

REPORT TO THE COUNTY EXECUTIVE THIRD QUARTER, 2024

The following reports for the 3rd quarter of 2024 are presented to the County Executive:

ADMINISTRATIVE SERVICES

Animal Control

The Shelter took in 95 cats, 216 dogs, 2 rabbits, & 3 Guinea Pigs for a total of 230 animals this quarter.

- Owners claimed 5 cats and 74 dogs.
- We adopted 63 cats, 24 dogs, 2 rabbits and 3 Guinea Pigs.
- 28 cats and 57 dogs were euthanized per owner's request.
- 5 cats and 7 dogs were euthanized due to aggressive behavior or illness.
- 25 dogs and 6 cats were transferred to other shelters.

Field Activity: Officers responded to 669 calls this quarter, which include the following:

- 48 Animal Bites
- 48 Investigations of Cruelty, Neglect, or Abandonment
- 78 Loose and Aggressive
- 81 Barking
- We are promoting our adoptable animals on various website: Facebook, Petfinder.com, YouTube, Instagram, Twitter, etc.
- Municipal Shelters are still dealing with overcrowding in the shelters due to owners relinquishing their pets, plus officers are dealing with more animals being abandoned out on roads or left behind in residences where their owners were living.
- We are still operating a pet food emergency pantry which the public donates pet food for. There has been an increase of people asking for help in receiving pet food for their pets.
- September 26 was a very special day for Animal Services as we broke ground for our much-anticipated new Animal Shelter. The same day we had our annual State Inspection for our shelter. Our inspection went very well, with very little to improve upon.

We are currently working on getting ready for a vaccine clinic on October 12, Mitten Mutts is donating Distemper, Bordetella, Rabies vaccines and this year they are donating microchips for pets for free too. Vaccines will be administered by Dr. Elizabeth Haiderer from Bay Valley Animal Hospital. This clinic has been announced as only for Bay County Residents

Veterans

Emergency Relief Fund

During this period, the Department serviced (47) veterans. Of these veterans: (6) veterans did not meet program criteria (i.e. too early for servicing); (1) over the income limitation; and (1) unqualified discharge. Additionally, (8) of the (31) veterans who received food and/or gas cards returned receipts. (31) Food Vouchers, (31) Fuel Vouchers

Assistance Provided	Amount
Food	\$2550.00
Gas	\$82500
Heat/Furnace	\$0.00
Water/Sewer	\$0.00
Bay City Utilities	\$2,222.38
Consumers Energy	\$1,436.01
Car Repair	\$0.00
Bus Passes	\$0.00
Rent/Mortgage	\$563.00
Home Repair	\$7,663.00
Other (Propane)	\$ 0.00
Total	\$15,259.39

Transportation

	VETS	MILEAGE	DRIVER HOURS
Ford Van	47	1658	84
Red Chrysler Van	102	3878	209
Grey Chrysler Van	41	1482	80
TOTAL	190	7018	259

County Markers and/or Burial Benefits:

country manager and a contract contract							
Veterans	Spouses	Markers	No Wartime				
26	3	4	1				

Michigan Veterans Trust Fund (MVAA/MVTF) Applications

Loca	Local Board MVFT			
In Process	Approved	In Process	Approved	Disapproved
3	1	1	0	0

Bay County FY 2024

Relationship					
Veteran	2262				
Spouse	478				
Other	73				
Total	2813				

War Era					
WWII	82				
Korean War	158				
Vietnam War	1035				
Gulf War	789				
Peacetime	287				
Total	2351				

County				
Bay	2637			
Saginaw	49			
Midland	35			
Arenac	14			
	0			
	0			
	0			
	0			
	0			
Other	59			
Total	2794			

Claims Activity	Q1	Q2	Q3	Q4	Total
Federal Burial Allowance	8	10	5	17	40
Clothing Allowance	0	0	0	0	0
Survivors Pension	8	5	7	7	27
Death Indemnity Compensation	4	9	7	10	30
Educational Claims	0	0	0	1	1
Non-Service Connected Pension	8	3	3	7	21
Special Adapted Automobile	0	0	0	0	0
Special Adapted Housing	0	0	0	0	0
Service Connected Compensation	71	54	86	80	291
Additional Forms Completed	82	83	76	100	341
Total	181	164	184	222	751
Support Services	Q1	Q2	Q3	Q4	Total
Michigan Veteran Trust Fund	0	2	3	0	5
Soldiers/Sailors Relief Fund	28	16	32	20	96
County Burial Allowance	51	35	32	3	121
Home Loan Certificate of Eligibility	0	0	0	0	0
CHAMPVA	0	1	2	2	5
Healthcare Enrollment	20	8	18	14	60
Other Support Services	20	21	28	25	94
Total	119	83	115	64	381
Appeals Process	Q1	Q2	Q3	Q4	Total
Supplemental Claims	31	18		31	103
Higher-Level Reviews	2	5	8	14	29
Board of Veterans Appeals	2	1	2	3	8
Total	35	24	33	48	140
	33	ZŦ	- 33	70	140

Other Activities	Q1	Q2	Q3	Q4	Total
Personal Interviews	0	0	0	0	0
File Reviews	158	158	119	159	594
Claim Status Checks	83	94	67	87	331
Total	241	252	186	246	925

Forms		Q1	Q2	Q3	Q4	Total
Sent to VA		24	23	19	29	95
Sent to VSOs (AL, DAV, VVA, VV.	A)	166	143	158	217	684
Total		190	166	177	246	779

Demographics	Q1	Q2	Q3	Q4	Total
Aging and Elderly Veterans (70+)	69	44	49	80	242
Female Veterans	7	3	4	14	28

If you have a female veteran over the age of 70 each should be counted, once for age and once for gender, if a person fits both

CENTRAL DISPATCH 9-1-1

Operational Performance

- Staffing: Dispatcher training remains a top priority. One trainee is about to enter Phase 3, two more are ready to move to Phase 2, and our newest hire will be joining us on November 4th.
- Technology: We have fully implemented CFS creation through the E911 queue for all wireless calls, which uses the best available location data. Our next CAD update will allow us to consume all available caller location data for even greater accuracy.

