Lifeguard	8/23/2013
Rachel VanWormer	Lifeguard	8/23/2013

**Mosquito Control:**

Ruth Russell	Seasonal Control Technician	8/14/2013
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Kyle Roberts	Seasonal Control Technician	8/02/2013
Emily Bladecki	Seasonal Control Technician	8/15/2013
Alexander Rinness	Seasonal Control Technician	8/15/2013
Shaun Ruff	Seasonal Control Technician	8/15/2013
Austin Gatza	Seasonal Control Technician	8/20/2013
Eric Klass	Seasonal Control Technician	8/20/2013
Colleen Milster	Seasonal Control Technician	8/21/2013
Mallory McFarland	Seasonal Control Technician	8/21/2013
Erin Kelly	Seasonal Control Technician	8/23/2013
Cullen Kwapiszewski	Seasonal Control Technician	8/16/2013
Michael Samborn	Seasonal Control Technician	8/29/2013

**RETIREMENT:**

Scott Gordon		8/31/2013
Asst. Pros. Attorney	Prosecutor's Office	
Allan Pelletier		8/07/2013
Dispatcher	Central Dispatch	

Personnel Department  
September 4, 2013

**WORKERS' COMPENSATION REPORT**  
**July, 2013**

<b>EMPLOYEE NAME</b>	<b>DEPARTMENT</b>	<b>DATE OF INJURY</b>	<b>REASON FOR PAYMENT</b>
Wendi Booth	Sheriff Department	05/14/2013	Medical only
Cherrie Colmus-Harper	Sheriff Department	03/27/2013	Medical only
Brent Daniels	Sheriff Department	04/04/2013	Medical only
Dan Gilliman	Sheriff Department	05/01/2013	Medical only
Anthony Micho	Sheriff Department	06/29/2013	Indemnity & Medical
Danielle Sizick	District Court	02/14/2013	Indemnity & Medical

Note: Employees appear on this report if there has been a payment during the month from the self-insurance fund for a work related injury. A name appearing on this report does not necessarily mean the employee is off work. Oftentimes, medical bills are received a month or two after the date of injury.

Submitted by: Danean Wright/Bay County Finance Dept.  
Dated: August 8, 2013

**UNEMPLOYMENT REPORT**  
**2<sup>nd</sup> QUARTER, 2013**  
**Total: \$12,888.19**

<b>Name</b>	<b>Department</b>
Patrick Ouellette	Civic Arena
Andrew Trepkowski	Civic Arena
Deanna Grosart	District Court
Barry Hugo	Environmental Health
Michael Finan	Golf Course
Richard Rapin	Golf Course
Wesley Riddle	Golf Course
Adam Shaffer	Mosquito Control
Ruth Russell	Mosquito Control
Patti Byce	Sheriff Department

Submitted by: Tiffany Jerry/Bay County Finance Dept.  
Date: August, 2013



**BAY COUNTY BOARD OF COMMISSIONERS**

**9/10/13**

**RESOLUTION**

BY: BAY COUNTY BOARD OF COMMISSIONERS

WHEREAS, Over the years, Bay County has enjoyed the leadership of many individuals who were visionaries with a love of community and a commitment to the growth and prosperity of all of Bay County; and

WHEREAS, One of these leaders was MICHAEL K. GRAY, Assistant Bay County Executive for Recreation and Administrative Services, who served in that capacity since 1993; and

WHEREAS, From 1980 to 1984 Michael K. Gray served as a Trustee for the Charter Township of Williams and as its Clerk from 1984 to 1993 and was instrumental in the first phases of construction of the Williams Township Park and for bringing the Auburn Branch Library to the City of Auburn; and

WHEREAS, A project near and dear to Michael Gray's heart was the continuing development of Pinconning Park, a park considered a prime vacation destination for campers and visitors to Bay County; and

WHEREAS, Michael K. Gray was a leader and visible force in our community, serving on numerous boards and commissions, who earned the respect and admiration of all who worked with him; and

WHEREAS, Given his role in the Bay County government, it is fitting that a trail at Pinconning Park be named after Michael K. Gray; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners and Bay County Executive do hereby recognize the efforts and contributions made to Bay County by Michael K. Gray and hereby designate a trail at Pinconning Park as the Michael K. Gray Memorial Trail.