Key Initiatives

- **Generator & UPS Replacement**: Bids are currently under review by Corporation Counsel and will be released soon.
- **LEIN Audit & CJI Encryption:** The recent LEIN audit confirmed our full compliance, with only minor corrections needed. We are planning to encrypt talkgroups associated with Criminal Justice Information (CJI) to further enhance security.
- Geofencing Capability: Our successful geofencing implementation for the Fireworks Festival was showcased at the Peninsula Fiber Network user group meeting. Jason Mikulin was a guest speaker, explaining the implementation and benefits of geofencing for large-scale events. We are now prepared to utilize geofencing for other large-scale events, essentially creating temporary, localized PSAPs within Bay County.
- **FCC Licensing:** We completed additional FCC call sign and frequency renewals, including bringing the Road Commission's frequency under our management. We now oversee approximately 20 separate VHF frequencies.
- iPad Replacement & CrewForce Implementation: New iPads with updated hardware and cases are being deployed. We have also budgeted to install CrewForce on all fire department iPads next year. This software will enhance communication, provide real-time location and status updates, and streamline dispatch operations.
- Administrative Line Redundancy: We are finalizing our administrative line redundancy with 123.net. Outgoing calls are already seamlessly rerouted during outages, and we are working on implementing the same redundancy for incoming calls.
- RapidSOS Video Integration: RapidSOS now offers video streaming capabilities during 911 calls (currently iOS 18/iPhone 14 or above only, with Android in development). This feature is dispatcher-dependent, requires caller consent, and is not yet universally available.

Strategic Planning

• **USCG Collaboration**: Following the USCG's operational changes and relocation of search and rescue assets to Tawas, we met with USCG leadership from Sector Detroit

and Station Saginaw River. We are collaborating to develop a regional water rescue response plan under the Sheriff's Office Marine Patrol Division and are exploring options for sharing our software and technology to support their operations.

CORPORATION COUNSEL

- OPENED NEW MATTERS, REVIEWED CONTRACTS, OR PROVIDED LEGAL OPINIONS TO:
 - Animal Services
 - Board of Commissioners
 - Buildings & Grounds
 - Circuit Court
 - o Clerk
 - Criminal Defense
 - Department on Aging
 - Environmental Affairs
 - Finance
 - Friend of the Court
 - Geographic Information Systems
 - Health Department

- Information Systems Division
- Juvenile Home
- Land Bank
- Personnel & Employee Relations
- Probate & Juvenile Court
- Prosecutor
- Purchasing
- Recreation and Facilities
- o Retirement Board
- Sheriff
- Treasurer
- Received, reviewed, and responded to various subpoenas:
 - Bay County Sheriff's Office 2
- Prosecutor's Office 1
- Attended Board of Commissioners meetings
- Attended Retirement Board meetings
- Attended VEBA Board meetings
- Attended multiple quadrant meetings with central service staff
- Multiple meetings/contacts with constituents regarding constituent concerns
- Drafted various correspondence and memos for the County Executive
- Assisted the Board of Commissioners in drafting resolutions
- Provided legal opinions and guidance on employee and personnel issues
- Attended meetings concerning the Bay County Community Health Center building
- Attended in Opioid Steering Committee meetings
- Engaged in meetings and hearings regarding Unfair Labor Practices involving nurses
- Attended meetings related to the Bay County Juvenile Home
- Provided professional support for the Personnel & Employee Relations Department during the department director's leave
- Participated in discussions on body camera use by the Bay County Sheriff's Office
- Contributed to department meetings on the 2025 budget, submitted budget requests, and attended department budget hearing.
- Drafted pleadings and participated in Excess/Reclaim Foreclosure Proceeds proceedings

Current Litigation

- Excess/Reclaim Foreclosure **Proceedings**
- Tammy Ware v. Bay County
- Carrie Reinhardt v. Bay County
- o Pro Fab Co., Inc. v. Pincanna-Real Estate Grow, LLC, et al
- Piotr Chrobak v. Bay County
- Takesha Essex MDCR Complaint

BANKRUPTCY CASES

- Rite Aid Chapter 11 claim
- McDonald, Jr. (Mattison) v. Bay County
- o McDonald, Jr. (Anticliff) v. Bay County
- o McDonald, Jr. (Bauer) v. Bay County
- o McDonald, Jr. (A&E Harris) v. Bay County
- o McDonald, Jr. (Herber) v. Bay County
- o McDonald, Jr. (Stahl) v. Bay County

- Estate of Alice Green v. Bay County
- o Tony Keller v. Bay County
- Kolu Stevens v. Bay County
- o Delores Proctor, et al v. Bay County (class action)
- o Thomas A. Fox v. Bay County (class action)
- o McDonald, Jr. (Debates) v. Bay County
- o McDonald, Jr. (Pero) v. Bay County
- o Purdue Pharma Chapter 11 claim
- Mallinckrodt Chapter 11 claim
- o McDonald, Jr. (Worden) v. Bay County
- Estate of Cater Bankruptcy matter

Risk Management

- Participated in a meeting with MMRMA Risk Manager to review and discuss the renewal questionnaire and upcoming changes
- Worked cooperatively with various departments to complete renewal questionnaire for 2025 coverage with MMRMA
- Received & filed 13 incident report forms
 - **New Claim Submissions:**
 - Drain Commissioner pump station, Claim No. 2403300
 - BCSO vehicle incident, Claim No. 2402970
 - Register of Deeds rental vehicle incident, Claim No. 2403154
 - DOA vehicle incident, Claim No. 2402922
 - BCSO vehicle incident, Claim No. 2402768
 - BCSO vehicle incident, Claim No. 2402767
 - BCSO vehicle incident, Claim No. 2402797
 - BCSO vehicle incident, Claim No. 2402770
 - Current Claim Processing:
 - BCSO incident, Claim No. 2303794
 - Foreclosure Proceeds, Piotr Chrobak, Claim No. 2101176
 - Foreclosure Proceeds, Estate of Alice Green, Claim No. 2101339
 - Foreclosure Proceeds, Tony Keller, Claim No. 2101478

Freedom Of Information Act (FOIA)

Participated in meetings and research FOIA laws regarding law enforcement body cameras

- Processed and responded to 241 FOIA requests
- Coordinated with the following offices and departments to complete FOIA responses:
 - o Animal Services & Adoption Center
 - o Clerk's Office
 - o Central Dispatch 9-1-1
 - Environmental Health
 - Finance Department & Purchasing
- Medical Examiner
- Prosecutor's Office
- Retirement Board
- Sheriff's Office
- o Treasurer's Office

CRIMINAL DEFENSE

JUNE 2024 Appointments

Numbers not available for last quarter report

• 63 appointments

JULY 2024 Appointments

• 29 Appointments

AUGUST 2024 Appointments

• 57 Appointments

SEPTEMBER 2024 Appointments

• Information not available yet

Goals Next Quarter:

Continuing Legal Education

Office Of Assigned Counsel

JUNE 2024 Arraignments Not available last quarter

- 239 District Court
- 27 Circuit Court

JULY 2024 Arraignments

- 236 District Court
- 23 Circuit Court

AUGUST 2024 Arraignments

- 232 District Court
- 32 Circuit Court

SEPTEMBER 2024 Appointments

Information not available yet

Goals Next Quarter:

Implement Grant for 2024-2025 State Fiscal Year new requirements

ON AGING (DOA)

See Attached.

ENVIRONMENTAL AFFAIRS & COMMUNITY DEVELOPMENT

No Report Submitted.

EQUALIZATION

- Calculated and verified millage rates, prepared, and submitted pertinent reports.
- Compiled data for the Apportionment Report which is due to the Board of Commissioners in October. Waiting for November election with approval of County millages to revise (L-4029 & Apportionment) reports.
- Appraised properties in each real property class, for land values, economic condition factors, and appraisal studies.
- Personal Property assessment records verification project underway in all of Bay County.
- Continued to update County Database with sales and other recorded documents.
- Assigning new parcel numbers for split or combined properties, writing legal descriptions, and updating the Equalization Maps.
- Assisted Township/City Officials, attorneys, title researchers and individual property owners with assessment and legal description questions.

FINANCE

Accounting/Budget

- Prepared Bay County's 2023 Single Audit
- Prepared the Countywide Cost Allocation Plan
- Worked on 2025 departmental budgets personnel, fringe benefits, health insurance, grant/tax revenues
- Held a budget training for the 2025 Budget
- Held Budget Hearing Meetings with Department Directors and Elected Officials
- Worked with County Executive on 2025 Budget Process
- Completed quarterly reporting for grants
- Completed quarterly reporting for ARPA funds



Bay County Department on Aging Services for Seniors - 3rd Quarter 2024

Home Delivered Meals

56,143

Congregate Meals

5756

Activity Centers

Commodities Boxes Delivered

275

All 5 of BCDOA Activity Centers remain open with Kawkawlin now open 3 days a week, and with the carry out meals no longer available, they still continue to grow and offer fun filled activities. Our Home Delivered Meals are still going strong and between the two we are serving 1300+ meals a day . We have 2 Full-time in our Homemaking Program that has helped lower our waiting list for this service, and Case Coordination & Support is, as always, very busy. Respite Care Services have restarted this year and is gaining momentum.

Department on Aging Mission Statement:

The Bay County Department on Aging is dedicated to providing continued opportunities for the community's older adults by maintaining independence, offering social activities, and enhancing their lives through delivery of quality services in a cost-effective manner.

Respite (Hours)

158.5

Volunteer (Hours) 865

Caregiver (Hours) 165.5

Case Coordination (Hours) 1983.75

Homemaking (Hours)
2330

Personal Care (Hours) 733.75

Activity Centers Update:

Please check out our Wonderful Times

Newletter and all the happenings going

on at DOA!

You can receive it through snail mail, email or pick it up at the Activity Centers!

Participants are happy with the programming at the Activity Centers along with visiting and chatting with friends again! For more information on our Activity Center programs and menu, please visit our web page to view the Wonderful Times Newsletter.

We are excited to announce that the Department on Aging Olympic Games 2024 are gearing up for this Winter.

This will be one week of games open to those participants 55 years and better!

Packets went out first part of August.
Please call the Department on Aging to get your name on the mailing list.

We hope to see you all there...

Let the games begin!!

Helped facilitate transition of the retirement custodial bank to Fifth Third Bank

Purchasing

Bids Prepared:

- RFP 2024-14 ISD Card Access Control Rebid
- RFQu 2024-15 DOA Central Kitchen Remodel
- RFQu 2024-22 Agent/Broker for Workers' Compensation Third-Party Administrator (TPA) Services and Excess Workers Compensation Coverage - Second Rebid
- Bay County Central Dispatch Diesel Generator Replacement
- Bay County Central Dispatch Uninterrupted Power Supply (UPS) Replacement

Bids Issued:

- RFP 2024-08 ISD Card Access Control
- IFB 2024-09 ISD Managed Detection and Response Service
- RFP 2024-10 Sheriff's Office Inmate Medical Care Services
- IFB 2024-11 Department on Aging Meal Delivery Vehicle Rebid
- RFQu 2024-12 Mosquito Control Geospatial Web-Based Data Management System
- RFP 2024-13 Opioid Settlement Funds Request for Funding Proposals
- RFQu 2024-22 Agent/Broker for Workers' Compensation Third-Party Administrator (TPA) Services and Excess Workers Compensation Coverage - Second Rebid
- IFB 2024-02BCLBA Bay County Land Bank Authority Survey

Bids Awarded:

- IFB 2024-07 Spongy Moth Aerial Spraying
- IFB 2024-09 ISD Managed Detection and Response Service.
- RFP 2024-10 Sheriff's Office Inmate Medical Care Services
- RFP 2024-13 Opioid Settlement Funds Request for Funding Proposals
- IFB 2024-11 Department on Aging Meal Delivery Vehicle Rebid

Bids Opened but Not Awarded:

- RFP 2024-08 ISD Card Access Control
- RFQu 2024-12 Mosquito Control Geospatial Web-Based Data Management System

Purchase Orders Issued: 134 quarterly total; 452 yearly total.