ERNIE KRYGIER, CHAIR  
AND BOARD

Sponsored by Brandon Krause, 1<sup>st</sup> District Commissioner

Michael Gray Memorial Trail - Pinconning Park

MOVED BY COMM. Tilley

SUPPORTED BY COMM. Lutz

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
BRANDON KRAUSE	✓			KIM J. COONAN	✓			MICHAEL E. LUTZ	✓		
ERNIE KRYGIER	✓			THOMAS M. HEREK	✓						
VAUGHN J. BEGICK	✓			DONALD J. TILLEY	✓						

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
VOICE: ✓ YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED ✓ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

**BAY COUNTY BOARD OF COMMISSIONERS**

MEETING DATE: SEPTEMBER 10, 2013

MOTION SPONSORED BY: COMM. KRAUSE

MOTION SUPPORTED BY: COMM. TILLEY

MOTION NO.: 95

TO APPROVE THE REGULAR BOARD SESSION MINUTES OF  
AUGUST 13, 2013 AND THE SPECIAL BOARD SESSION  
MINUTES OF JULY 30, 2013 AND AUGUST 20, 2013.

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Brandon Krause	X			Kim Coonan	X			Michael Lutz	X		
Ernie Krygier	X			Thomas Herek	X						
Vaughn J. Beglick	X			Donald J. Tilley	X						

**VOTE TOTALS:**

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

VOICE: **XX** YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED XX DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_

AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

**BAY COUNTY BOARD OF COMMISSIONERS**

MEETING DATE: SEPTEMBER 10, 2013

MOTION SPONSORED BY: COMM. HEREK

MOTION SUPPORTED BY: COMM. KRAUSE

MOTION NO.: 96

TO RECEIVE THE GREAT LAKES BAY REGIONAL CONVENTION  
AND VISITORS BUREAU PROGRESS REPORT AND 2013  
STRATEGIC PLAN AS PRESENTED BY ANNETTE RUMMEL, BAY  
COUNTY CONVENTION & VISITORS BUREAU  
REPRESENTATIVE.

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Brandon Krause	X			Kim Coonan	X			Michael Lutz	X		
Ernie Krygier	X			Thomas Herek	X						
Vaughn J. Begick	X			Donald J. Tilley	X						

**VOTE TOTALS:**

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

VOICE: XX YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED XX DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_

AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

**BAY COUNTY BOARD OF COMMISSIONERS**

MEETING DATE: SEPTEMBER 10, 2013

MOTION SPONSORED BY: COMM. KRAUSE

MOTION SUPPORTED BY: COMM. BEGICK

MOTION NO.: 97

TO RECEIVE THE 2012 BAY COUNTY AUDIT REPORT AS  
PRESENTED BY REHMANN ROBSON REPRESENTATIVES JERRY  
DESLOOVER AND MICHAEL BIRCHMEIER.

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Brandon Krause	X			Kim Coonan	X			Michael Lutz	X		
Ernie Krygier	X			Thomas Herek	X						
Vaughn J. Begick	X			Donald J. Tilley	X						

**VOTE TOTALS:**

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

VOICE: XX YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED XX DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_

AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

**BAY COUNTY BOARD OF COMMISSIONERS**

MEETING DATE: SEPTEMBER 10, 2013

MOTION SPONSORED BY: COMM. COONAN

MOTION SUPPORTED BY: COMM. KRAUSE

MOTION NO.: 98

TO RECEIVE THE LETTER DATED AUGUST 20, 2013 FROM THE CITY OF BAY CITY REGARDING APPLICATION FOR INDUSTRIAL FACILITIES TAX EXEMPTION CERTIFICATE FROM MODERN MACHINE COMPANY, BAY CITY, MICHIGAN FOR PROPERTY LOCATED AT 1111 S. WATER STREET, IN THE AMOUNT OF \$414.936.00.

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Brandon Krause	X			Kim Coonan	X			Michael Lutz	X		
Ernie Krygier	X			Thomas Herek	X						
Vaughn J. Begick	X			Donald J. Tilley	X						

**VOTE TOTALS:**

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

VOICE: XX YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED XX DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_

AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

**BAY COUNTY BOARD OF COMMISSIONERS**

MEETING DATE: SEPTEMBER 10, 2013

MOTION SPONSORED BY: COMM. KRAUSE

MOTION SUPPORTED BY: COMM. TILLEY

MOTION NO.: 99

TO ADJOURN THE REGULAR BOARD MEETING OF  
SEPTEMBER 10, 2013 AT 4:40 P.M.

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Brandon Krause	X			Kim Coonan	X			Michael Lutz	X		
Ernie Krygier	X			Thomas Herek	X						
Vaughn J. Begick	X			Donald J. Tilley	X						

**VOTE TOTALS:**

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

VOICE: XX YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED XX DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_

AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_