Training Frances Moore:

- Webinar: From Paper to Power: Navigating the Future of Solicitation Development with Automation
- Webinar: ERP Workshop

Other Items:

- Frances Moore
 - Working on various Housing Rehabilitation matters and processes.
 - Working on various purchasing projects.

- Entered Credit Card Journal Entry. 0
- Developing bid opening electronic process. 0
- Reviewing procedures for the following policies: 0
 - Travel Policy
 - Credit Card Policy
 - Purchasing Policy

Jessica Foss

- Prepared monthly invoices. 0
- Working on various purchasing projects.
- Held purchasing overview training for Clerk's Office 0
- Continued work on various projects related to Purchasing/ISD:
 - Closed 15 Information Systems Departments work orders through TRACK IT.
 - Assisted in roughly 20 purchases related to ISD.
 - Entered and processed 36 requisitions for ISD this guarter.

Jody Galan

- Assisted with bid openings:
 - Accepts and organizes bids received for the multiple bid openings
 - Recorded received bids
 - Disbursed accepted bids to internal stakeholders
 - Assists the Purchasing Agents by answering questions regarding bid
- Updated employees email to baycountymi.gov in the vendor database. 0
- Worked with Jessica Foss regarding purchasing forms electronic distribution. 0
- Assisted with invoicing and helped review vendor balances.

Division:

- Assisted various departments and vendors with purchasing questions/bid preparations.
- Met with vendors to discuss various issues. 0
- Continued work on various projects related to Purchasing:
 - Streamline vendor database (ongoing)
 - Reviewing procedures for vendor set-up and credit cards (ongoing)
 - Purchase Order Change Order Workflow (ongoing)
 - Updating forms used in the purchasing process.

Information Systems Division

Projects Completed

- Acceptable Use Policy
 - Developed and approve by the Board of Commissioners to replace the old policy from 1999.
- Prosecutor Body Camera Storage

- o Created a storage container and group access for the Prosecutor's office to store video footage for their cases.
- Computer Replacements
 - o Finished configuration and deployment of 2024 computer replacements.
- Risk Management
 - o Installed and configured the Arctic Wolf sensor to begin collecting and identifying risks on the County network and systems.

Additional Projects

- Installed, configured and started implementation of Arctic Wolf for Managed Detection and Response and Risk Management
- Worked with various departments on their software needs and met with vendors for new Mosquito Control software.
- Met and chose a vendor for card access which is a budgeted project for 2024.
- Implemented a County wide email domain change from baycounty.net to baycountymi.gov.
- Finished the requests for the 2025 Budget.
- Ordered iPads for Fire Departments and began deployment.

Work Orders Closed in Quarter 3 of 2024

There were 1148 work orders closed in the third quarter. These include software fixes, user issues and additional requests.

HEALTH

Administration

Major items to note during this period include:

- 1. The County begun the design and renovation process for 4150 Wilder Road, the home of the future Bay County Health and Human Services Center with Serenus Johnson. During June, the County began the steps of finalizing the contract with Serenus Johnson and has begun preliminary discussions regarding design plans with the architects (WTA/MA) and its identified future collaborative agencies including the CAN Council. The planning process began in July and staff are working with the contractors to fully develop the design plan and it is expected that the renovation will commence in late 2024, early 2025.
- 2. The Health Department continues to work with the United Way of Bay County and the Bay Arenac Intermediate School District and has begun to implement a Community Information Exchange (CIE) system for Bay County. The CIE project is designed to engage residents and consumers who are in need of referrals because of basic needs (food, transportation, housing, income, education, safety, etc.) and lessen the burden on individuals and families who must repeatedly apply for assistance. The project is also designed to lessen the amount of time that organizations spend with referrals and make these referrals timelier and more effective. Currently, a prototype of the CIE system has been introduced to the United Way of Bay County within a framework for the software with 2-1-1 of Michigan and the United Way of Michigan.

3. The Health Department, along with-it community partners has commenced efforts in completing a Community Health Needs Assessment (CHNA) that will provide a reporting mechanism to review and analyze morbidity, mortality, and pertinent health data regarding the population of Bay County. The CHNA will also be a key factor in deriving a Community Health Improvement Plan (CHIP) with local health and human services providers in the community. CHNA's and CHIP plans are normally generated every three years, although some topics are done on an ad needed basis. For example, the Health Department, upon request from the Bay County Board of Commissioners completed a comprehensive needs assessment of the opioid crisis in Bay County in early 2024. The report can be found on the Health Department website and is instrumental in providing guidance and structure to Opioid Settlement activities in Bay County.

Children's Special Health Care Services (CSHCS)

CSHCS provides supplemental insurance benefits and services of a registered nurse to children who have a qualifying medical diagnosis. Individuals from birth to age 26 are eligible for this program. A child is invited to enroll whether they have private insurance or a Medicaid Health Plan. BCHD administers the program to 441 families from Bay County. Enrolling 25 new participants this quarter.

Communicable Disease (CD)

The Health Department has continued active investigation into all reportable conditions in Bay County. In total, the CD department investigated and completed nearly 829 diseases this quarter. Staff completed 3 COVID outbreaks and 1 non-COVID outbreak. The Health Department has continued to provide free at home COVID tests to county residents. Two staff nurses attended the 2024 State of Michigan HIV/STI Conference in Kalamazoo on August 13th -14th, 2024 and learned about various disease trends and testing requirements, case reporting, and statewide database updates.

Environmental Health

A total of thirty-seven septic and ten well permits have been issued this quarter. Restaurant and temporary food inspections continue, with nearly 200 regular inspections, dozens of temporary and mobile units inspections completed at local fixed site food service establishments.

Immunizations

Immunization clinics are continuing and in total the program, 812 vaccinations were administered during this time period, mostly from children returning to school. The demand for COVID and Influenza vaccines are high this fall, and follows a trend since the beginning of the pandemic.

Personal Health/Family Planning

The Personal Health Family Planning (PHFP) Clinic is a Title X Clinic that provides health and contraceptive services to woman, men and teens. Personal Health/Family Planning Clinic has provided services to 278 individuals during the current year.

Health Education

Eat Safe Fish Grant - Community Health Educator continues to conduct outreach on the MDHHS Eat Safe Fish Advisory within Bay, Midland and Saginaw Counties via some outreach events as well as distribution at various businesses and stakeholders. BCHD has implemented new outreach and advertising via a grant awarded through the Medical Marihuana Operations and Oversight Grant (MOOG), throughout the remainder of the fiscal year the department implemented a campaign that is focused on health promotion and safety. Most of the messaging was visible via advertising on transit buses, social media platforms and outreach materials.

Hearing and Vision Program

The Hearing and Vison technicians provide hearing and vision screenings in preschools and schools. Children who do not pass the screening are referred for medical care. Technicians follow up on referrals to ensure children receive medical care. Total number of children screened for Vision: 310. Total number of children screened for Hearing: 313

Childhood Lead Program

Healthy Homes and Lead Poisoning Surveillance System (HHLPSS) is the MDHHS system to report on blood lead levels for all children in Michigan. In Bay County during this time period, two new individual investigations on elevated blood lead levels were completed. Nine children are being followed by case management services.

Maternal Infant Health Department (MIHP)

The MIHP program completed 173 visits with clients this quarter through a combination of telehealth, office, and home visits. Of these visits, 26 were with new clients. In addition to the aforementioned activities, the Health Department was able to begin a Breastfeeding Counseling and Outreach worker project that is deployed regularly at the OB floor at McLaren Bay Region. This position has provided education and referrals to the Health Department and throughout the community to 66 mothers, regardless of payor source.

WIC ~ Women, Infants and Children Program

Bay County WIC transition back to in person appointments continues to go well. In this last quarter, our participation is now over 97%, with service to an average of 2,025 clients per month. With families being seen in person, lead screening services are being offered.

JUVENILE DETENTION & CHILD CARE SERVICES

No Report Submitted.

MSU EXTENSION

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MSU Extension 4-H Program Coordinator, Bay County, Holly Mueller julianho@msu.edu



Saginaw Bay 4-H Fish Cam

In partnership with the Bay City State Park, Michigan Sea Grant, Project FISH and many local partners. Bay County hosted their annual Saginaw Bay 4-H Fish Camp. Youth ages 8-12 who are interested in learning how to fish and protect our Great Lakes and connected waterways, please register to be part of the Saginaw Bay 4-H Fish Camp. All campers will receive a fishing rod with a reel, tackle box, t-shirt and snacks. Participants will learn about knot tying, tackle crafting, casting, aquatic ecology, angler ethics and more! Bay County had the max and then some register for our Saginaw Bay 4-H Fish Camp. We had 35 youth register for camp. Many of them were new to Saginaw Bay 4-H Fish Camp and new to 4-H.

Several campers shared what they liked about the camp. "I liked learning how to tie fishing knots different ways" said one camper. Others shared, "I feel like everything we did was interesting, important, and fun!" and "It was fun, and I am coming back next year."

6 Community organizations partnered with Michigan State University Extension and supported the camp either through direct instruction or financial support.

- Project F.I.S.H
- Michigan Sea Grant
- U.S. Fish
- Wildlife Shiawassee Wildlife Refuge
- Clean Boats, Clean Waters
- Future Angler Foundation

Campers improving skill or knowledge as a result of camp:

• 65% Improved in how to tie a fishing knot

- 54% Improved in knowing how to make their own fishing tackle
- 50% Improved in knowing how to rig a fishing pole
- **38**% Improved in knowledge of aquatic species
- 58% Improved in learning how to stop the spread of aquatic invasive species
- 50% Improved in knowledge about MI fish
- 15% Improved in learning how to cast a rod



7-H Adventure Camp

4-H Adventure Camp was held at beautiful Camp Neyati in Lake MI and is a 3 day/2 night overnight camp experience for youth ages 9-14. Camp activities included swimming, boating, fishing, biking, archery, arts and crafts, games, campfires, hiking, bouldering, and so much more!

We recruited new 4-H members through hosting an overnight camp and had seasoned 4-H members attend camp. It was a great opportunity to meet new 4-H members and meeting new

4-H Gold Volunteers as well. We had 15 Bay County youth attend and 2 new volunteers.



Summer School

Holly worked with Handy Middle School, Summer School by providing two financial literacy activities. First, we worked with the students on defining what a WANT and a NEED. Then they participated in a fun activity seeing how others viewed different items we spoke about. They had to cross the room to either the WANT side or the NEED side or stay in the middle of the room. It was a fun activity to see them interact with each other and talk out every item we discussed. Our second and last lesson was finding out what their money personality was. Here the students read over different scenarios and ranked them 1-6 to see which was most like them and which was least like them. After reading all the scenarios the students counted each line and then they could determine which money personality they were. Many were surprised by their outcomes, and some were not surprised. Holly talked with the students on how each personality has pros and cons and some ways they can improve their spending habits and even save when they do get jobs and become adults. At Handy, Holly programmed to 15 students, and there were 5 teachers also in the classroom that participated in our lessons.

Summer Camp

The Bay County Community Center hosts a summer camp every year. This year, Holly hosted a 1-day session with the youth who attended. This year, she brought in one of her personal chickens to show the students her Rhode Island Red chicken along with giving a lesson all about chickens. The youth were able to ask many questions about the chicken along with being able to give it a pet. During this program, Holly was able to speak to 141 youth. Who most have never been up close and personal with a chicken before.

The Dow Bay Area Family YMCA hosted their annual Summer Camp. They asked Holly to come in weekly to do STEM programming with the youth. During summer camp Holly programmed to 64 youth. We did activities that included, Lego brain builders, making tinfoil boats to see how many pennies they can hold, mentos and soda, gravity maze, we made homemade ice cream, and made wands for Harry Potter week.

Bay County Fair

August is time for fair week, Holly hosted two tables in the merchant building during fair week. Where she was informing folks about MSU Extension and 4-H. She had a lot of interest and visitors at her table. Also, she was there to support her 4-H members that were participating at Fair. Many youths participated in horse projects, chicken, turkey, goose, chukars, rabbits, goats, lambs, hogs and steer projects. They all did a marvelous job, and Holly always enjoys watching them show their skills off in the arena.

Back On the Block

Garber High School hosted its 2nd "Back on the Block" party. Here the school invites the community and invites businesses to host tables during their event. Holly hosted an MSU Extension/4-H table. It was an amazing event. Talked with so many families about 4-H and other MSU Extension resources. There were over 800 people who attended the event.

Project RED

Bay County Farm Bureau had their Project RED at the Bay County Fairgrounds. Holly facilitated the pizza station. They had 15 stations in all. Some of those stations were, horses, cows, rabbits, chickens, flowers, potatoes, farm equipment, sugar beets, soybeans, and more. The schools that attended were Bay City Academy, Washington Elementary, Bangor Lincoln, All Saints, Bangor West, St. Paul's, and Bethel. Project RED is an all-day event where the 275 students rotate through all 15 sessions.

Bay County Juvenile Home

Holly is partnering with the Bay County Juvenile Home. She is facilitating financial literacy activities with the young people housed at the Juvenile Home. She will also be bringing in animals to share with the young people and to spread knowledge on how to care for animals

and learn how to raise food for themselves. Holly is programming to 10 young people at the Juvenile Home.

MSU Extension Community Nutrition Instructor, Ronda Tousciuk tousciu1@msu.edu



Serving the Community Nutrition needs in Bay County is an honor. Every day brings a diverse conversation around food. Foods that each household can afford, can access or that are culturally relevant are just a few of the main touchpoints of the programs that Michigan State University's Extension office is conducting with the participants in each workshop. We offer FREE workshops to all who want to attend. We even help lessen barriers such as: transportation, by bringing the programs to the community locations that are easier to access for participants.

Assisting limited resource households and youth in acquiring the knowledge, skills, attitudes, and changed behavior necessary for nutritionally sound diets and to contribute to their personal development and the improvement of the total family diet and nutritional wellbeing, as the one of the focus areas to our programming. Additional barriers that have been noted include logistical, social, situational, and emotional barriers.

Barriers will always exist. The key, is for MSU Extension to recognize and circumvent these barriers creatively and effectively.

1. Show Me Nutrition (SMN). SMN teaches youth from pre-kindergarten through 5th grade how to have a healthy lifestyle while reinforcing behaviors that promote nourishing eating habits and an active lifestyle. SMN enhances (and for some; teaches), several important health themes, such as nutrition, food safety and physical activity. This summer I was honored to partner with a local summer program and offer a holistic program to 64 Bay Area young people, for 9 weeks. The program ties literacy with nutrition and even incorporates art, science and math.

In addition, we added Teen Cuisine for the tween group, so they could take their knowledge directly into the kitchen and create weekly, themed culinary treats. The workshop was a hit.

2. There's nothing better than creating a nice, wholesome meal in the kitchen with friends. Cooking together is something that has brought people together for centuries, and eating together bonds friends, families, and strangers alike. Bay County Senior Residents (ages 55+) and youth (ages 12 - 15) came together in our 1st annual intergenerational cooking class. Our goal is to teach teens and adults to cook and shop for healthy, affordable and accessible food, while learning from one another and making new friends and connections. Connecting people to their community, enhances community engagement and helps create new social connections.

The idea for an intergenerational kitchen arose from a group of homeschooled teens wanting a nutritional cooking class coupled with a local senior living community that has the space and kitchen to allow this dream to come to fruition! Why is an intergenerational workshop important to me? The whole foundation is about having seniors and youth work together to "bridge the gap" between them. They teach each other so many essential life skills as well as skills in the kitchen. They offer each other energy and wisdom, coupled with experimentation and experience. All participants benefit from sharing experiences and unique perspectives, learn something new, and to see the world in a different way, thus everyone will walk away enhanced by these encounters.

While they get paired randomly as strangers, many students and seniors look forward to catching up each session. Connection is so important for seniors, and the teens provide a lively breath of fresh air.

The Cooperative Extension Service is a powerful asset in each county and can help lead efforts to reduce barriers to healthy eating. If you'd like to participate in one of the six-week workshops, free of charge, contact Ronda at (989) 832-6645

Michigan Sea Grant Extension Educator, Meaghan Gass, gassmeag@msu.edu

As an Extension Educator with Michigan Sea Grant, Meaghan Gass provides programming and resources to enhance sustainable development and Great Lakes literacy in Saginaw Bay (www.michiganseagrant.org).

In August and September, Gass collaborated with Michigan Department of Natural Resources, U.S. Fish and Wildlife Service, Saginaw Bay Watershed Initiative Network, Bay County and many local partners to host community Lake Sturgeon Release Events into the Saginaw River tributaries. Once abundant in many Michigan lakes and rivers, humans nearly eradicated lake sturgeon due to overfishing and habitat loss, particularly the destruction of rocky reefs in rivers that sturgeon and other native fish species use for spawning. Learn more at www.saginawbaysturgeon.org.

Gass served on the planning committee and helped present at the State of the Bay Conference (9/24) in Bay City. Gass also participated in the monthly meetings connected to the Saginaw River and Bay Area of Concern supported by EGLE, EPA, and SVSU.

Gass and MI Sea Grant continue to support communication and community engagement to improve fish habitat and coastal resilience in Saginaw Bay. During the summer, Gass and DNR partners met with Bay County and Kawkawlin River Watershed Association partners to discuss potential projects in the bay. Learn more about past and potential future projects here: https://www.michiganseagrant.org/saginaw-bay-reef/.

In July, Gass supported Saginaw Bay 4-H Fish Camp in partnership with Bay County 4-H, Project FISH and local partners. At this camp, youth learned how to fish and connected to Great Lakes issues including invasive species. With support from the Future Anglers Association, Saginaw Bay Walleye Club, and Saginaw Bay WIN, they received a rod, reel, and tacklebox to continue fishing and developing as an angler.

Gass also provided regional leadership for the Center for Great Lakes Literacy - working with youth, educators, and partners to increase Great Lakes literacy while contributing to the environmental, economic and social sustainability of the Great Lakes (www.cgll.org). With funding from the Great Lakes Restoration Initiative, current efforts include updating the website, curriculum and virtual professional learning opportunities to launch in 2025.

During the 2023-2024 school year, Gass supported the Teaching Great Lakes Literacy (TGLL) professional learning opportunity funded by the Great Lakes Fishery Trust. (TGLL) connects math, science, and other educators with scientists to create and pilot lessons centered around Great Lakes-focused topics and issues. Participants will work in teams to design and implement a Great Lakes-themed unit that integrates math, science, and additional concepts.

Aaron Jurek, a Bangor Schools educator from Christa McAuliffe Middle School, was selected for this program. He helped develop lessons about what happened to Lake Sturgeon in Michigan working alongside other educators and MSU/MDNR Black River Sturgeon Facility project manager and research assistant, Doug Larson. Jurek received a \$1,000 stipend to support piloting the lesson with students. He also received a \$1,000 personal stipend for his time planning and developing the lesson. The lesson will be available on the CGLL website in 2025.

Extension

Agriculture and Agribusiness Institute (AABI) Farm Business Extension Educator, Cheri Burk burkcher@msu.edu

Cheri Burk, the Farm Business Management Educator who started in December of 2023, has been busy working on a grant project collecting and completing financial analysis of 60 cowcalf ranchers from Michigan, Wyoming, Colorado, Kansas and Texas. During the Spring, she met with farmers for financial analysis and will meet with some for pre-tax planning this fall. Cheri is working with a fellow Farm Business Educator from the Lansing area on a webinar about farm bookkeeping software options. Registration is available at this link



Photo by Joe Cramer

She recently completed the following article: Fall-time farm management decisions and how Michigan State University Extension can help - Farm Management (msu.edu)

Fall is a great time of year to review your farm production and plan for next year. Especially in stressful or uncertain times, it's important to make good decisions. Michigan State University Extension has many resources available to help you make the most informed decisions or point you in the right direction on factors influencing those decisions. In this article, we will briefly discuss some of the questions farmers should be considering before the end of the production year. Contact her at 989-895-4026 x3 to discuss farm business management topics.

PERSONNEL & EMPLOYEE RELATIONS

Personnel

- Personnel staff has continued posting jobs for multiple vacancies throughout the county. There were 34 job postings in third quarter.
- Personnel staff processed 10 FMLA requests, 2 Sick & Accident requests and 1 Paid Parental Leave requests.
- Personnel staff started processing PTOs for the end of seasonal employees
- The Personnel Director attended the Budget Hearings
- Personnel staff has continued onboarding for summer seasonal hiring as well as permanent positions
- Personnel Director addressed grievances and employee issues in various departments
- The Personnel Director held meetings with various unions for reclassification discussions
- The Personnel Director held the first two Health Care Committee meetings
- The Personnel Director held meetings with other department directors to formulate a plan for coverage of duties during her leave of absence

Payroll/Benefits/Retirement

- Filed and paid all monthly and Q2 2024 payroll taxes including MESC, 941 and Michigan state withholding
- Processed and distributed payroll EFT/checks
- The Retirement Administrator processed 14 retirements, 28 refunds and 9 deceased members in the third quarter
- The Retirement Administrator provided information for the GRS valuation
- The Retirement Administrator coordinated all conference registrations and hotel reservations for all attendees to the Fall MAPERS conference
- The Retirement Administrator helped facilitate the completion of the transition to the new custodial bank for the Retirement System.
- The Retirement Administrator continues to process VEBA reimbursement payments
- The Benefits Administrator transferred to a new position in the County in July. The position has been vacant pending posting and filling.
- The Payroll & Benefits Supervisor has taken on numerous additional duties during the vacancy of the Benefits Administrator as well as during the Personnel Director's leave of absence

- The Payroll & Benefits Administrator responded to and provided information for the SEFA audit
- The Payroll & Benefits Administrator has been preparing for open enrollment

Wellness

 Wellness Wednesdays and Fun Fact Friday emails continued through the month of September

PUBLIC DEFENDER

There were a total of 154 new criminal cases opened during the guarter.

The break down is listed below:

Assigned Criminal Matters

- Mr. Huber and Mr. Hetherington were each assigned 26 new felony files.
- There were **105** new misdemeanor files assigned to;

o Mr. Huber: 3

o Mr. Hetherington: 4

o Mr. Bonnell: 98

- 1 new Felony Violation of Probation file was assigned to Mr. Hetherington.
- 3 new Misdemeanor Violation of Probation files were assigned to Mr. Bonnell.

Probate Matters

There were 4 new Delinquency case assigned to Ms. Caprathe this quarter as well as 10
Abuse and Neglect files. Several Delinquency and Neglect cases were continued during
this time. She was also appointed to represent for a Juvenile Guardianship this
quarter.

Staff Changes

• Martha Krauseneck joined the staff as a full time Legal Secretary.

Training

- Andrew Bonnell attended the Annual Summer CDAM conference in Grand Rapids, MI.
- Julia Caprathe attended the NACC in Utah.

RECREATION & FACILITIES

The Recreation and Facilities Department submits the following report for the 3rd quarter of 2024:

During the 3^{rd} quarter of 2024, the Recreation and Facilities Department provided day-to-day supervision to the Buildings & Grounds Department and the Recreation

Department. Additionally, the department worked on various tasks including but not limited to:

- Completed the 2025 Capital List and submitted it to Finance.
- Submitted 2025 Budget for the Recreation & Facilities Department, including the fee schedule.
- Continued work on the Elevator replacement project.
- Continued design process for the New Animal Services & Adoption Center, including coordinating the Ceremonial Groundbreaking Ceremony at the Bay County Fairgrounds. Started planning the dog park move to make room for the new building.
- Began the design process for the Health and Human Services Center building renovations.
- Training and implementation for DaySmart Recreation Software for the Civic Arena and Community Center, including the change in credit card processing vendors.

Buildings and Grounds

County Building

- Added air conditioning ductwork to 8th floor for ISD
- 4th floor wall and ceiling repairs and paint Commission chambers
- Removed and replaced door on 6th floor Treasurers office

Law Enforcement Center/911

- Pipe and wire 6 new outlets for new breakroom
- Daily fixes of items along with four vehicle sticker removals for action and in-house use
- Dive trailer set-up/help organize equipment
- Paint sign poles in LEC County side parking lot
- Fire extinguisher certification of building and cars
- Steam valve packing for hot water to building
- Installation of new outlets in police squad room
- Generator 911

Health Department

Ongoing LED upgrades

Juvenile Home/Mental Health Homes

- Bay Valley Home and Ireland Roof
- Boiler Startup
- New doors installed

Courts

- Air conditioning compressor
- Changed blower belts on rooftop
- Replaced fan motor on coil unit
- New office setup (3)
- Lighting upgrades courtroom 7

Community Center/Civic Arena/Golf Course

- Gym floor with lots of tile replacement beforehand
- Air conditioning compressor C.C.
- Ice in both rinks
- Retrofit lights in Zamboni room, boiler room and compressor room to led
- Track lights in concession Civic arena
- Changed toilet valves to Sloan valves in bathrooms Civic arena
- New doors installed civic arena
- Zamboni travels X2
- Tractor drop-off and pick-up golf course
- Brush clearing and sidewalks civic arena
- Ice prep for both rinks
- Glass removal and install civic arena

Fairgrounds/Animal Control/Mosquito control

- Air conditioning unit Mosquito Control
- Air Conditioning unit installed Animal Control
- Pavilion fairgrounds
- New electrical panel installed fairgrounds
- New pedestals installed fairgrounds
- Upgrades done to electrical system prepping for fair week
- Replaced bad parts on furnace fairgrounds
- Replaced fan motor fairgrounds
- Grandstand repairs
- Installed new flat roof, soffit, fascia and pass through on red building at fairgrounds
- Clean-up and prep at fairgrounds
- Concrete repair fairgrounds

County Grounds and Other

- Staff continues to collect unused materials to be taken to 1Bid.US for auction.
- Staff continues to maintain and repair vehicles for Health Department, Parks & Rec., Veteran Affairs, Juvenile Home, and Buildings & Grounds.
- Staff continues to service and repair county equipment.
- Staff continues to respond to miscellaneous service calls.
- Staff continues to collect and deliver mail.

- Lighting repair at dog park
- Tire replacement on lift
- Poles painted vets park
- Vehicle repairs

Pinconning Park

- Boardwalk repairs
- Tree cut down
- Internet repairs

Civic Arena

- Hours of ice rental
 - July 0 hours (closed for compressor replacement)
 - Aug 115 hours
 - Sept 312 hours
- Hosted 1 tournament totaling 6 teams. Breakaway Adult Tournament
- 28 participants in adult skate
- Adult League: 15 teams for fall season, 43 sub fees collected
- Bay County Hockey Association has 9 house teams and 4 travel teams
- SK8 Bay had 28 club members and 38 skaters for learn to skate
- 2 birthday parties
- 86 Drop In Hockey
- 277 public skates, 105 skate rentals 38% of public skaters rent skates
- Various other renters include, Bay Area Thunder & Bay City Wolves, Saginaw JR Spirit, Midland Hornets Girls, Ringette, MMHDP, and school groups.
- 125 skate sharpens
- 238 Stick & Pucks
- 315 1-hour skills & drills and 7 1.5-hour skills & drills

Community Center

Fitness Classes: 52 total classes

Fit Fun Mon., Weds., & Fri. 20 participants per class Yoga Fit Tues. & Thurs. 30 participants per class **Chair Fitness Tuesdays** 20 participants per class Wednesdays 15 participants per class Chair Yoga

Open Volleyball: No program in the Summer.

Badminton: No program in the Summer.

Pickleball: There were 476 players this quarter.

Community Center Rentals: Every Saturday and Sunday this quarter.

Fairgrounds: Rentals every Saturday in June and July.

Tuesday through Thursday for DOA meals. Canteen:

Summer Camp: Continued until August 1st. Boys and Girls club met with us 3 times.

Guest speakers included: Bay City Police and Fire, 4-H, Midland

Empowerment Discover YOU.

Golf Course

- 1. Hosted 23 outings with a total of almost 2,000 golfers
- 2. Finished all League Play for the summer
- 3. Hosted 100th Annual Men's Bay County Championship winner Andrew Janke
- 4. Hosted Senior County Championship winner Rick Webb
- 5. Hosted Super Senior County Championship winner Terry Horner
- 6. Hosted Women's County Championship winner Tiffany Park
- 7. Painted bathroom doors
- 8. Painted tee markers: Pro (blue), Men's (white), Women's (red) & Seniors (gold).
- 9. Aerated 18 greens & 1 practice green
- 10. Aerated all tee boxes
- 11. Started installing drain tile across Arms Road
- 12. Got multiple quotes for equipment upgrades

Pinconning Park

- With the busy walleye fishing season starting to wind down, July and August start our family camping and family reunion season. Our campground was pretty much full every night with people on waiting lists to get in on the weekends. Our overabundance of family reunions and weddings on the weekends keeps our gazebo and pavilion rentals at a premium. With the water levels in the bay being quite low, our boat launch and beach activity was lower than usual.
- In between our excellent customer service, cleaning, lawn and trail maintenance Pinconning Park staff was able to work on upgrades and repairs throughout the campground and day use areas. Some of these include:
 - o replacing charcoal grill at cabin #5
 - o repaired/replaced all screens and door thresholds on all six cabins.
 - replaced all worn chain links and bad chains on all three swing sets in playground areas.
 - upgraded flower planter box in front of bath house with cement retaining walls.
 - o power washed bath house, garage and ranger station.
 - o new wooden signs for Don Felske Trail and park fees at park entrance.
 - along with buildings and grounds staff cleaned up campground, park, trails and boardwalks, including replacing all broken boards after a sever storm ripped things up bad in August.
- G&L tree service also helped with storm clean up and worked on removing hazardous trees and branches throughout campground.